

Cariboo Student Society &  
Canadian Federation of Students

# **Referendum Rules**

February 2006

Version: Tuesday, January 17, 2006

**Bylaw I, 4 b. Administering the Campaign and Voting**

The referendum shall be overseen by a committee composed of two (2) members appointed by the Federation and two (2) members appointed by the member local association. The committee shall be responsible for:

- i. establishing the notice requirement for the referendum in accordance with Section 4-c of this Bylaw and ensuring that notice is posted.
- ii. establishing the campaign period in accordance with Section 4-d of this Bylaw.
- iii. approving all campaign materials in accordance with Section 4-e of this Bylaw and removing campaign materials that have not been approved.
- iv. deciding the number and location of polling stations.
- v. setting the hours of voting in accordance with Section 4-f of this Bylaw.
- vi. overseeing all aspects of the voting.
- vii. counting the ballots following the vote.
- viii. establishing all other rules and regulations for the vote.

## **Section 1: Referendum Oversight Committee Composition**

### **Cariboo Student Society Representatives:**

1. Nathan Lane
2. Ernie Ware

### **Canadian Federation of Students Representatives:**

1. Summer McFadyen
2. Lucy Watson

## Section 2: Polling Station Locations and Hours

### February 7 and 8:

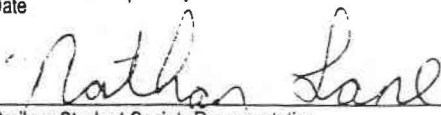
Arts & Education Building	8:00 to 19:30
Old Main Building	8:00 to 19:30
Science Building	8:00 to 19:30
Trades Building	8:00 to 17:00

### February 9:

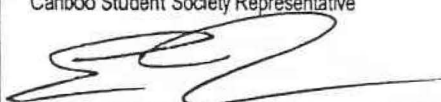
Arts & Education Building	8:00 to 18:30
Old Main Building	8:00 to 18:30
Science Building	8:00 to 18:30
Trades Building	8:00 to 17:00

2006/01/17

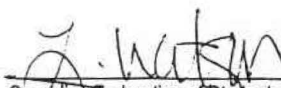
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Nathan Lane

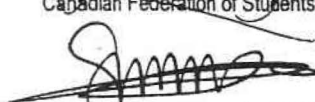
Cariboo Student Society Representative



Cariboo Student Society Representative

  
J. Watson

Canadian Federation of Students Representative



Canadian Federation of Students Representative

### Section 3: Ballot Question

In accordance with Bylaw 1.4.f.iii the question on the referendum ballot shall read:

**Are you in favour of membership in the Canadian Federation of Students and the Canadian Federation of Students-British Columbia?**

2006/01/17

Date

Nathan Lane

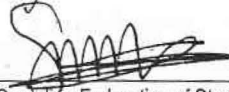
Cariboo Student Society Representative



Cariboo Student Society Representative

J. Watson

Canadian Federation of Students Representative



Canadian Federation of Students Representative

#### Section 4: Materials (General)

- a. The Committee shall approve all campaign-specific materials prior to distribution. Materials that have not received Committee approval cannot be distributed.
- b. The Committee will not approve materials that are defamatory, potentially libellous or factually incorrect.
- c. The Committee will not approve materials that: cannot be removed at the conclusion of the campaign; materials that are likely to damage property including stickers and paint applied to building surfaces; or cannot be monitored for compliance with all relevant Bylaws and referendum rules.
- d. Where the Committee determines that campaign materials which have not been approved by the Committee are being distributed, displayed or used by a campaign, then the Committee shall order the materials immediately withdrawn or removed and shall confiscate the materials from the campaign for a period of not less than 24 hours. The Committee may assign an additional penalty, which may include destruction of the material or a restriction on campaigning provided that the penalty is balanced against the volume of the materials distributed or its effect.
- e. Campaigners shall provide the Committee with a written description of the proposed campaign material. The Committee shall provide in confidence a written approval or refusal of campaign materials, and shall respond within either 18 hours or 6 working hours of receiving a completed request, whichever is greater.
- f. The Committee shall be provided with a copy of all materials prior to its distribution during the campaign. The Committee shall retain a copy of all materials distributed during the campaign.

2006/01/17

Date

*Nathan Lane*

Cariboo Student Society Representative

*[Signature]*

Cariboo Student Society Representative

*[Signature]*

Canadian Federation of Students Representative

*[Signature]*


Canadian Federation of Students Representative

## Section 5: Materials (Posters and Banners)

- a. Banners shall be constructed and placed according to University building regulations.
- b. Each campaign shall be limited to a maximum of one (1) banner in total in Old Main (Student Street) and one (1) banner in International Centre.
- c. Banners, whether made from paper or any other material shall be restricted to a maximum total area of fifty (50) square feet.
- d. Posters shall not exceed 12 x 18 inches in size.
- e. Each campaign shall comply with any building regulations set out by the University regarding the location of posters and the manner in which they are affixed to the surface.
- f. The use of chalk is restricted to the area outside Old Main Building (concrete bordered by Sculpture Garden, Old Main Building and the visitors parking lot). Writing may not exceed one hundred (100) square feet. Only water soluble chalk may be used.
- g. No individual may remove, deface, damage or destroy campaign material.

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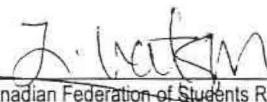
Date

  
Nathan Lane

Cariboo Student Society Representative



Cariboo Student Society Representative

  
J. Watson

Canadian Federation of Students Representative



Canadian Federation of Students Representative

## Section 6: Campaigning

- a. Campaigning shall begin at 08:00 Tuesday, January 24, 2005 and end at 18:30 Thursday, February 9, 2006, unless otherwise agreed by the Committee.
- b. Only individual members and representatives of the Cariboo Student Society, representatives of the Federation and representatives of the Federation member local associations shall be permitted to participate in the campaign (Bylaw I, Article 4-d-ii).
- c. In order to participate in the referendum campaign, individuals must familiarise themselves with the referendum rules as outlined in this document. Any person who wishes to campaign in the referendum may request and shall receive an orientation to the referendum rules by the members of the Referendum Oversight Committee.
- d. In order to participate in the referendum, individuals or campaign sides must register with the Referendum Oversight Committee. A registration form shall be available from the CSS office.
- e. Each side shall provide to the Committee a list of those authorised by the campaign to speak on behalf of the campaign.
- f. Campaigners shall not disseminate information verbally or otherwise that is defamatory, potentially libellous or factually incorrect. Campaigners shall act reasonably, responsibly and in good faith. Further, each campaign shall:
  - i. Ensure that all campaigners are aware of and understand all relevant Canadian Federation of Students' Bylaws, referendum rules and rulings of the Referendum Oversight Committee;
  - ii. ensure that all campaigners comply with with all relevant Bylaws, referendum rules and rulings of the Referendum Oversight Committee.
- g. There shall be no campaigning at any time in Thompson Rivers University libraries or in areas where alcohol is served.

2006/01/17

Date

Nathan Lane

Cariboo Student Society Representative



Cariboo Student Society Representative

J. Vatin

Canadian Federation of Students Representative



Canadian Federation of Students Representative



**Section 6: Campaigning**

- h. Campaign materials shall be removed immediately after the polls close on Thursday, February 9. All materials must be removed by 12:00 Friday, February 10, 2006.
- i. There shall be no campaigning or loitering within 20 feet of the polling stations on voting days.

2006/01/17

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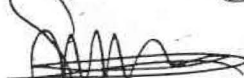
Cariboo Student Society Representative



Cariboo Student Society Representative

J. WILSON

Canadian Federation of Students Representative



Canadian Federation of Students Representative

## Section 7: Poll Clerks

- a. The Canadian Federation of Students and the Cariboo Student Society will each provide one poll clerk to work at each polling station.
- b. Poll clerks shall not participate in the referendum campaign. The Referendum Oversight Committee shall review the list of poll clerks prior to or on February 4, 2006.
- c. The Referendum Oversight Committee will hold a training session for all poll clerks prior to February 7, 2006.
- d. Poll clerks shall under no circumstances instruct an elector how to vote or provide information about the referendum other than the referendum question.

2006/01/17

Date

Nathan Lane

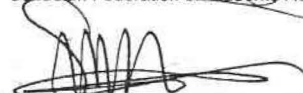
Cariboo Student Society Representative



Cariboo Student Society Representative

J. Watson

Canadian Federation of Students Representative



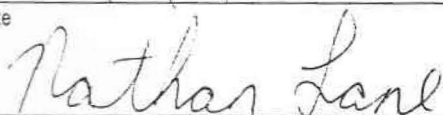
Canadian Federation of Students Representative

**Section 8: Security of Ballot Boxes**


- a. All ballot boxes and ballots shall be secured in a location approved by the Committee.
- b. All ballot boxes and ballots shall be secured in a location approved by the Committee.

2006/01/17

Date



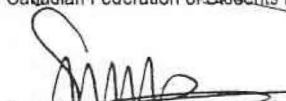
Cariboo Student Society Representative



Canadian Federation of Students Representative



Cariboo Student Society Representative



Canadian Federation of Students Representative

## Section 9: Voting Procedure

- a. Each member of the Society shall be allowed to cast one (1) secret, non-transferable ballot.
- b. At each polling station there shall be two (2) poll clerks in attendance.
- c. The voter must present Thompson Rivers University student card, Thompson Rivers University Tool Crib card or another form of photo identification. In addition, the most current University registration data shall be used to verify student status.
- d. Both poll clerks shall sign the back of the ballot before providing it to the voter.

2006/01/17

Date

  
Nathan Lane

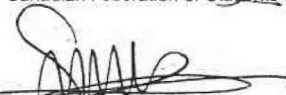
Cariboo Student Society Representative



Cariboo Student Society Representative

  
J. Walsen

Canadian Federation of Students Representative



Canadian Federation of Students Representative

## Section 10: Electorate

- a. The electorate shall be comprised of all students who are currently members of and pay fees to the Cariboo Student Society. Enrolment at the time of printing this document was 6,500 (combined full-time and part-time).
- b. The result of the referendum shall be determined by a 50 percent plus one majority of the votes cast.
- c. Quorum shall be five percent (5%) of the number determined in sub-section a.

2006/01/17

Date

Nathan Lane

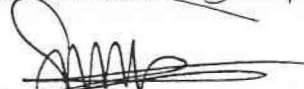
Cariboo Student Society Representative



Cariboo Student Society Representative

J. Watson

Canadian Federation of Students Representative



Canadian Federation of Students Representative

## Section 11: Ballot Counting

- a. The "yes" and "no" sides shall each appoint two scrutineers to observe the counting procedure, provided that once the scrutineers have entered the count room, they may not leave the facility until the completion of counting or with the consent of the Committee.
- b. The "yes" and "no" sides shall provide the Committee with the names of the scrutineers by 12:00, Thursday, February 9, 2006.
- c. The Committee may expel any scrutineer who attempts to disrupt the tabulation, or who attempts to destroy, deface, remove or manipulate ballots during the tabulation process.
- d. The ballots shall be counted immediately following the conclusion of voting.
- e. Where the mark on the ballot clearly indicates a preference, as determined by the Committee, the ballot shall be valid and counted.
- f. Spoiled ballots shall count towards the establishment of total voter participation but will not be considered in the calculation of a majority.
- g. The Committee shall post the referendum results immediately upon completion of the ballot count.

2006/01/17

Date

Nathan Lane

Cariboo Student Society Representative



Cariboo Student Society Representative

J. Watson

Canadian Federation of Students Representative



Canadian Federation of Students Representative

## Section 12: Violations and Complaints

- a. All alleged violations of the Canadian Federation of Students' Bylaws or referendum rules shall be investigated and ruled upon by the Referendum Oversight Committee.
- b. The complaint must be submitted on an official complaint form and include the following:
  - i. the specific Canadian Federation of Students' Bylaw or referendum rule that is alleged to have been violated;
  - ii. the specific campaign or individual that is alleged to be in violation;
  - iii. the specific facts which constitute the alleged violation;
  - iv. the evidence of these facts; and
  - v. the name and contact information including e-mail address and telephone number for the complainant.
- c. No complaint will be considered by the Committee unless it is in writing and is received within 24 hours of the alleged violation.
- d. Where a complaint is received and found to be complete, the Committee shall investigate the facts within 24 hours, and shall rule on the complaint within 48 hours thereof.
- e. Where a violation has occurred, regardless of cause or intent of the parties involved, and that violation has provided an unfair advantage to a campaign, the Committee shall assign a penalty that:
  - i. fully counterbalances any unfair advantage gained;
  - ii. penalises the campaign for committing a violation; and
  - iii. is of the same type or character as the advantage which was gained.

2006/01/17

Date

*Nathan Lane*

Cariboo Student Society Representative

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Cariboo Student Society Representative

*J. Watson*

Canadian Federation of Students Representative

*[Signature]*

Canadian Federation of Students Representative

**Section 12: Violations and Complaints**

- f. Penalties available to the Committee include but are not limited to:
- i. confiscation or destruction of campaign materials;
  - ii. limits, restrictions and prohibitions on any type of campaigning, for any period of time; and
  - iii. disqualification of a campaign team or individual.

2006/01/17

Date

Nathan Lane

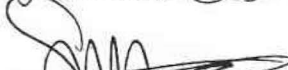
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Canadian Federation of Students Representative



Canadian Federation of Students Representative



### Section 13: Appeals

Any appeals of the referendum or rulings by the Committee shall be adjudicated by an Appeals Committee composed of one (1) member appointed by the Cariboo Student Society and one (1) member appointed by the Canadian Federation of Students, who were not members of the Referendum Oversight Committee (Bylaw I, Article 4-g).

2006/01/17

Date

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Cariboo Student Society Representative



Cariboo Student Society Representative

L. Watson

Canadian Federation of Students Representative



Canadian Federation of Students Representative