

**ONTARIO
SUPERIOR COURT OF JUSTICE**

B E T W E E N:

UNIVERSITY OF TORONTO GRADUATE STUDENTS' UNION

Plaintiff

and

**CANADIAN FEDERATION OF STUDENTS and CANADIAN
FEDERATION OF STUDENTS - ONTARIO**

Defendants

**AFFIDAVIT OF LUCY WATSON
(Sworn May 17, 2014)**

May 17, 2014

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INDEX

Tab

- 1 Affidavit of Lucy Watson sworn May 17, 2014
- A The CFS Constitution and Bylaws, as amended at the May 2013 National General Meeting.
- B Letter from V. Carr to the members of UTGSU, dated September 19, 2013.
- C Letter from T. Burke to A. Monkhouse acknowledging receipt of petition, dated November 11, 2013.
- D Letter from V. Hunt to B. Evoy requesting members list, dated December 3, 2013.
- E Email from B. Evoy to CFS outlining steps taken by UTGSU to procure a membership list, dated December 9, 2013.
- F Email from B. Evoy to CFS re: one-way searchable list, dated December 12, 2013.
- G Email from CFS to B. Evoy re: meeting dates, dated December 17, 2013.
- H Email from CFS to B. Evoy re: follow up for meeting date, dated January 6, 2014.

- I Email from B. Evoy to CFS re: meeting dates dated January 7, 2014.
- J Email from CFS to B. Evoy confirming attendance at meeting dated January 8, 2014.
- K Email from V. Hunt to OVPS and UTGSU re: CFS' approval dated February 6, 2014.
- L Email exchange between CFS to B. Evoy re: separate bylaws for Canadian Federation of Students and Canadian Federation of Students – Ontario, dated December 20, 2013.
- M Deloitte proposal, dated January 31, 2014
- N Email from A. Hashemi to M. Strong, cc: B. Evoy and V. Hunt re: third-party selection, dated February 4, 2014.
- O Email from V. Hunt to A. Hashemi cc: Strong et al. re: CFS/CFS-O Petition Verification Update, dated February 7, 2014.
- P Email from A. Hashemi to Y. Yasser re CFS – Petition Validation Engagement Letters (for execution), dated February 19, 2014.
- Q Email from Deloitte to M. LeSage re: membership list request, dated February 20, 2014.
- R Email from Deloitte to M. LeSage re: membership list - second request, dated February 25, 2014.
- S Email from Y. Yasser to J. Salter cc A. Hashemi et al. re CFS – Graduate Students' Union Petition Validation (Request for Information), dated February 26, 2014.
- T Letter from UTGSU to CFS re: request to withdraw Giroux-Bougard's appointment, dated November 28, 2014.
- U Email from V. Hunt to CFS voting members re: appointment of Littlely dated January 20, 2014.
- V Email from CFS to Deloitte attaching petition and Bylaws dated February 19, 2014.
- W Executed Engagement Letter, dated February 26, 2014.
- X Email from S. Littlely to B. Evoy, V. Hunt and A. Hashemi re: Deloitte's findings, dated March 9, 2014.

- Y Deloitte's report entitled "Canadian Federation of Students (National) – Petition Validation Procedures", dated March 11, 2014.
- Z Letter to A. Ingle re: formal notice of Deloitte's findings, dated March 11, 2014.
- AA Letter to S. Littlely re: formal notice of Deloitte's findings, dated March 11, 2014.

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**AFFIDAVIT OF LUCY WATSON
(Sworn May 17, 2014)**

I, Lucy Watson, of the City of Ottawa, in the province of Ontario, MAKE OATH AND SAY:

1. I am the Director of Organizing with the Canadian Federation of Students ("CFS"), one of the Respondents in this proceeding. As such, I have knowledge of the matters contained in this affidavit. Where my knowledge is based upon information obtained from another source, I have identified the source and verily believe the information to be true.
2. In making this affidavit, I have reviewed the affidavit of Ashleigh Ingle, affirmed May 5, 2014, and the affidavit of Bradley Evoy, also affirmed on May 5, 2014.

The Parties

3. The CFS is a federal non-share capital not for profit corporation. It is a national student association comprised of local student associations. The CFS has a

membership of approximately 600,000 individual university and college members.

4. The Canadian Federation of Students-Ontario (“**CFS-O**”) is a non for profit chartered provincial component of the CFS. The CFS-O is a separate legal entity from the CFS comprised of local student associations in Ontario. The CFS-O operates independently from the CFS.
5. The University of Toronto Graduate Students’ Union (“**UTGSU**”) is a local student association and a voting member of the CFS.
6. Pursuant to the CFS Bylaws, as a voting member of the CFS, the UTGSU has an obligation to uphold CFS’ policies.

CFS Mandate and Structure

7. The CFS is an alliance of students’ unions and individual students that work together under the umbrella of the CFS in an effort to create positive change within Canada’s post-secondary education system.
8. Bylaw 1, Section I of the CFS Bylaws explains that there are two types of members of the CFS, individual members and voting members:

Students, or individual members, are represented through the local student association to which they belong. Local student associations representing individual members are called voting members.

The CFS Constitution and Bylaws, as amended at the May 2013 National General Meeting, is attached as **Exhibit “A”**.

9. The CFS' statement of purpose, mandate, structure, policies and procedures are outlined and prescribed by the CFS Constitution and Bylaws. These Bylaws ensure the transparency of the CFS and ensure that all decisions affecting the CFS and its members are reached in a democratic and principled manner.
10. The Bylaws themselves are proposed by voting member local unions at the CFS' national congresses and each Bylaw is ratified by a vote of all voting members in attendance. At paragraph 52 of Mr. Evoy's affidavit he suggests that the CFS has "imposed" requirements relating to the decertification process. Given how Bylaws are passed by the CFS (motion and vote), this statement is misleading. The Bylaws are adopted by the voting member local unions, including the UTGSU, and as such reflect the voting members' wishes.
11. The CFS holds twice yearly national Congresses to provide an opportunity for its member local unions to discuss, debate, develop and determine the Bylaws, policies, campaigns, internal structures, appoint representatives and manage the finances of the CFS.
12. With respect to paragraph 5 of Ms. Ingle's affidavit, she states that during the 2012-2013 academic year she came to the view that there were problems with CFS' and CFS-O's processes and lists four (4) examples. These examples do not reflect any problem with the CFS' processes but instead suggest dissatisfaction on Ms. Ingle's part that her views were not more broadly shared.

CFS Membership

13. The CFS Bylaw I sets out the CFS membership requirements.
14. In order to become a member of the CFS, individual members must participate in the “certification process”. This process includes a vote to certify, the appointment of a Chief Returning Officer (“**CRO**”) to oversee the referendum regarding certification, a referendum and an appeals process.
15. Similarly, to withdraw membership, individual members must participate in the “decertification process”, which includes many of the same steps as the certification process.

Decertification Process

16. Sections 6 and 7 of the CFS Bylaw I sets out the decertification process. The following steps are part of the process:
 - (a) Petition – a petition calling for a vote on decertification signed by no less than 20% of the individual members of the member local association delivered to the National Executive of the CFS;
 - (b) Schedule the Referendum – within 90 days of receipt of the petition, the National Executive will review the petition to determine if it is in order. When the petition is determined to be in order, the National Executive in consultation with the member local will schedule a vote;

- (c) Appointment of a CRO – a CRO will be recommended by the National Executive and ratified at a general meeting of the CFS. The CRO will oversee the Referendum in accordance with the Bylaw;
- (d) Notice to Vote – will be provided to individual members of the member local association no less than 2 weeks prior to the first day of voting;
- (e) Campaigning – to be conducted in accordance with the Bylaw;
- (f) Voting – to be conducted in accordance with the Bylaw;
- (g) Appeals Committee – appointed to adjudicate on any appeals of the referendum results or rulings by the CRO;
- (h) Advanced remittance of outstanding fees – member local association must remit all outstanding membership fees not less than 6 weeks prior to the first day of voting;
- (i) Notification of Intention to Decertify – following a vote in accordance with the Bylaw to which it is determined that the relevant membership shall not continue, the applicable member local association may provide a letter in writing notifying the CFS of its intention to decertify from the CFS;
- (j) Recommendation re Decertification – once the National Executive receives a letter from a member association indicating its intention to decertify, the National Executive will make a recommendation to the voting members of the CFS regarding decertification; and

- (k) Ratification of vote to decertify – at the opening of the next annual general meeting, the ratification of the vote to decertify will be put to a vote.

17. The decertification process is not, as Ms. Ingle suggests at paragraph 9 of her affidavit, a process “*against* the CFS”. Instead, it is a process *of* the CFS. The process as set out in Bylaw I, Sections 6 and 7, outlines the various steps that the member association and the CFS must take, individually and together, in order to make a determination regarding decertification. This process protects the interests of the individual members of the CFS, in that the process is designed to ensure that a material cohort of individual members wish to schedule a referendum on decertification. This mechanism ensures that individual members are not disenfranchised on a whim of a voting member.

Decertification Steps taken by UTGSU

Step 1 - Petition

18. As set out in paragraph 16 (a), above, decertification is initiated with a petition delivered to the National Executive signed by at least 20% of the individual members of the member local associations calling for a vote on decertification.
19. I confirm that on October 7, 2013, the National Executive received a petition from Ms. Ingle calling for a vote of the individual CFS members of the UTGSU on the question of continuing their membership to the CFS.
20. I further confirm that October 7, 2013 was the first notification that the CFS obtained of UTGSU’s petition. At paragraph 23 of Ms. Ingle’s affidavit, she

indicates that she submitted the petition to the CFS-O on September 19, 2013; as the CFS and CFS-O are separate and distinct legal entities, I have no personal knowledge of when the CFS-O received the petition.

21. At paragraph 19 of Mr. Evoy's affidavit, he states that Ms. Ingle informed the UTGSU's Executive Committee on September 17, 2013 that her team obtained over 3000 signatures from current graduate students representing the required threshold of 20% for the petition to be valid. The email cited by Mr. Evoy being Ms. Ingle's notification to the Executive Committee is appended as Exhibit "E" to Mr. Evoy's affidavit. The email is actually dated September 18, 2013 and makes no mention of having obtained over 3000 signatures from current graduate students.
22. Pursuant to the Bylaws, the sole authority to verify whether the 20% threshold has been met rests with the National Executive of the CFS. As at September 17, 2013, the National Executive of the CFS had not received the petition and had not verified that the 20% threshold had been met.
23. On September 19, 2013, Veronica Carr, on behalf of the Executive Committee of the UTGSU, distributed a letter to the members of the UTGSU. In this letter, Ms. Carr acknowledged the role of the CFS in the decertification process and stated that the UTGSU had been advised by the organizers of the petition that the petition had surpassed the necessary threshold and that would allow for a referendum in March, "pending further review from the Federation". Attached as **Exhibit "B"** is a copy of Ms. Carr's letter dated September 19, 2013.

24. CFS's petition verification process is set out at CFS Bylaw I, Section 6.b. However, Mr. Evoy, at paragraph 23 of his affidavit, fails to accurately describe the verification process. It appears that he has confused the process that exists pursuant to the CFS Bylaws and the process that exists pursuant to the CFS-O Bylaws.
25. In accordance with the CFS Bylaws, once a petition is received, the National Executive is mandated to commence its review of the petition within 90 days to ascertain whether the petition is in order; meaning, the National Executive takes steps to verify whether the petition complies with the requirements of Bylaw I, Section 6.a. Once the National Executive has confirmed the petition is in order, it will endeavour to schedule the referendum within 60-90 days.
26. In relation to the verification of the UTGSU petition, the National Executive commenced its review of the UTGSU petition at the National Executive meeting held on October 25-27, 2013. This was the first National Executive meeting following receipt of the petition.
27. On November 11, 2013, the CFS acknowledged receipt of the petition to the UTGSU, by way of letter from its legal counsel. Attached as **Exhibit "C"** is Mr. Todd J. Burke's letter dated November 11, 2013.
28. In order for the National Executive of the CFS to verify the petition's compliance with the Bylaws, it had to compare the list of individual members of the UTGSU to those who had signed the petition. Without the list of members, the CFS would have no way of completing the verification process.

29. In the past, the CFS has obtained this type of list from the member local association's university administration or, in some cases, the member local association.
30. The CFS has never delegated its responsibility to verify a petition to a university. Paragraph 29 of Mr. Evoy's affidavit refers to an email chain between Mr. Evoy and Mike LeSage, Coordinator of Student Policy Initiatives in the University's Office of the Vice Provost, Students ("**OVPS**"). Mr. Evoy explains that Mr. LeSage's email states that the University of Toronto (the "**University**") had previously been authorized to verify signatures on petitions seeking a vote on the question of certification from CFS and CFS-O. This is false. The CFS has never authorized the University to verify signatures on a petition seeking a vote on the question of certification from the CFS. More particularly, the CFS has never authorized any university to verify a petition on the CFS' behalf. Further, based upon the email found at Exhibit "H" of Mr. Evoy's affidavit, Mr. LeSage did not state that the University or the OVPS ever did this on behalf of the CFS. Instead, Mr. LeSage stated that Mr. Evoy/the UTGSU had previously allowed the OVPS to verify signatures on the UTGSU's behalf.
31. As such, on December 3, 2013, Vanessa Hunt, National Deputy Chairperson for the CFS, contacted Mr. Evoy and requested a copy of the list of members. Attached as **Exhibit "D"** is a copy of Ms. Hunt's letter dated December 3, 2013.
32. Mr. Evoy has indicated that the OVPS suggested that it could complete the verification process on the CFS' behalf and that, in Mr. Evoy's opinion, this was a

very good suggestion. Contrary to Mr. Evoy's assertions at paragraphs 31 of his affidavit, the University is not a party to the decertification process and therefore it is not "the only party in a position to conduct the verification process in an efficient manner".

33. Further, with respect to paragraph 32 of Mr. Evoy's affidavit, the University is not "neutral third party". Mr. Evoy incorrectly stated that "the University has never taken a position with respect to membership in CFS, CFS-O, or any other third party voluntary student organization." In fact, following the certification votes to join the CFS in relation to the Association of Part-Time Undergraduate Students of the University of Toronto ("**APUS**"), the University of Toronto Student Union ("**UTSU**" - then "**SAC**") and Scarborough Campus Student Union ("**SCSU**") in 2002, the University took the initial position that the votes were not valid and that it would not be collecting fees. It was only after Court proceedings were initiated by the APUS that the University agreed to collect and remit the fees to the CFS. The University's actions on this issue resulted in one year of membership fees not being collected from individual members of these students' unions. As a result, the University cannot be considered a neutral third party.
34. I have been advised by Ashkon Hashemi, Internal Coordinator, CFS-O, that Mr. Evoy and the OVPS first proposed the use of a third party firm to the CFS-O in or around November 14, 2013. The first time the notion of a third party firm assisting in the verification of the CFS' petition was put to the CFS was on January 15, 2014.

35. At paragraph 41 of Mr. Evoy's affidavit he states that by the time he proposed that an external auditing firm be used to the CFS-O (November 14, 2013), nearly two months had passed since the CFS had received the petition. This is false. The CFS received the petition on October 7, 2013 and acknowledged receipt of the petition on November 11, 2013. As such, one month and seven days had passed from the time that the CFS received the petition to when Mr. Evoy proposed an external auditing firm to the CFS-O. This proposal was not put to the CFS until January 15, 2014.
36. The CFS National Annual General Meeting ("**AGM**") took place from November 21 to 24, 2013. I am aware that Mr. Evoy was in attendance as a representative of the UTGSU. As mentioned above, CFS confirmed receipt of the petition to the UTGSU on November 11, 2013. Mr. Evoy, at paragraph 42 of his affidavit, states that the CFS "formally acknowledged the Petition" during the AGM. To be more accurate, I have been advised by Mr. Hashemi who was present during the AGM's plenary session, that the CFS reported receipt of the petition from an individual member of the UTGSU during the AGM's plenary session.
37. In response to the CFS' request for the membership list made on December 3, 2013, Mr. Evoy sent an email to the CFS on December 6, 2013, outlining the unsuccessful steps taken by UTGSU to procure a membership list. He did propose the use of an external auditing firm at this time. A copy of this e-mail is attached as **Exhibit "E"**.

38. On December 12, 2013, Mr. Evoy and representatives of the OVPS invited representatives from the CFS and the CFS-O to discuss verification of the petition. In Mr. Evoy's email, dated December 12, 2012, he notified the CFS for the first time that a one-way searchable list, as requested by the CFS, did not exist with the functionality the CFS was requesting. A copy of this e-mail is attached as **Exhibit "F"**.
39. On December 17, 2013, the CFS sent an e-mail to Mr. Evoy proposing dates for a meeting. A copy of this e-mail is attached as **Exhibit "G"**.
40. I am advised by Ms. Hunt that on December 20, 2013, the CFS-O, the UTGSU and the University met regarding the verification process. Due to pre-planned Christmas vacations, Ms. Hunt had advised the UTGSU that no one from the CFS was available to participate and proposed alternate dates for a meeting in early January.
41. Based upon Exhibit "Q" of Mr. Evoy's affidavit and my conversation with Mr. Hashemi of the CFS-O regarding the December 20, 2013 meeting, I understand that an agreement was reached between the CFS-O, the UTGSU and the University to proceed with an external auditing firm to verify the results. It is my understanding that all parties in attendance, including the UTGSU, were in agreement with proceeding with a third party firm to conduct the verification of the CFS-O petition.
42. I am advised by Ms. Hunt that by January 6, 2014 she had not received a response to her request for a meeting date. As such, she sent a follow up e-mail

to Mr. Evoy regarding proposed dates for this meeting. A copy of this e-mail is attached as **Exhibit "H"**.

43. On January 7, 2014, Mr. Evoy responded to Ms. Hunt's e-mails and proposed a date and time for the meeting. A copy of this e-mail is attached **Exhibit "I"**.
44. On January 8, 2014, Ms. Hunt confirmed that representatives from the CFS would be in attendance for this meeting. A copy of this e-mail is attached as **Exhibit "J"**.
45. I am advised by Ms. Hunt that on January 15, 2014, Ms. Hunt and Brent Farrington, on behalf of the CFS, attended a meeting with Mr. Evoy, on behalf of the UTGSU, and Mr. LeSage, Rafael Eskaenazi and Meredith Strong from the OVPS for the purpose of developing an approach that would allow the CFS to complete its review of the petition.
46. During the meeting, the representatives from the OVPS expressed concerns regarding the University's ability to comply with privacy legislation should representatives from the CFS be granted permission to review the personal information of students contained in the University's records for the purpose of verifying the petition. Ms. Hunt of the CFS expressed concern about the CFS' ability to comply with its responsibilities pursuant to its Bylaws if no list was produced. UTGSU raised no concerns or objections with any aspect of the review of the petition, including any concerns with respect to the timing of the review.

47. At this meeting, the parties in attendance, including the UTGSU, considered the option of contracting the work to a third party, such as reputable accounting firm like KPMG, Deloitte or PWC. Contrary to Mr. Evoy's statement at paragraph 68 of his affidavit, the CFS did not confirm the use of a third party firm nor state that there had been a coordination of efforts with the CFS-O regarding the retainer of a third party firm during this meeting.
48. Following the meeting, on February 6, 2014, Ms. Hunt advised the OVPS and the UTGSU that the CFS approved the proposal to retain a third party firm to conduct the verification. Attached as **Exhibit "K"** is a copy of Ms. Hunt's e-mail dated February 6, 2014.
49. As part of this agreement, the OVPS committed to providing the accounting firm with the current membership lists. Further discussions ensued regarding financing the costs associated with such a third party review. The OVPS ultimately offered to assume the costs of the third party review.
50. Mr. Evoy, at paragraph 69, complained that the UTGSU had no input in the third party verification process of the petition. As set out in the Bylaws, the verification of the petition is the sole responsibility of the CFS. In order to meet the requirements of the OVPS, the CFS agreed to the OVPS' and the UTGSU's proposal that a third party verifier be appointed. The UTGSU was not granted any special standing in the process as the Bylaw does not contemplate a voting member taking any role in the referendum process except that of providing the Oversight Committee with a list of all of the individual members of the CFS

eligible to vote no later than seven (7) days in advance of the vote. At no time during the course of the verification process did the UTGSU object to their lack of involvement in the verification process nor did they raise any concerns with timing of the process.

51. At paragraph 49 of Mr. Evoy's affidavit, he states that he understood the negotiations and decision-making to apply equally to both the CFS and CFS-O at all times. However, on December 20, 2013, Ms. Hunt on behalf of the CFS, sent an email to Mr. Evoy, where she stated:

As you are aware, the Canadian Federation of Student and the Canadian Federation of Students – Ontario are separate organizations with Bylaws governing the relationship between the member local unions that comprise those organizations. The processes to both request a vote on the question of decertification and to determine the will of the individual members of the Canadian Federation of Student and the Canadian Federation of Students – Ontario are set out in the Bylaws of the respective organizations.

In recent correspondence from the University of Toronto Graduate Students' Union, the question of how best to proceed with the verification of the names on the petitions to the National Executive of the Canadian Federation of Students and the Executive Committee of the Canadian Federation of Students – Ontario have been co-mingled and there has been no apparent recognition of the unique nature of each organization and their respective Bylaws. I ask that you please keep this in mind as the process unfolds.

Attached as **Exhibit "L"** is a copy of Ms. Hunt's email dated December 20, 2013.

52. In response to Ms. Hunt's email, Mr. Evoy confirmed his understanding of the distinct nature of these two organizations: "...we acknowledge the differences between CFS National and CFS Ontario as separate incorporated entities and

we apologize if you have been in some way confused by our attempt to keep you informed of information relevant to our discussions.” (**Exhibit “L”**)

53. On January 20, 2014, Ms. Hunt, on behalf of the CFS, and Jeremy Salter and Mr. Hashemi, on behalf of the CFS-O, interviewed potential third party verifiers.
54. On January 31, 2014, Deloitte provided us with a preliminary proposal that we reviewed and ultimately agreed to. Attached as **Exhibit “M”** is a copy of the proposal.
55. On February 4, 2014, Mr. Hashemi sent an email to Ms. Strong, copied Mr. Evoy and Ms. Hunt, indicating that the third-party selection was almost finalized and requesting confirmation of who, at the University, the third party firm should contact in order to get a copy of the membership list. Attached as **Exhibit “N”** is a copy of Mr. Hashemi’s email dated February 4, 2014.
56. On February 7, 2014, Ms. Hunt advised the OVPS and UTGSU that Deloitte had been selected to undertake the review. UTGSU raised no objections relating to the review of the petition by Deloitte, including no concerns as to the timing of this review. Attached as **Exhibit “O”** is a copy of Ms. Hunt’s email.
57. On February 19, 2014, upon receiving the University’s confirmation of approval of the agreement, Mr. Hashemi forwarded Mr. LeSage’s contact information to Deloitte for Deloitte to follow up regarding a membership list. Attached as **Exhibit “P”** is a copy of Mr. Hashemi’s email.

58. On February 20, 2014, Deloitte sent an e-mail to Mr. LeSage requesting the membership list. Attached as **Exhibit "Q"** is a copy of Deloitte's e-mail dated February 20, 2014.
59. On February 25, 2014, Deloitte sent another request to Mr. LeSage requesting the membership list. Attached as **Exhibit "R"** is a copy of Deloitte's e-mail dated February 25, 2014.
60. On February 26, 2014, Deloitte sent an e-mail to the CFS confirming receipt of the membership list from the University. Attached as **Exhibit "S"** is a copy of Deloitte's e-mail dated February 26, 2014.

Tentative schedule for a Referendum

61. In accordance with Bylaw I, Section 6, the CFS attempted to keep the referendum process moving forward for the benefit of the individual CFS members of the UTGSU. Although the referendum could not take place until the petition was confirmed compliant with the Bylaw, the UTGSU proposed the week of March 24, 2014 for the referendum. As set out in Mr. Burke's letter dated November 11, 2013 (**Exhibit "C"**), the CFS was not bound by that date, but worked towards doing so, taking into consideration the requirement that it review the petition tendered by the individual CFS members of the UTGSU.
62. Contrary to Mr. Evoy's statement at paragraph 26 of his affidavit, the UTGSU did not have a duty to hold a referendum on the question of decertification. In fact,

as a voting member, the UTGSU had no role in the decertification process. The management of the process was the sole responsibility of the CFS.

63. At all times, the CFS attempted to advance the process towards a referendum with the caveat being that the petition submitted by the individual CFS member of the UTGSU had to satisfy the requirements of the Bylaw.

Appoint a CRO

64. In accordance with the Bylaw, and in an effort to keep the referendum process moving forward, the National Executive recommended to the voting members at the CFS's general meeting of November, 2013 that Katherine Giroux-Bougard act as the CRO.
65. The National Executive's recommendation was ratified by way of a vote by the member local associations on November 21, 2013. Representatives for UTGSU were present and participated in this vote. At that time, the UTGSU had every opportunity to, yet chose not to, make arguments against the appointment of Ms. Giroux-Bougard.
66. On November 28, 2013, the UTGSU requested that Ms. Giroux-Bougard's appointment be withdrawn on the basis of bias and that a different CRO be appointed at a Special General Meeting in January 2014. The UTGSU had not raised any concerns regarding Ms. Giroux-Bougard's appointment at the meeting of November 21, 2013. I have seen no evidence of Ms. Giroux-Bougard's bias, as alleged by the UTGSU. Additionally, the National Executive of the CFS did

not have authority to do as the UTGSU asked. Mr. Giroux-Bougard's background was known to the member local unions, who voted to ratify her at the general meeting and, as such, the National Executive would have no grounds to overturn the decision of the voting members. Essentially, the UTGSU was asking the CFS to overturn the democratic decision of the voting unions. The National Executive of the CFS could not comply with this request. Attached as **Exhibit "T"** is a copy of the letter from UTGSU to the CFS.

67. Ms. Giroux-Bougard notified the CFS in December, 2013 that, for personal reasons, she was unable to assume the role of CRO.
68. The National Executive subsequently appointed Mr. Stephen Littlely, a practicing lawyer in British Columbia, to serve as the CRO. This decision was communicated to the voting members of the CFS on January 20, 2014, via email. Mr. Evoy, at paragraph 59 of his affidavit, denies receipt of this email until February 7, 2014. I have verified with Ms. Hunt and confirm that the announcement regarding Mr. Littlely was in fact sent on January 20, 2014 to all member local unions. Attached as **Exhibit "U"** is a copy of Ms. Hunt's email dated January 20, 2014.
69. As Mr. Evoy states at paragraph 60 of his affidavit, Mr. Littlely was involved with the CFS prior to his appointment as CRO. However, what Mr. Evoy neglects to mention is that prior to this appointment, Mr. Littlely has not been involved with the CFS for over a decade and had, instead, been practicing law.

70. In Ms. Hunt's email dated January 20, 2014 to all voting members of the CFS (**Exhibit "U"**), Ms. Hunt outlined Mr. Littley's experience, including his experience with the CFS, and recommended that, due to the timing, Mr. Littley be appointed in advance of a ratification at the June 2014 national general meeting. The email did not, as Mr. Evoy suggests at paragraph 61 of his affidavit, direct member local unions to communicate their acceptance over email, nor did it suggest that the CRO be appointed without ratification.
71. It is anticipated that the appointment of Mr. Littley will be ratified by the voting members at the upcoming CFS general meeting in June 2014.
72. Mr. Evoy, at paragraph 65 of his affidavit, raises concerns regarding potential bias of Mr. Littley. He apparently basis these concerns on Mr. Littley's decision to hire Nila Zamani to be his Deputy Returning Officer in the referendum. Based upon Exhibit "W" to Mr. Evoy's affidavit, I understand that Ms. Zamani is currently employed by the York Federation of Students, a member local of the CFS and the CFS-O. My understanding is that Mr. Littley circulated a job posting and selected the most qualified candidate that applied. I do not see any basis for bias to be concluded from Ms. Zamani's appointment.
73. At paragraph 64 of Mr. Evoy's affidavit, Mr. Evoy states that the CRO appointment "had already caused considerable delay in the verification process". This statement is unsubstantiated and false. In fact, the CFS was being proactive in appointing a CRO without first knowing whether there would be a vote as the petition had not been found to be in order at the time.

Deloitte's Review of the Petition

74. Despite the progress that was made regarding the scheduling of the referendum and efforts to appoint the CRO, a vote on decertification could only proceed in accordance with the Bylaw once Deloitte confirmed the number of eligible names on the petition and the CFS National Executive found the petition to be in order.
75. On February 19, 2014, the CFS sent a copy of the petition and its Bylaws to Deloitte. A copy of this e-mail and the petitions are attached as **Exhibit "V"**.
76. On February 26, 2014, after various edits and revisions to the engagement letter, the CFS provided Deloitte with a signed engagement letter. A copy of this correspondence is attached as **Exhibit "W"**.
77. As set out in the engagement letter, Deloitte's review included:
 - (a) Verification / cross-referencing of the names on the petition with the University of Toronto's student records (student names, numbers and signatures);
 - (b) Review of the names on the petition for duplication of student records (student names and numbers);
 - (c) Validation that greater than 20% of the individual members of UTGSU signed the petition; and
 - (d) Reporting on the specific procedures performed and related results.

78. On the evening of March 9, the CRO sent an email to Mr. Evoy, Ms. Hunt and Mr. Hashemi outlining Deloitte's findings. Mr. Evoy references this email in paragraph 89 of his affidavit, and makes much of the fact that the final report had not yet been released. In paragraph 91, Mr. Evoy accuses the CRO of operating in bad faith. What Mr. Evoy fails to include when mentioning the CRO's correspondence is the following portion of the CRO's email:

If the full report from Deloitte (*sic*) differs in some material respect from the information already provided by Deloitte representatives, and as per the bylaws a referendum may continue, I remain prepared to continue with the process. In that case the referendum timeline would necessarily need to be reset.

I remain available for that rescheduling, and can continue (*sic*) very little delay.

Attached as **Exhibit "X"** is Mr. Littley's e-mail dated March 9, 2014

On March 11, 2014, the CFS received Deloitte's report entitled "Canadian Federation of Students (National) – Petition Validation Procedures". The Report found that 17.6% - 18.3% of the individual members of the UTGSU had signed the petition in compliance with the Bylaw. A copy of Deloitte's report entitled "Canadian Federation of Students (National) – Petition Validation Procedures is attached as **Exhibit "Y"**.

79. According to Deloitte's independent review, the petition submitted by the individual CFS members of the UTGSU did not meet the first requirement of the decertification process set out in the Bylaw, being that it be signed by no less than 20% of the individual members of the member local association. As such,

the CFS could not proceed with holding a referendum or moving any further forward with the decertification process.

80. Accordingly, formal notice of Deloitte's findings was provided to Ms. Ingle and Mr. Littley on or about March 11, 2014. Copies of these letters are attached as **Exhibits "Z" and "AA"** respectively.
81. At paragraphs 99-100 of Mr. Evoy's affidavit, he raises questions with Deloitte's report. These questions are disingenuous as they have already been asked by the CFS/CFS-O to Deloitte, answered by Deloitte and the answers communicated to Mr. Evoy:
 - (a) At paragraph 99, Ms. Evoy asked if Deloitte, performed a "manual review of the signatures" as part of their "data analytics technique". Deloitte's answer was that it manually triple checked the data. I have been advised by Mr. Hashemi that he communicated this answer to Mr. Evoy in and around March 11, 2014.
 - (b) At paragraph 100, Mr. Evoy opines as to whether a "proper full" name would exclude someone like himself whose full name is "Bradley" but who goes by "Brad." Deloitte's answer was that they accepted variations in the full name so long as the student number matched. I have been advised by Mr. Hashemi that he communicated this answer to Mr. Evoy in and around March 11, 2014.

82. At no time was Deloitte asked to carry out an audit nor was an audit required pursuant to the CFS Bylaws.
83. At paragraph 101, Mr. Evoy complains that the Deloitte report failed to attach copies of the UTGSU membership list. As Mr. Evoy knows, the precise reason that Deloitte was retained in order to provide an independent third party analysis of the membership list was because the University refused to release the membership list for review. Had Deloitte simply appended the list to their report, that would have defeated the entire purpose of retaining a third party to complete the verification.

Summary

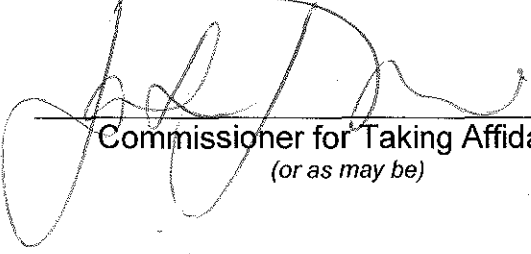
84. The decertification process commenced by the individual CFS members of the UTGSU did not proceed to a vote because the petition delivered to the CFS by the Ms. Ingle on October 7, 2013 did not include signatures of at least 20% of the individual members, as required by the Bylaws.
85. The verification of the petition as to the 20% threshold was made by an independent third party, Deloitte. The use of an independent third party auditor was encouraged and approved by the UTGSU.
86. Contrary to Mr. Evoy's assertions at paragraph 66 and 109 of his affidavit, neither Ms. Hunt nor any other member of the CFS campaigned against decertification at UTGSU.

87. In fact, at all times throughout the process, the CFS moved forward with UTGSU's decertification process on the assumption that the petition would be confirmed as valid. It was only after Deloitte notified the CFS that the petition was not completed in accordance with the Bylaws that the CFS stopped moving forward with the process. This is confirmed by Mr. Evoy at paragraph 86 of his affidavit where he states "(t)hroughout this period, given the participation of CFS, CFS-O, and the CRO in helping to coordinate logistics and other details, I was always under the impression that the campaign period would begin on March 10, 2014 and the referendum would begin on March 24, 2014, as scheduled."
88. The agreement between the University, the UTGSU and the CFS to use a third party in order to complete the verification process of the petition to ensure that it met the threshold required by the Bylaw in order to trigger a referendum was made on January 15, 2014. This agreement was reached with the full support of the UTGSU and with no objections raised by the UTGSU regarding timing. At that time, the UTGSU knew that the CFS had received the petition on October 7, 2013 and knew that 90 days from October 7, 2013 was January 5, 2014. Had the UTGSU been of the view that the petition was automatically approved as of January 5, 2014, I see no reason that it would have agreed to proceed with the third party verification nor why it would agree to fund a portion of the cost of the third party retainer. At all times, before and after January 5, 2014, the UTGSU was aware that the referendum was contingent upon the petition being deemed in order, in accordance with the Bylaw. The first time that the UTGSU raised any

concern regarding the third party verification process and/or timing was after Deloitte concluded that the petition failed to meet the 20% threshold.

89. I make this affidavit in response to the UTGSU's application and for no improper purpose.

SWORN BEFORE ME at the City of
Ottawa, in the Province of Ontario on
May 17, 2014



Commissioner for Taking Affidavits
(or as may be)



LUCY WATSON

UNIVERSITY OF TORONTO GRADUATE STUDENTS' UNION - and - CANADIAN FEDERATION OF STUDENTS et al.
Plaintiff Defendants

ONTARIO
SUPERIOR COURT OF JUSTICE
PROCEEDING COMMENCED AT
TORONTO

AFFIDAVIT

GOWLING LAFLEUR HENDERSON LLP

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160 Elgin Street
Ottawa ON K1P 1C3

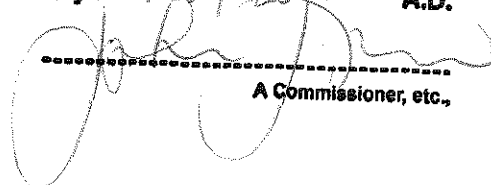
Tel: 613-233-1781
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Fax: 613-788-3513
todd.burke@gowlings.com

Lawyers for the defendant,
Canadian Federation of Students

This is Exhibit A to the
Affidavit of L. Watson
Sworn before me this 17th
day of May 2014 A.D.


.....
A Commissioner, etc.,

CONSTITUTION AND BYLAWS

Canadian Federation of Students

As amended at the May 2013 national general meeting

STATUTS ET RÈGLEMENTS

Fédération canadienne des étudiantes et étudiants

Tels que modifiés lors de l'assemblée générale nationale de mai 2013

TABLE OF CONTENTS

Preamble

Statement of Purposes

Definitions

BYLAW-I

Membership

BYLAW-II

General Meetings

BYLAW-III

Policy and Resolutions

BYLAW-IV

National Executive

BYLAW-V

Election of the National Executive

BYLAW-VI

Provincial Components

BYLAW-VII

Finances

BYLAW-VIII

Officers

BYLAW-IX

Seal, Documents and Records

BYLAW-X

Head Office

BYLAW-XI

Official Languages

BYLAW-XII

Amendment of Constitution and Bylaws

BYLAW-XIII

Winding Up

BYLAW-XIV

Interpretation

TABLE DES MATIÈRES

Préambule

Déclaration de principes

Définitions

RÈGLEMENT-I

Adhésion

RÈGLEMENT-II

Assemblées générales

RÈGLEMENT-III

Politiques et Résolutions

RÈGLEMENT-IV

Exécutif national

RÈGLEMENT-V

Élection de l'Exécutif national

RÈGLEMENT-VI

Éléments provinciaux

RÈGLEMENT-VII

Finances

RÈGLEMENT-VIII

Dirigeant-e-s

RÈGLEMENT-IX

Sceau, documents administratifs et registres

RÈGLEMENT-X

Siège social

RÈGLEMENT-XI

Langues officielles

RÈGLEMENT-XII

Modifications des statuts et règlements

RÈGLEMENT-XIII

Dissolution

RÈGLEMENT-XIV

Interprétation

PREAMBLE

We, the students of Canada, recognizing the need to speak with one voice in asserting our legitimate needs and concerns, wish to express our support for one national student organization whose basic aims will be as follows:

1. to organize students on a democratic, cooperative basis in advancing our own interests, and in advancing the interests of our community;
2. to provide a common framework within which students can communicate, exchange information, and share experience, skills and ideas;
3. to ensure the effective use and distribution of the resources of the student movement, while maintaining a balanced growth and development of student organisations that respond to students needs and desires;
4. to bring students together to discuss and cooperatively achieve necessary educational administrative, or legislative change wherever decision-making affects students;
5. to facilitate cooperation among students in organising services which supplement our academic experience, provide for our human needs, and which develop a sense of community with our peers and other members of society;
6. to articulate the real desire of students to fulfil the duties, and be accorded the rights of citizens in our society and in the international community;
7. to achieve our ultimate goal — a system of post-secondary education which is accessible to all, which is of high quality, which is nationally planned, which recognizes the legitimacy of student representation, and validity of student rights, and whose role in society is clearly recognized and appreciated.

In consideration to these needs, students from throughout Canada met in October, 1981, to found the Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants.

The organisations that founded the Canadian Federation of Students were:

The National Union of Students/Union nationale des étudiant(e)s
The Association of Student Councils (Canada)/Association des conseils étudiants (Canada)
The Federation of Alberta Students
The British Columbia Students Federation
The Students Union of Nova Scotia
The Ontario Federation of Students/Fédération des étudiant(e)s de l'Ontario
The Saskatchewan Federation of Students

PRÉAMBULE

Nous, les étudiantes et étudiants du Canada, reconnaissant la nécessité d'affirmer d'une seule voix nos besoins légitimes et nos intérêts, désirons donner notre appui à une organisation étudiante nationale, dont les objectifs fondamentaux sont les suivants :

1. regrouper les étudiantes et étudiants en un organisme démocratique et coopératif, afin de faire progresser nos intérêts et ceux de notre communauté;
2. établir un cadre commun à l'intérieur duquel les étudiantes et étudiants peuvent communiquer, échanger des renseignements et partager leurs expériences, leurs aptitudes et leurs idées;
3. assurer la distribution et l'utilisation efficace des ressources du mouvement étudiant, tout en garantissant une croissance et un développement équilibrés des organisations étudiantes qui répondent aux besoins et aux désirs des étudiantes et étudiants;
4. réunir les étudiantes et étudiants pour qu'ils et elles discutent des changements pédagogiques, administratifs et juridiques nécessaires et qu'ils et elles les effectuent dans un esprit de collaboration, là où le processus décisionnel touche la population étudiante;
5. faciliter la collaboration des étudiantes et étudiants par l'organisation de services venant parfaire notre expérience scolaire, répondant à nos besoins humains, et qui stimulent le sentiment d'appartenance au groupe étudiant et à la société dans son ensemble;
6. faire connaître le réel désir des étudiantes et étudiants de s'acquitter de leurs responsabilités de citoyennes et citoyens à part entière dans notre société et sur le plan international;
7. atteindre notre principal objectif, c'est-à-dire l'établissement à l'échelle nationale d'un système postsecondaire accessible à tous et toutes, de haute qualité, planifié à l'échelle nationale et qui reconnaît la légitimité de la représentation étudiante et des droits étudiants.

Compte tenu de ces besoins, les étudiantes et étudiants provenant des différentes régions du Canada se sont réunis en octobre 1981 pour fonder la Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Students.

Les organismes fondateurs de la Fédération sont les suivantes :

l'Union nationale des étudiant-e-s/the National Union of Students;
l'Association des conseils étudiants (Canada)/The Association of Student Councils (Canada);
la Federation of Alberta Students
la British Columbia Students' Federation
la Students' Union of Nova Scotia
la Fédération des étudiant-e-s de l'Ontario/Ontario Federation of Students
la Saskatchewan Federation of Students

STATEMENT OF PURPOSE

The Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants exists to perform the following functions:

1. to further the goals of the Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants as outlined in the Preamble;
2. to represent, promote and defend the common interests of students studying at Canadian post-secondary institutions;
3. to promote and support the interests and activities of democratic student organisations in all provinces and at all educational institutions in Canada;
4. to bring together post-secondary students from all parts of Canada to discuss and take common, democratic positions on questions affecting students;
5. to represent Canadian students in the federal level of decision-making and to do so by speaking on their behalf with one united voice;
6. to formulate a national programme that will serve as a framework for coordinating the efforts of representative post-secondary student organisations throughout Canada. This programme will summarize a long-term strategy for achieving the objectives of students in post-secondary education; will describe general ways of reaching those objectives; and will be revised periodically as new objectives and approaches become appropriate;

DÉCLARATION DE PRINCIPES

La Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Student doit assumer les fonctions suivantes :

1. poursuivre les objectifs de la La Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Students, tels qu'ils sont énoncées dans le préambule;
2. représenter, promouvoir et défendre les intérêts communs des étudiantes et étudiants qui font des études dans les établissements d'enseignement postsecondaire canadiens;
3. promouvoir et appuyer les intérêts et les activités des organisations étudiantes démocratiques dans toutes les provinces et dans tous les établissements d'enseignement du Canada;
4. réunir les étudiantes et étudiants du niveau postsecondaire de toutes les régions du Canada pour qu'ils et elles discutent et adoptent démocratiquement une position commune sur les questions qui les touchent;
5. représenter les étudiantes et étudiants canadiens auprès des autorités fédérales et ce, en exprimant en leur nom une opinion unanime;
6. établir un programme cadre national pour la coordination des efforts des organisations représentant les étudiantes et étudiants de niveau postsecondaire d'un bout à l'autre du Canada. Ce programme énoncera les grandes lignes d'une stratégie à long terme permettant d'atteindre les objectifs des étudiantes et étudiants de niveau postsecondaire; il décrira de façon générale les moyens d'atteindre ces objectifs, et il sera revu périodiquement, à la lumière de nouveaux objectifs et de nouvelles approches, le cas échéant;
7. tout mettre en oeuvre pour promouvoir ces principes.

DEFINITIONS

1. The Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants will hereafter be referred to as the Federation.
2. A provincial component will be taken for all purposes as an organisation within the Canadian Federation of Students comprised of all member local associations within a particular province.
3. A local student association will be taken for all purposes of these By-laws to mean an organisation of students which satisfies the following criteria:
 - it is locally and democratically-controlled;
 - it is autonomous from other organizations;
 - it represents students at only one post-secondary institution.or, the graduate students belonging to an organisation that fulfills these criteria and is comprised of both graduate and undergraduate members, not belonging to the Federation, provided that the graduate students have an identifiable infrastructure and a legal structure enabling it to enter into contracts .
4. For all purposes of these By-laws, a referendum will be taken to mean a general vote of the members of a local student association, whether conducted at balloting locations or at a formal general meeting of the local students association.
5. For all purposes of these By-laws, a semester shall be taken to mean a period of time approximately four months in duration. An academic year shall be defined as per the policy of the member local.
6. For all purposes of these By-laws, a delegate shall be any individual member or staff member of a member local association having paid the applicable general meeting delegates fee.

DÉFINITIONS

1. La Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Students est appelée ci-après «la Fédération».
2. Un élément provincial est considéré à toutes fins comme une organisation de la Fédération canadienne des étudiantes et étudiants formée de toutes les associations membres d'une province donnée.
3. Pour l'usage des présents règlements, un «syndicat étudiant local» désigne une organisation étudiante qui répond aux critères suivants :
 - elle est dirigée localement et démocratiquement;
 - elle est autonome;
 - elle représente les étudiantes et étudiants d'un seul établissement d'enseignement postsecondaire; ou, les étudiant-e-s des cycles supérieurs appartenant à une organisation qui remplit ces critères et qui comprend des membres tant au premier cycle qu'aux cycles supérieurs, qui ne sont pas membres de la Fédération, pourvu que les étudiant-e-s des cycles supérieurs se soient dotés d'une infrastructure identifiable et d'une structure juridique leur permettant de conclure des contrats.
4. Pour l'usage des présents règlements, «référendum» signifie un vote auquel participe l'ensemble des étudiantes et étudiants de l'association étudiante locale, que ce soit par un scrutin ou lors d'une assemblée régulière de l'association étudiante locale.
5. Pour l'usage des présents règlements, un «semestre» signifie une période de temps d'une durée approximative de quatre mois. L'année scolaire est définie selon la politique de l'association membre.
6. Pour l'usage des présents règlements, un ou une «délégué-e» désigne tout membre individuel, ou membre du personnel d'un élément provincial ou d'une association locale membre qui a payé les frais de délégation applicables à une assemblée générale.

BYLAW I - MEMBERSHIP

1. Types of Memberships

General Description: There are two types of members of the Federation, individual members and voting members. Students, or individual members, are represented through the local student association to which they belong. Local student associations representing individual members are called voting members.

- a. Local student associations are eligible to receive the status of voting members in the Federation as provided for in Bylaw I, Section 2, and 3;
- b. Individual members of the Federation will be all students in local student associations that are voting members.

2. Types of Voting Membership Status

a. Full Membership

General Description: Full membership is the standard form of membership in the Federation.

- i. A local association is eligible to apply for full membership in the Federation if its members have approved by a vote on certification in the Canadian Federation of Students, the Canadian Federation of Students-Services, and the applicable provincial component as described in Bylaw VII-Provincial Components;
- ii. A written application for full membership submitted by an eligible local student association will be considered as a binding contract to accept the rights and responsibilities of full membership in the Canadian Federation of Students, the Canadian Federation of Students-Services, and the applicable provincial component.
- iii. Within 90 days of the receipt by the National Executive of a written application for membership, the National Executive will examine the application to determine whether it is in order, and will make a recommendation to the voting members of the Federation concerning the application.
- iv. At the next general meeting of the Federation, the full membership application shall be put to a vote and shall require a majority of at least two-thirds of the votes cast to be accepted.
- v. A local association's application for membership, once accepted by the Federation, shall constitute a binding contract to collect and remit to the Federation full membership fees for the duration of membership.
- vi. Commencing with the 2009-10 academic year, a full voting member association shall be required to collect and remit to the Canadian Federation of Students a membership fee of \$3.00 per semester, per individual member of the voting member association.
- vii. In addition to Bylaw I, Article 2-a-vi, a full voting member association shall be required to collect and remit the membership fee of the Canadian Federation of Students-Services, as set out in the Bylaws of the Canadian Federation of Students-Services, and the applicable provincial component fee as set out by standing resolution.
- viii. The membership fees described in Bylaw I, Articles 2-a-vi and 2-a-vii, may be pro-rated for part-time and short-term students in accordance with the practice of the full voting member association with respect to the pro-ration of its own fees.
- ix. The membership fees described in Bylaw I, Articles 2-a-vi and 2-a-vii, shall be adjusted each academic year by the rate of change in the Canadian Consumer Price Index during the previous calendar year.

b. Prospective Membership

General Description: Prospective membership is a trial membership of limited duration.

- i. A local student association is eligible to apply for prospective membership if it has passed a motion of its members, executive, council or equivalent representative body to apply for prospective membership in the Federation and its applicable provincial component as described in Bylaw VII-Provincial Components;
- ii. A written application for prospective membership submitted by an eligible local student association will be considered as a binding contract to accept the rights and responsibilities of prospective membership in the Canadian Federation of Students, the Canadian Federation of Students-Services, and the applicable provincial component.
- iii. Within 90 days of the receipt by the National Executive of a written application for prospective membership, the National Executive will examine the application to determine whether it is in order, and will make a recommendation to the voting members of the Federation concerning the application.

Bylaw I

- iv. At the next general meeting of the Federation, the prospective membership application shall be put to a vote and shall require a majority of at least two-thirds of the votes cast to be accepted.
- v. A local student association's application for prospective membership, once accepted by the Federation, shall constitute a binding contract to pay prospective membership fees, as described in Section 2 b-vi, and conduct a vote on certification, as described in Section 2 b-viii;
- vi. The fee for prospective membership in the Federation shall be five per cent (5%) of the regular Federation membership fee, notwithstanding that the fee may be reduced or waived by a majority vote of a national general meeting or the National Executive;
- vii. A prospective member association shall have full voting rights in Federation national general meetings, but shall not be permitted to designate a proxy to vote on its behalf, and shall have the same access to Federation resources and materials, except the International Student Identity Card, that a full member has;
- viii. A prospective member association must hold a vote on certification in the Federation, in accordance with Section 4 of this Bylaw, within twelve (12) months following its acceptance as a prospective member unless an extension is granted by the National Executive of the Federation;
- ix. In the event that the majority of those voting support full membership in the Federation, full membership will be granted at the subsequent national general meeting, at which point prospective membership shall cease;
- x. In the event that the majority of those voting oppose full membership in the Federation, prospective membership will immediately cease;
- xi. In the event that the vote fails to achieve quorum, prospective membership will be automatically extended and another vote on certification will be held within the subsequent six (6) months in accordance with Section 4 of this Bylaw; and
- xii. In the event that a prospective member fails to conduct a vote on certification as required by this Bylaw, the Federation shall have the option to either cancel or extend, by majority vote of a national general meeting, the prospective membership until a vote on certification is conducted.

3. Membership Rights and Responsibilities

a. Rights of Individual Members

- i. The individual members of the Federation collectively belonging to a member local association will have sole authority to make decisions through a vote on all questions of membership in the Federation, subject to the other provisions of this Bylaw.
- ii. The individual members of the Federation collectively belonging to a member local association will have sole authority to initiate, by petition signed by not less than ten percent (10%) of the individual members and delivered to the National Executive, a vote to certify as described in Article 4 of this Bylaw.
- iii. The individual members of the Federation collectively belonging to a member local association will have sole authority to initiate a vote on decertification, as described in Section 6 of this Bylaw, by submitting to the National Executive of the Federation a petition, signed by not less than twenty percent (20%) of the individual members of the association, calling for the vote.
- iv. Individual members of the Federation have the right to have their interests represented collectively in the Federation through their local student association, but will not have voting rights at the Federation general meetings.
- v. The Federation will attempt to ensure that a Federation membership card is issued to each individual member of the Federation who is a member of a full voting member of the Federation.

b. Rights of Voting Members

- i. Each voting member of the Federation will have one vote at and participate in general meetings of the Federation provided all outstanding delegate fees for past meetings have been paid in full. This is subject to review by the National Executive on a case by case basis upon request.
- ii. Voting members of the Federation have the right to be represented collectively to the federal government and to other national organisations.
- iii. Each voting member of the Federation is entitled to the protection and support of the Federation in accordance with the objectives of the Federation.
- iv. Each voting member of the Federation is entitled to have access to Federation research, information, materials, staff, and other resources.
- v. Each voting member of the Federation is entitled to have access to all information and official

- documents concerning the operations and activities of the Federation and of the National Executive.
- vi. Delegates sent by voting members to general meetings of the Federation will have the right to stand for election to any vacant position on a committee of the Federation subject to such other conditions as may be specified at the time of formation of the committee.
 - vii. Each voting member is entitled to request, and must receive within 45 days of receipt of the request, an updated statement of financial position detailing all outstanding delegate and all outstanding membership fees provided that the voting member, as the agent for the Federation with respect to the collection of the membership fees, has provided the Federation with a full accounting of membership fees owed by it to the Federation.

c. Responsibilities of Voting Members

Although Federation staff and executive members will handle many day-to-day operations, the structures of the Federation can only function if there is full cooperation among Federation voting members. The achievement of the work and goals of the Federation depends on the active participation of students and student associations.

- i. Each voting member of the Federation is responsible for supporting the objectives of the Federation and will abide by all provisions of these By-laws.
- ii. Each voting member will ensure that Federation fees are collected each year at its institution and forwarded to the Federation, according to the contract of membership and the fee agreement if applicable, signed when the member joined.
- iii. The voting member will not represent the membership fees collected on behalf of the Federation as an expense and/or revenue of the member in its budgets, its financial statements, its audits or any other documents of the voting member.
- iv. Each voting member will be responsible for representing the interests and concerns of its member students at general meetings of the Federation.
- v. Each voting member is responsible for contributing to the formulation of Federation policy and where possible and by resolution of the local council for supporting and implementing that policy.
- vi. Each voting member will be responsible for communicating information from the Federation and the provincial Federation components to its students.
- vii. Each member local association will communicate and work cooperatively with Federation staff and members of the National Executive.

4. Vote to Certify

In accordance with Section 2 of this Bylaw, the following shall be the rules and procedures for a vote, in which the individual members of a prospective member local association may vote on full membership in the Federation:

a. Scheduling of the Vote

The vote will be scheduled by the prospective member association in consultation with the Federation.

b. Chief Returning Officer

For each vote to certify, the National Executive shall recommend an individual to serve as the Chief Returning Officer. The Chief Returning Officer's appointment is subject to ratification by a general meeting of the Federation.

The Chief Returning Officer shall oversee the referendum and be responsible for:

- i. establishing the notice requirement for the referendum in accordance with Section 4-c of this Bylaw and ensuring that notice is posted.
- ii. establishing the campaign period in accordance with Section 4-d of this Bylaw.
- iii. approving all campaign materials in accordance with Section 4-e of this Bylaw and removing campaign materials that have not been approved.
- iv. deciding the number and location of polling stations.
- v. setting the hours of voting in accordance with Section 4-f of this Bylaw.
- vi. overseeing all aspects of the voting.
- vii. counting the ballots following the vote.
- viii. establishing all other rules and regulations for the vote.

Bylaw I

c. Notice of Vote

Notice of the vote, that includes the question and voting dates, shall be provided to the individual members of the prospective member association no less than two (2) weeks prior to voting in the referendum.

d. Campaigning

- i. There shall be no less than ten (10) days on which campaigning is permitted, during which classes are in session, immediately preceding and during voting; and
- ii. Only individual members and representatives of the prospective member association, representatives of the Federation and representatives of the Federation member local associations shall be permitted to participate in the campaign.
- iii. The campaign period is defined as the days the National Executive schedules for campaigning under Bylaw 6.b.i, and each and every day on which voting is to occur.

e. Campaign Materials

- i. Campaign materials shall include all materials developed specifically for the campaign.
- ii. Materials produced by Federation that promote campaigns and services of the Federation shall not be considered as campaign materials unless they include specific content about the vote.
- iii. The Federation website shall not be considered a campaign material unless it includes specific content about the vote.
- iv. The Federation's annual report, financial statements, research and submissions to government shall not be considered a campaign material.
- v. Campaign materials shall not be misleading, defamatory or false. The Chief Returning Officer shall be the sole arbiter of whether materials are misleading, defamatory or false.

f. Voting and Tabulation

- i. Voting must be conducted by paper ballot and cannot be conducted in any other manner. Voting must take place at voting stations or, subject to the agreement between the prospective member association and the Federation, at a general meeting of the prospective member association or by a mail-out ballot.
It shall be the responsibility of the prospective member association to obtain and provide to the Oversight Committee, no later than seven (7) days in advance of the vote, a list of all of the individual members of the Federation eligible to vote. If the prospective member association is unable to obtain or provide such a list, voting shall be conducted through a double envelope system, whereby the ballot is placed in an unmarked envelope, which is placed in a second envelope, on which the voter writes her full name and student identification number. After voting ends, the envelopes will be compared to a list of the individual members who are eligible to vote. Duplicate ballots and ballots cast by ineligible voters shall be discarded. Once the validity of the votes has been verified, the outer envelopes will then be separated from the unmarked inner envelopes and tabulated.
- ii. There shall be no less than sixteen (16) hours of polling over no less than two (2) days, except in the case of voting being conducted at a general meeting.
- iii. Unless mutually agreed otherwise by the prospective member association and the Federation, the referendum question shall be: "Are you in favour of membership in the Canadian Federation of Students?"
- iv. In the event that polling is conducted at a general meeting, representatives of the Federation and Federation member local associations shall be extended full speaking rights in the meeting.
- v. The prospective member association and the Federation shall each be permitted to appoint one poll clerk for each polling station.
- vi. The prospective member local association and the Federation shall each be permitted to appoint one poll scrutineer to oversee the counting of ballots.

g. Quorum

Quorum for any vote to certify shall be that of the member local association or ten percent (10%) of the individual members of the local association, whichever is higher.

h. Appeals

For each vote to certify, an Appeals Committee shall be appointed to adjudicate any appeals of the referendum results or rulings by the Chief Returning Officer. The Appeals Committee shall be composed of:

- i. one National Executive member or a designate appointed by the Federation's National Executive; and
- ii. two individual members elected at a Federation general meeting who are not members of the Federation's National Executive.

Members of the Appeals Committee shall not campaign during a vote to certify.

5. Suspension and Expulsion of Members

A member local association may have its voting privileges suspended or may be expelled for violating its responsibilities as outlined in Bylaw I, Section 3 (c), subject to the following procedure:

a. Process for Initiating the Procedure of Suspension or Expulsion

The procedure for suspending the voting privileges or expelling a member local association may be initiated by:

- i. resolution of the National Executive; or
- ii. a petition, submitted to the National Executive, signed by not less than one-third (1/3) of the voting member locals associations and listing the reasons for the proposed suspension of voting privileges or expulsion.

b. Notice of the Suspension or Expulsion Procedure

Upon resolution of the National Executive or receipt of a petition by the National Executive, initiating the process for suspending or expelling a member local association, the National Executive will:

- i. place the matter on the agenda for the next regularly scheduled national general meeting for which no less than four (4) week notice can be given; and
- ii. inform, by registered mail, the member local association against which the suspension or expulsion procedure has been initiated no less than four (4) weeks prior to the national general meeting at which the matter of suspension or expulsion will be considered.

c. Required Majority

A two-thirds vote of a national general meeting shall be required in order to suspend the voting privileges or expel a member local association.

d. Appeal of Suspension or Expulsion

Any student association, which has had its voting privileges suspended or has been expelled, may appeal the decision to the next world congress of the International Union of Students.

e. Reinstatement of Voting Privileges

A member local association, which has had its voting privileges suspended, may have its voting privileges reinstated subject to the following procedure:

- i. Upon receipt of a written application from a member local association requesting reinstatement of voting privileges, the National Executive will assess the merits of the application and make a recommendation to the voting member local associations at the next regularly-scheduled national general meeting.
- ii. A two-thirds majority vote shall be required to reinstate a member local association's voting privileges.

6. Vote to Decertify

The individual members of the Federation belonging to a member local association may vote on the question of continuing their membership, subject to the following rules and procedures:

a. Petition

As per Bylaw I, Section 3.a.iii a petition calling for a vote on decertification shall be signed by no less than twenty percent (20%) of the individual members of the member local association and delivered to the National Executive of the Federation.

The petition shall be worded as follows: "We, the undersigned, petition the National Executive of the Canadian Federation of Students to conduct a referendum on the issue of continued membership in the Canadian Federation of Students."

The original, unaltered petition must be delivered in its entirety to the National Chairperson, National Deputy Chairperson or National Treasurer, by registered mail. Petitions received that are not original copies, have been altered in any manner, or have been received by any means other than registered mail are not valid.

The petition may not contain any words or images, with the exception of those required by Bylaw 1.a and those required to indicate which fields a signatory must complete.

In order to be considered valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number, and a unique signature.

Bylaw I

An individual member may request that her name be removed from a petition. If the National Executive receives such a request in writing, before the conclusion of the verification process of the petition, the name must be struck from the petition. The name shall not be included in the total number of names on the petition.

b. Schedule

- i. The National Executive will have the sole authority to determine whether the petition described in Bylaw I, Section 6.a is in order. Within 90 days of receipt of the petition, the National Executive will review the petition to determine if it is in order and, if it is, in consultation with the member local, will schedule a vote. The National Executive will endeavour to schedule the referendum between 60 days and 90 days following its determination that the petition is in order. The scheduling of the referendum shall be subject to the following conditions:
 - there shall be no fewer than two (2) and no greater than five (5) days of voting; and
 - there shall be no less than seven (7) days and no greater than 21 days for campaigning, during which classes are in session, immediately preceding and during voting.
- ii. No vote on decertification may be held between:
 - April 15 and September 15; and
 - December 15 and January 15.
- iii. There shall be no more than two (2) votes on decertification in any three-month period.
- iv. No vote on decertification shall take place without compliance with Sections 6.b.i, 6.b.ii and 6.b.iii.

c. Chief Returning Officer

The Chief Returning Officer shall oversee the referendum and be responsible for:

For each referendum on continued membership, the National Executive shall recommend an individual to serve as the Chief Returning Officer. The Chief Returning Officer's appointment is subject to ratification by a general meeting of the Federation.

- i. establishing the notice requirement for the referendum in accordance with Section 6-d of this Bylaw and ensuring that notice is posted.
- ii. establishing the campaign period in accordance with Section 6-e of this Bylaw.
- iii. approving all campaign materials in accordance with Section 6-f of this Bylaw and removing campaign materials that have not been approved.
- iv. deciding the number and location of polling stations.
- v. setting the hours of voting in accordance with Section 6-g of this Bylaw.
- vi. overseeing all aspects of the voting.
- vii. counting the ballots following the vote.
- viii. establishing all other rules and regulations for the vote.

d. Notice of Vote

Notice of the vote, that includes the referendum question and voting dates, shall be provided to the individual members of the member local association no less than two (2) weeks prior to the first day of voting.

e. Campaigning

- i. The member local association, the individual members from the member local association and the Federation not shall engage in any campaigning outside of the campaign period.
- ii. Only individual members and representatives of the member local association, representatives of the Federation and individual members and representatives of Federation member local associations shall be permitted to participate in the campaign.
- iii. The campaign period is defined as the days the National Executive schedules for campaigning under Bylaw 6.b.i, and each and every day on which voting is to occur.

f. Campaign Materials

- i. Campaign materials shall include all materials developed specifically for the campaign.
- ii. Materials produced by the Federation that promote campaigns and services of the Federation shall not be considered as campaign materials unless they include specific content about the vote.
- iii. The Federation website shall not be considered a campaign material unless it includes specific content about the vote.
- iv. The Federation's annual report, financial statements, research and submissions to government shall not be considered a campaign material.
- v. Campaign materials shall not be misleading, defamatory or false. The Chief Returning Officer shall be

the sole arbiter of whether materials are misleading, defamatory or false.

g. Voting and Tabulation

- i. Voting must be conducted by paper ballot and cannot be conducted in any other manner. Voting must be conducted at voting stations or, subject to the agreement of the Oversight Committee, by mail-out ballot.

It shall be the responsibility of the voting member local to obtain and provide to the Oversight Committee, no later than seven (7) days in advance of the vote, a list of all of the individual members of the Federation eligible to vote. If the voting member local is unable to obtain or provide such a list, voting shall be conducted through a double envelope system, whereby the ballot is placed in an unmarked envelope, which is placed in a second envelope, on which the voter writes their full name and student identification number. After voting ends, the envelopes will be compared to a list of the individual members who are eligible to vote in the referendum. Duplicate ballots and ballots cast by ineligible voters shall be discarded. Once the validity of the votes has been verified, the outer envelopes will then be separated from the unmarked inner envelopes and tabulated.

- ii. There shall be no less than sixteen (16) hours of polling over no less than two (2) and no more than five (5) days, except in the case of voting being conducted at a general meeting. In the event that voting is conducted at a general meeting, representatives of the Federation and Federation member local associations shall be extended full speaking rights in the meeting.
- iii. Unless mutually agreed otherwise by the member local association and the Federation, the referendum question shall be: "Are you in favour of continued membership in the Canadian Federation of Students?"
- iv. The member local association and the Federation shall each be permitted to appoint one (1) poll clerk for each polling station.
- v. The member local association and the Federation shall each be permitted to appoint one (1) poll scrutineer to oversee the counting of ballots.

h. Quorum

Quorum for any vote on decertification shall be that of the member local association or ten percent (10%) of the individual members of the local association, whichever is higher.

i. Appeals

For each referendum on continued membership, an Appeals Committee shall be appointed to adjudicate any appeals of the referendum results or rulings by the Chief Returning Officer. The Appeals Committee shall be composed of:

- i. one National Executive member or a designate appointed by the Federation's National Executive; and
- ii. two individual members elected at a Federation general meeting who are not members of the Federation's National Executive.

Members of the Appeals Committee shall not campaign during a vote to decertify.

j. Advance Remittance of Outstanding Membership Fees

In addition to required compliance with Sections 6a. to i. and k. to l, in order for a vote on decertification to proceed, a member local association must remit all outstanding Federation membership fees not less than six (6) weeks prior to the first day of voting.

k. Minimum Period Between Votes on Decertification

In addition to required compliance with Sections 6 a. to 6 j. and 6 l., in order for a vote on decertification to take place, no vote on decertification may have been held within the previous sixty (60) months for voting members comprised of university students and thirty-six (36) months for voting members comprised of college students, unless waived, by a two-thirds (2/3rds) majority vote of the National Executive.

l. Minimum Period Between Vote to Certify and Vote to Decertify

In addition to required compliance with Sections 6 a. to 6 k., in order for a vote on decertification to proceed, a vote to certify may not have been held within the previous sixty (60) months for voting members comprised of university students and thirty-six (36) months for voting members comprised of college students, unless waived, by a two-thirds (2/3rds) majority vote of the National Executive.

Bylaw I

7. Procedure for Application for Withdrawal

- a. Following the holding of a vote in accordance with Bylaw 1, Section 6 pursuant to which it is determined that the relevant membership shall not continue, the applicable member local association may provide a letter in writing notifying the Federation of its intention to decertify from the Federation. Within ninety (90) days of the receipt of such letter, the National Executive will examine the notification to determine whether it is in order, and will make a recommendation to the voting members of the Federation concerning the decertification.
- b. At the opening plenary of the next general meeting of the Federation, ratification of the vote to decertify shall be put to a vote.
- c. The decertification shall take effect on June 30 following the ratification of the vote to decertify provided that all outstanding membership fees payable to such date shall have then been received by the Federation.

RÈGLEMENT I - ADHÉSION

1. Types de membres

Description générale : Il y a deux types de membres de la Fédération, les membres individuels et les membres votants. Les étudiantes et étudiants, ou membres individuels, sont représentés par l'association étudiante locale à laquelle ils et elles sont affiliés. L'association étudiante locale qui représente les membres individuels est appelée membre votant.

- a. Les associations étudiantes locales ont le droit de recevoir le statut de membre votant de la Fédération, en vertu des articles 2 et 3 du Règlement I.
- b. Les membres individuels de la Fédération sont tous des étudiantes et étudiants affiliés à une association étudiante locale, elle-même membre votant.

2. Types de statuts des membres votants

a. Membres à part entière

Description générale : L'adhésion à part entière est la forme d'adhésion la plus courante au sein de la Fédération.

- i. Une association étudiante locale peut soumettre une demande d'adhésion à titre de membre à part entière à la Fédération si ses membres ont approuvé, par un vote en vue de l'accréditation à la Fédération canadienne des étudiantes et étudiants, à la Fédération canadienne des étudiantes et étudiants-Services, et à l'élément provincial pertinent tel que décrit dans le Règlement VII sur les Éléments provinciaux;
- ii. Une demande d'adhésion à part entière écrite soumise par une association étudiante locale admissible constitue un contrat par lequel l'association concernée s'engage à reconnaître les droits et obligations qui échoient aux membres à part entière de la Fédération canadienne des étudiantes et étudiants, de la Fédération canadienne des étudiantes et étudiants-Services et de l'élément provincial concerné.
- iii. Dans les 90 jours suivant la réception de la demande d'adhésion à part entière par l'Exécutif national, ce dernier s'assure que ladite demande est conforme, et adresse une recommandation aux membres votants de la Fédération.
- iv. À l'assemblée générale suivante de la Fédération, l'adhésion à part entière est ratifiée par un vote. L'adhésion est ratifiée moyennant une majorité des deux tiers des voix.
- v. La demande d'adhésion à part entière d'une association étudiante locale, une fois acceptée par la Fédération, constitue un contrat liant l'association à percevoir et à verser à la Fédération les droits d'adhésion à part entière pour la durée de l'adhésion.
- vi. À compter de l'année scolaire 2009-2010, une association membre à part entière doit percevoir et verser à la Fédération canadienne des étudiantes et étudiants des droits d'adhésion (cotisations) de 3 \$ par semestre, par membre individuel de l'association.
- vii. Outre le sous-alinéa 2-a-vi du Règlement I, une association à part entière doit percevoir et verser à la Fédération canadienne des étudiantes et étudiants-Services les droits d'adhésion, conformément aux Règlements de la Fédération canadienne des étudiantes et étudiants-Services, ainsi que les droits d'adhésion à l'élément provincial concerné, conformément aux résolutions permanentes.
- viii. Les droits d'adhésion décrits au Règlement I, sous-alinéas 2-a-vi et 2-a-vii, peuvent être calculées au prorata pour les étudiantes et étudiants à temps partiel et à court terme, conformément à la politique de l'association membre concernant le calcul de ses propres droits d'adhésion.
- ix. Les droits d'adhésion décrits au Règlement I, sous-alinéas 2-a-vi et 2-a-vii, seront majorés chaque année scolaire en fonction du taux de croissance de l'indice national des prix à la consommation de l'année civile précédente.

b. Membre éventuel

Description générale : L'adhésion à titre éventuel est un type d'adhésion probatoire de durée limitée.

- i. Une association étudiante locale peut soumettre une demande d'adhésion à la Fédération à titre éventuel moyennant l'adoption d'une résolution par ses membres, ses dirigeant-e-s, son conseil ou le groupe représentatif équivalent, visant à soumettre une demande d'adhésion à titre éventuel à la Fédération et l'élément provincial concerné, tel que décrit au Règlement VII sur les éléments provinciaux;
- ii. Une demande d'adhésion éventuelle écrite soumise par une association étudiante locale admissible constitue un contrat par lequel l'association concernée s'engage à reconnaître les droits et obligations qui échoient aux membres éventuels de la Fédération canadienne des étudiantes et étudiants, de la

Règlement I

- Fédération canadienne des étudiantes et étudiants-Services et de l'élément provincial concerné.
- iii. Dans les 90 jours suivant la réception de la demande d'adhésion éventuelle par l'Exécutif national, ce dernier s'assure que ladite demande est conforme, et adresse une recommandation aux membres votants de la Fédération.
 - iv. À l'assemblée générale suivante de la Fédération, l'adhésion à titre éventuel est ratifiée par un vote. L'adhésion est ratifiée moyennant une majorité des deux tiers des voix.
 - v. Dès qu'elle est acceptée par la Fédération, la demande d'adhésion éventuelle constitue un contrat qui engage l'association étudiante à verser la cotisation de membre éventuel, tel qu'il est décrit à l'alinéa 2 b iii) et à tenir un vote en vue de l'accréditation, tel que prescrit à l'alinéa 2 b v);
 - vi. La cotisation des membres éventuels versée à la Fédération correspond à cinq pour cent (5 %) de celle versée par les membres à part entière de la Fédération, à moins qu'un vote majoritaire de l'assemblée générale ou de l'Exécutif national ne vise à réduire ou à dispenser le versement de cette cotisation;
 - vii. L'association étudiante membre éventuel a plein droit de vote aux assemblées générales nationales de la Fédération, mais ne peut émettre de procuration à un autre membre pour agir en son nom. Les membres éventuels ont accès, au même titre que les membres à part entière, aux ressources et à la documentation de la Fédération, à l'exception de la Carte étudiante internationale;
 - viii. L'association étudiante membre éventuel doit tenir un vote en vue de son accréditation auprès de la Fédération, conformément à l'article 5 du présent Règlement, dans les douze (12) mois suivant son acceptation en tant que membre éventuel, à moins qu'une prolongation ne lui soit accordée par l'Exécutif national de la Fédération;
 - ix. Si la majorité des personnes qui ont voté appuie l'adhésion à part entière à la Fédération, le statut de membre à part entière est alors accordé au cours de l'assemblée générale subséquente de la Fédération et au cours de laquelle l'adhésion à titre éventuel prend fin;
 - x. Si la majorité des personnes qui ont voté s'oppose à l'adhésion à part entière à la Fédération, le statut de membre éventuel prendra fin immédiatement;
 - xi. Si le quorum nécessaire à la tenue du vote en vue de l'accréditation n'est pas atteint, l'adhésion à titre éventuel est automatiquement prolongée et, selon les dispositions de l'article 5 du présent Règlement, un autre vote en vue de l'accréditation doit être tenu au cours des six (6) mois suivants; et
 - xii. Si un membre éventuel ne tient pas de scrutin sur l'accréditation selon les dispositions du présent Règlement, la Fédération peut, par un vote majoritaire de l'assemblée générale, annuler le statut de membre éventuel ou le prolonger jusqu'à la tenue d'un vote sur l'accréditation.

3. Droits et obligations des membres

a. Droits des membres individuels

- i. Seuls les membres individuels de la Fédération appartenant collectivement à une section membre peuvent mettre aux voix toute question concernant l'adhésion à la Fédération, conformément aux autres dispositions du présent Règlement.
- ii. Seuls les membres individuels de la Fédération appartenant collectivement à une section membre sont autorisés à entreprendre un vote sur l'accréditation, à l'aide d'une pétition signée par un minimum de 10 % des membres individuels et envoyée à l'Exécutif national, tel que prescrit au paragraphe 4 du présent règlement.
- iii. Seuls les membres individuels de la Fédération appartenant collectivement à une association membre locale sont autorisés à entreprendre un vote de retrait d'accréditation, conformément à l'article 6 du présent Règlement, en soumettant à l'Exécutif national de la Fédération une pétition réclamant la tenue d'un scrutin. Ladite pétition doit être signée par un minimum de vingt pour cent (20 %) des membres individuels de l'association.
- iv. Les membres individuels de la Fédération ont le droit de faire défendre collectivement leurs intérêts auprès de la Fédération, par l'entremise de leur section membre, mais ils n'ont pas le droit de vote aux assemblées générales.
- v. La Fédération doit s'assurer de faire parvenir la carte de membre à tous les membres individuels affiliés à un membre à part entière ayant le droit de vote au sein de la Fédération.

b. Droits des membres votants

- i. Chaque membre votant de la Fédération détient un vote lors des assemblées générales de la Fédération et a droit de participer à celles-ci pourvu que les frais de délégation aux assemblées antérieures aient été entièrement réglés. L'Exécutif national peut, à la demande du membre concerné,

- réviser le cas en question et ce, selon le contexte.
- ii. Chaque membre votant de la Fédération a droit de se faire représenter collectivement auprès du gouvernement fédéral et d'autres organismes nationaux.
 - iii. Chaque membre votant de la Fédération a droit à la protection et à l'appui de la Fédération, conformément aux objectifs de la Fédération.
 - iv. Chaque membre votant de la Fédération peut avoir accès aux documents de recherche de la Fédération, à l'information, à la documentation, au personnel et aux autres ressources.
 - v. Chaque membre votant de la Fédération peut avoir accès à toute l'information et à tous les documents officiels relatifs au fonctionnement et aux activités de la Fédération et de l'Exécutif national.
 - vi. Les délégué-e-s nommés par les membres votants pour assister aux assemblées générales de la Fédération ont le droit de poser leur candidature pour occuper tout poste vacant de l'un ou l'autre des comités de la Fédération, sous réserve des autres dispositions stipulées lors de la formation du comité.
 - vii. Chaque membre votant a le droit de demander – et doit recevoir dans les 45 jours qui suivent la demande – une mise à jour du bilan financier énumérant tous les montants en cotisations impayées et en droits de délégués et déléguées dus à la Fédération à la condition que l'association membre locale, en tant qu'agent de la Fédération en ce qui concerne la perception des cotisations, ait fourni à la Fédération toute l'information sur les cotisations que ladite association membre doit à la Fédération.

c. Obligations des membres votants

Bien que le personnel et les dirigeant-e-s de la Fédération s'occupent des activités courantes, la Fédération ne peut vraiment fonctionner qu'avec l'entière collaboration de tous les membres votants. La réalisation des opérations et des buts de la Fédération dépend de la participation des étudiants et des étudiantes et des associations étudiantes.

- i. Chaque membre votant de la Fédération a le devoir d'appuyer les objectifs de la Fédération et de se conformer aux dispositions des présents règlements.
- ii. Chaque membre votant s'assurera, chaque année, que les droits d'adhésion destinés à la Fédération sont perçus dans son établissement et qu'ils sont envoyés à la Fédération, conformément au contrat d'adhésion et à l'entente relative aux droits d'adhésion si applicable, signés par le membre lors de son adhésion à la Fédération.
- iii. Le membre votant ne peut désigner les droits d'adhésion recueillis pour le compte de la Fédération comme une dépense ou un revenu dans ses budgets, ses états financiers, ses états vérifiés ou tout autre document.
- iv. Chaque membre votant a le devoir de représenter les intérêts et les préoccupations des étudiantes et étudiants membres lors des assemblées générales de la Fédération.
- v. Chaque membre votant a le devoir de participer à l'établissement de la politique de la Fédération et, dans la mesure du possible et au moyen de résolution du conseil local, d'appuyer et de mettre en oeuvre cette politique.
- vi. Chaque membre votant a le devoir de communiquer à ses membres individuels l'information provenant de la Fédération et des éléments provinciaux de la Fédération.
- vii. Chaque association membre devra communiquer et travailler de concert avec les membres du personnel et les membres de l'Exécutif national.

4. Vote sur l'accréditation

Conformément aux dispositions de l'article 2 du présent Règlement, les règles et procédures concernant le vote au cours duquel les membres individuels d'une association membre locale éventuelle décideront de l'adhésion à part entière à la Fédération sont les suivantes :

a. Établissement du calendrier du référendum

Le calendrier du scrutin est établi par l'association membre éventuelle en consultation avec la Fédération.

b. La directrice ou le directeur du scrutin

Pour chaque scrutin sur l'accréditation, l'Exécutif national recommandera une personne pour remplir les fonctions de directrice ou directeur du scrutin. La nomination de la directrice ou du directeur du scrutin devra être ratifiée par une assemblée générale de la Fédération.

La directrice ou le directeur du scrutin doit superviser le référendum et assumer les responsabilités suivantes :

Règlement I

- i. **établir la forme de l'avis de référendum, conformément à l'alinéa 4.c du présent Règlement, et s'assurer que l'avis est affiché.**
- ii. établir la période de la campagne, conformément à l'alinéa 4.d du présent Règlement.
- iii. approuver tout le matériel de campagne, conformément à l'alinéa 4.e du présent Règlement, et retirer le matériel de campagne qui n'est pas approuvé.
- iv. déterminer le nombre de bureaux de vote et leur emplacement.
- v. fixer les heures du scrutin, conformément à l'alinéa 4.f du présent Règlement.
- vi. assurer la surveillance de tous les aspects du scrutin.
- vii. dépouiller le scrutin après le vote.
- viii. établir toutes les autres règles et réglementations relatives au vote.

c. Avis de scrutin

Un avis de scrutin, qui contient la question et les dates du vote, doit être signalé aux membres individuels de l'association membre locale éventuelle au moins deux (2) semaines avant le premier jour du vote.

d. Campagne

- i. La période de campagne sera d'une durée d'au moins dix (10) jours pendant lesquels les cours ont lieu, et aura lieu immédiatement avant et pendant la tenue du vote; et
- ii. Seuls les membres individuels et les représentantes et représentants de l'association membre éventuelle, les représentantes et représentants de la Fédération, et les représentantes et représentants des associations membres locales de la Fédération sont autorisés à participer à la campagne.
- iii. La période de campagne est définie comme étant les jours prévus pour la campagne par l'Exécutif national, selon le sous-alinéa 6.b.i du présent Règlement, ainsi que chaque jour de vote.

e. Matériel de campagne

- i. Le matériel de campagne comprend tout le matériel conçu spécifiquement pour la campagne.
- ii. Le matériel produit par la Fédération pour promouvoir les campagnes et les services de la Fédération n'est pas considéré comme étant du matériel de campagne, à moins qu'elle ne contienne de l'information qui porte spécifiquement sur le scrutin.
- iii. Le site Web de la Fédération n'est pas considéré comme étant un outil de campagne, à moins qu'il ne contienne de l'information qui porte spécifiquement sur le scrutin.
- iv. Le rapport annuel de la Fédération, ses états financiers, ses documents de recherche et ses présentations au gouvernement ne sont pas considérés comme étant du matériel de campagne.
- v. Le matériel de campagne ne doit pas être trompeur, diffamatoire ou contenir des faussetés. La directrice ou le directeur du scrutin est le seul arbitre qui décide si le matériel est trompeur, diffamatoire ou contient des faussetés.

f. Vote et dépouillement des résultats

- i. Le vote doit être fait au moyen de bulletins en papier et ne peut avoir lieu d'aucune autre façon. Le scrutin doit être tenu dans des bureaux de vote ou, avec l'accord de l'association membre éventuelle et de la Fédération, à une assemblée générale de l'association membre éventuelle ou par bulletin postal.
La section locale votante a la responsabilité d'obtenir et de fournir au Comité de surveillance du référendum, au plus tard sept (7) jours avant la tenue du vote, la liste de tous les membres individuels de la Fédération qui ont le droit de vote. Si l'association membre locale éventuelle ne peut obtenir ou fournir cette liste, le vote doit être tenu selon le système des deux enveloppes, où le bulletin de vote est placé dans une enveloppe non marquée, qui est ensuite placée dans une deuxième enveloppe, sur laquelle la personne qui vote doit inscrire son nom au complet et sa matricule étudiante. Après la fin du scrutin, les enveloppes sont comparées à la liste des membres individuels ayant le droit de vote. Les bulletins de votes en double et les bulletins de vote de personnes n'ayant pas le droit de vote sont écartés. Une fois que la validité de tous les votes a été vérifiée, les enveloppes intérieures sont séparées de leur enveloppe extérieure et les résultats compilés.
- ii. Il y aura au moins seize (16) heures de vote réparties sur au moins deux (2) jours, sauf dans le cas d'un scrutin tenu à l'occasion d'une assemblée générale.
- iii. Sous réserve d'une entente entre l'association membre éventuelle et la Fédération, la question référendaire doit être rédigée comme suit : « Êtes-vous pour l'adhésion à la Fédération canadienne des étudiantes et étudiants? »
- iv. Dans le cas d'un scrutin tenu lors d'une assemblée générale, les représentantes et représentants de

Règlement I

la Fédération et des associations membres locales de la Fédération auront le plein droit de parole pendant l'assemblée générale.

- v. L'association membre éventuelle et la Fédération ont droit chacune à la présence d'une représentante ou d'un représentant à tous les bureaux de vote.
- vi. L'association membre éventuelle et la Fédération ont chacune le droit de désigner une agente électorale ou un agent électoral pour surveiller le dépouillement du scrutin.

g. Quorum

Le quorum exigé pour un vote en vue de l'accréditation est le quorum de l'association membre locale ou dix pour cent (10 %) des membres individuels de l'association locale, si ce nombre est supérieur.

h. Appels

Pour chaque scrutin sur l'accréditation, un Comité d'appel sera nommé pour examiner tout appel des résultats ou des décisions de la directrice ou du directeur du scrutin relatifs au référendum. Le Comité d'appel est composé des membres suivants :

- i. une ou un membre de l'Exécutif national de la Fédération ou une personne désignée par l'Exécutif national; et
- ii. deux membres individuels élus à une assemblée générale de la Fédération et qui ne sont pas membres de l'Exécutif national de la Fédération.

Les membres du Comité d'appel ne feront pas campagne durant le scrutin d'accréditation.

5. Suspension ou expulsion d'un membre

Une association membre locale peut se faire suspendre ses droits de vote ou elle peut être exclue pour le motif de non respect de ses obligations stipulées au Règlement I, article 3.c), sous réserve de la procédure suivante :

a. Procédure de suspension ou d'expulsion

La procédure de suspension des droits de vote ou d'expulsion d'une association membre locale peut être mise en train par :

- i. résolution de l'Exécutif national; ou
- ii. une pétition, présentée à l'Exécutif national et signée par au moins un tiers (1/3) des associations membres locales votantes et énonçant les motifs de ladite suspension ou expulsion proposée.

b. Avis de suspension ou d'expulsion

Après l'adoption d'une résolution de l'Exécutif national, ou la réception d'une pétition adressée à ce dernier, mettant en train le processus de suspension ou d'expulsion d'une association membre locale, l'Exécutif national :

- i. inscrira la question à l'ordre du jour de la prochaine assemblée générale nationale régulière pour laquelle il est possible de donner au moins quatre (4) semaines de préavis; et
- ii. informera l'association membre locale en cause, par courrier recommandé, au moins quatre (4) semaines avant la tenue de l'assemblée générale nationale au cours de laquelle la question de la suspension ou de l'expulsion sera étudiée.

c. Majorité requise

Le vote doit être à la majorité des deux tiers de l'assemblée générale nationale afin de suspendre le droit de vote d'une association membre locale ou son expulsion.

d. Droit d'appel de la suspension ou de l'expulsion

Toute association étudiante, dont le droit de vote a été suspendu ou qui a été expulsée, peut appeler de la décision au cours du congrès mondial suivant de l'Union internationale des étudiants.

e. Rétablissement du droit de vote

Une association membre locale dont le droit de vote a été suspendu peut faire rétablir ce droit sous réserve de se conformer aux formalités suivantes :

- i. Sur réception d'une demande par écrit d'une association membre locale en vue de rétablir son droit de vote, l'Exécutif national étudiera le mérite de la demande et fera ses recommandations aux associations membres locales votantes au cours de l'assemblée générale nationale suivante convoquée régulièrement.
- ii. Le rétablissement du droit de vote d'une section membre exige un vote de la majorité des deux tiers des voix.

Règlement I

6. Vote sur le retrait de l'accréditation

Les membres individuels de la Fédération appartenant à une association membre locale peuvent voter sur la question de la continuation de leur adhésion, sous réserve des règles et procédures suivantes :

a. Pétition

Selon les dispositions du sous-alinéa 3.a.iii du Règlement I, une pétition pour la tenue d'un vote sur le retrait de l'accréditation doit être signée par au moins vingt pour cent (20 %) des membres individuels de l'association membre locale et doit être livrée à l'Exécutif national de la Fédération.

La pétition doit être libellée comme suit : « Nous, les soussignées ou soussignés, adressons une pétition à l'Exécutif national de la Fédération canadienne des étudiantes et étudiants en vue de la tenue d'un référendum sur la question de la continuation de l'adhésion à la Fédération canadienne des étudiantes et étudiants. »

La pétition originale et non altérée doit être expédiée intégralement par courrier recommandé à la présidente nationale ou au président national, ou à la vice-présidente nationale ou au vice-président national, ou à la trésorière nationale ou au trésorier national. Les pétitions qui ne sont pas des originaux, qui ont subi quelque altération que ce soit ou qui ont été reçues par d'autres moyens que par courrier recommandé ne sont pas valides.

La pétition ne doit contenir aucun texte ou illustration à part ceux requis au paragraphe a du Règlement I, et ceux indiquant les sections que doit remplir la ou le signataire.

Pour qu'il soit considéré comme étant valide, un nom sur la pétition doit être raisonnablement lisible et complet, et doit être accompagné de la matricule étudiante valide qui correspond à ce nom et d'une signature unique.

Un membre individuel peut demander que son nom soit radié de la pétition. Si l'Exécutif national reçoit une demande écrite à cet effet avant la fin du processus de vérification de la pétition, le nom doit être radié de la pétition. Le nom ne sera pas inclus dans le calcul du nombre de noms sur la pétition.

b. Calendrier

i. Seul l'Exécutif national a autorité pour déterminer si la pétition décrite à l'article 6.a du Règlement I est en règle. Dans les 90 jours après la réception de la pétition, l'Exécutif national doit étudier ladite pétition pour déterminer si elle est en règle et, si elle l'est, il doit établir les dates du vote en consultation avec la section locale. L'Exécutif national doit faire tout son possible pour établir les dates du référendum non moins de 60 jours et non plus de 90 jours après avoir déterminé que la pétition est en règle. Le calendrier du référendum est établi sous réserve des conditions suivantes :

- qu'il n'y ait pas moins de deux (2) jours ni plus de cinq (5) jours de vote; et
- qu'il n'y ait pas moins de sept (7) jours ni plus de vingt et un (21) jours de campagne, pendant lesquels les cours ont lieu, immédiatement avant et pendant la tenue du vote.

ii. Un vote sur le retrait de l'accréditation ne peut pas avoir lieu entre les dates suivantes :

- Du 15 avril au 15 septembre; et
- Du 15 décembre au 15 janvier.

iii. Il ne peut y avoir plus de deux (2) votes sur le retrait de l'accréditation dans une période de trois mois.

iv. Il ne peut y avoir de vote sur le retrait de l'accréditation si les dispositions des sous-alinéas 6.b.i, 6.b.ii et 6.b.iii n'ont pas été respectées.

c. La directrice ou le directeur du scrutin

La directrice ou le directeur du scrutin doit superviser le référendum et assumer les responsabilités suivantes :

Pour chaque référendum sur la continuation de l'adhésion, l'Exécutif national recommandera une personne pour remplir les fonctions de directrice ou directeur du scrutin. La nomination de la directrice ou du directeur du scrutin devra être ratifiée par une assemblée générale de la Fédération.

- i. établir la forme de l'avis de référendum, conformément à l'alinéa 6.d du présent Règlement, et s'assurer que l'avis est affiché.
- ii. établir la période de la campagne, conformément à l'alinéa 6.e du présent Règlement.
- iii. approuver tout le matériel de campagne, conformément à l'alinéa 6.f du présent Règlement, et retirer le matériel de campagne qui n'est pas approuvé.
- iv. déterminer le nombre de bureaux de vote et leur emplacement.
- v. fixer les heures du scrutin, conformément à l'alinéa 6.g du présent Règlement.
- vi. assurer la surveillance de tous les aspects du scrutin.
- vii. dépouiller le scrutin après le vote.

viii. établir toutes les autres règles et réglementations relatives au vote.

d. Avis de scrutin

Un avis de scrutin, qui contient la question référendaire et les dates du vote, doit être signalé au moins deux (2) semaines avant le premier jour du vote à tous les membres individuels de l'association membre locale.

e. Campagne

- i. L'association membre locale, les membres individuels de l'association membre locale et la Fédération ne doivent faire campagne que pendant la période de campagne.
- ii. Seuls les membres individuels et les représentantes et représentants de l'association membre locale, les représentantes et représentants de la Fédération, et les membres individuels et représentantes et représentants des associations membres locales de la Fédération sont autorisés à participer à la campagne.
- iii. La période de campagne est définie comme étant les jours prévus pour la campagne par l'Exécutif national, selon le sous-alinéa 6.b.i du présent Règlement, ainsi que chaque jour de vote.

f. Matériel de campagne

- i. Le matériel de campagne comprend tout le matériel conçu spécifiquement pour la campagne.
- ii. Le matériel produit par la Fédération pour promouvoir les campagnes et les services de la Fédération n'est pas considéré comme étant du matériel de campagne, à moins qu'il ne contienne de l'information qui porte spécifiquement sur le scrutin.
- iii. Le site Web de la Fédération n'est pas considéré comme étant un outil de campagne, à moins qu'il ne contienne de l'information qui porte spécifiquement sur le scrutin.
- iv. Le rapport annuel de la Fédération, ses états financiers, ses documents de recherche et ses présentations au gouvernement ne sont pas considérés comme étant du matériel de campagne.
- v. Le matériel de campagne ne doit pas être trompeur, diffamatoire ou contenir des faussetés. La directrice ou le directeur du scrutin est le seul arbitre qui décide si le matériel est trompeur, diffamatoire ou contient des faussetés.

g. Vote et dépouillement des résultats

- i. Le vote doit être fait au moyen de bulletins en papier et ne peut avoir lieu d'aucune autre façon. Le vote doit se tenir dans les bureaux de scrutin, ou, avec l'accord du Comité de surveillance, par bulletin postal.
La section locale votante a la responsabilité d'obtenir et de fournir au Comité de surveillance, au plus tard sept (7) jours avant la tenue du vote, la liste de tous les membres individuels de la Fédération qui ont le droit de vote. Si la section locale votante ne peut obtenir ou fournir cette liste, le vote doit être tenu selon le système des deux enveloppes, où le bulletin de vote est placé dans une enveloppe non marquée, qui est ensuite placée dans une deuxième enveloppe, sur laquelle la personne qui vote doit écrire son nom au complet et sa matricule étudiante. Après la fin du scrutin, les enveloppes sont comparées à la liste des membres individuels ayant le droit de vote au référendum. Les bulletins de votes en double et les bulletins de vote de personnes n'ayant pas le droit de vote sont écartés. Une fois que la validité de tous les votes a été vérifiée, les enveloppes intérieures sont séparées de leur enveloppe extérieure et les résultats compilés.
- ii. Il doit y avoir au moins seize (16) heures de vote réparties sur au moins deux (2) jours et pas plus de cinq (5) jours, à l'exception d'un vote tenu à l'occasion d'une assemblée générale. Dans le cas d'un vote tenu lors d'une assemblée générale, les représentantes et représentants de la Fédération et des associations membres locales de la Fédération auront le plein droit de parole pendant l'assemblée générale.
- iii. À moins d'une entente conclue entre l'association membre locale et la Fédération, le libellé de la question référendaire se lit comme suit : « Êtes-vous pour la continuation de l'adhésion à la Fédération canadienne des étudiantes et étudiants? »
- iv. L'association membre locale et la Fédération ont droit chacune à la présence d'une (1) représentante ou d'un (1) représentant à tous les bureaux de vote.
- v. L'association membre locale et la Fédération ont chacune le droit de désigner une (1) agente électorale ou un (1) agent électoral pour surveiller le dépouillement du scrutin.

Règlement I

h. Quorum

Le quorum exigé pour un vote sur le retrait de l'accréditation est le quorum de l'association membre locale ou dix pour cent (10 %) des membres individuels de l'association locale, si ce nombre est supérieur.

i. Appels

Pour chaque référendum sur la continuation de l'adhésion, un Comité d'appel sera nommé pour examiner tout appel des résultats ou des décisions de la directrice ou du directeur du scrutin relatifs au référendum. Le Comité d'appel est composé des membres suivants :

- i. une ou un membre de l'Exécutif national de la Fédération ou une personne désignée par l'Exécutif national; et
- ii. deux membres individuels élus à une assemblée générale de la Fédération et qui ne sont pas membres de l'Exécutif national de la Fédération.

Les membres du Comité d'appel ne feront pas campagne durant un vote sur le retrait de l'accréditation.

j. Remise à l'avance des cotisations impayées

Outre les exigences de conformité stipulées aux alinéas 6.a. à i. et k. à l., afin qu'un vote sur le retrait de l'accréditation puisse avoir lieu, l'association membre locale doit remettre toutes les cotisations impayées à la Fédération au moins six (6) semaines avant la première journée du vote.

k. Période minimale entre les scrutins sur le retrait de l'accréditation

Outre les exigences de conformité stipulées aux alinéas 6 a. à j. et l., pour qu'un vote sur le retrait de l'accréditation puisse avoir lieu, aucun vote sur le retrait de l'accréditation ne doit avoir été tenu au cours des soixante (60) mois précédents par les étudiantes et étudiants membres votants d'une université et trente-six (36) mois pour les étudiantes et étudiants membres votants d'un collège, à moins que les membres de l'Exécutif national n'aient renoncé à cette exigence par une majorité des deux tiers (2/3) des voix.

l. Période minimale entre un scrutin en vue de l'accréditation et un scrutin en vue du retrait de l'accréditation

Outre les exigences de conformité stipulées aux alinéas 6a. à k., afin de pouvoir procéder à la tenue d'un vote sur le retrait de l'accréditation, aucun vote sur l'accréditation ne doit avoir été tenu au cours des soixante (60) mois précédents par les étudiantes et étudiants membres votants d'une université et trente-six (36) mois pour les étudiantes et étudiants membres votants d'un collège, à moins que les membres de l'Exécutif national n'aient renoncé à cette exigence par une majorité des deux tiers (2/3) des voix.

7. Procédure pour la demande d'une désaffiliation

- a. Après un vote tenu conformément aux dispositions de l'article 6 du Règlement 1, à la suite duquel il a été déterminé que l'accréditation à la Fédération canadienne des étudiantes et étudiants ne continuera pas, l'association membre locale peut remettre une lettre écrite avisant la Fédération de son intention de se désaffilier de la Fédération. Dans les quatre-vingt-dix (90) jours suivant la réception de telle lettre, l'Exécutif national doit s'assurer de la conformité de cet avis et faire ses recommandations aux membres votants de la Fédération au sujet du retrait de l'accréditation.
- b. Lors de la séance plénière d'ouverture de l'assemblée générale suivante, le retrait de l'accréditation fera l'objet d'un vote de ratification.
- c. Le retrait de l'accréditation entrera en vigueur le 30 juin suivant sa ratification pourvu que tous les droits d'adhésion impayés jusqu'à cette date aient été remis à la Fédération.

BYLAW II - GENERAL MEETINGS

General Descriptions: There are three types of General Meetings: Annual General Meetings, Semi-Annual General Meetings, and Special General Meetings.

1. Regular General Meetings

- a. The Semi-Annual General Meeting of the Federation will be held between April 30 and June 10 of each year.
- b. The Annual General Meeting of the Federation will be held between October 15 and November 30 of each year.

2. Notice of General Meetings

- a. Notice of each General Meeting will be sent to each voting member of the Federation at least nine weeks prior to the date of the meeting.
- b. Each voting member will be asked to indicate its intention to attend or not to attend each General Meeting. If one-half or more of the voting members indicate that they will not attend, the National Executive will cancel the meeting.
- c. The Notice will include all positions that are to be elected at the general meeting.
- d. The National Executive will alert each voting member via e-mail to the sending of notice of each General Meeting. Such an e-mail will include the official meeting dates, registration forms, and deadlines for the submission of motions for consideration.

3. Location of General Meetings

- a. Each general meeting of the Federation will be held in the greater Ottawa/Gatineau area. In extenuating circumstances the National Executive may select an alternative meeting location.
- b. The cost of travel to a general meeting for delegates of each voting member will be equalized, taking into account members ability to pay, by such a system of pooling travel costs as may be determined from time to time by the National Executive.

4. Quorum at General Meetings

A quorum for the transaction of business at any meeting of voting members shall consist of not less than one-half of the members of the Federation having voting rights at the time in person or by proxy.

5. Procedure at General Meetings

- a. The rules of procedure at general meetings will be those described in the most recent edition of *Robert's Rules of Order*, supplemented or modified by rules of procedure which may from time to time be established by standing resolutions.
- b. Voting by Proxy
A voting member may appoint another member to act as its proxy for all or portions of any national general meeting, subject to the following restrictions:
 - i. A voting member that wishes to appoint a proxy must adopt a motion of its executive, council or other equivalent representative body stating the member appointed to serve as its proxy;
 - ii. Written notice, that is signed by a representative of the voting member appointing the proxy and includes the text of the motion described in Section b-i, must be delivered to the National Chairperson of the Federation prior to the commencement of the opening plenary of the general meeting; and
 - iii. A voting member may serve as proxy for no more than three other members at any national general meeting.

6. Travel Pool

Each member local association having representation in a general meeting will participate in the general meeting travel pool.

Bylaw II

7. Authority of the National Plenary

- a. The national plenary is the final and absolute decision-making authority in the organisation. Its authority is only detracted from by explicit constitutional provision.
- b. The national plenary may overturn any National Executive decision, except where such a decision has been implemented and has resulted in a legal contract.

RÈGLEMENT II - ASSEMBLÉES GÉNÉRALES

Description générale : Il existe trois types d'assemblées générales : les assemblées générales annuelles, les assemblées générales semestrielles, et les assemblées générales extraordinaires.

1. Assemblée générale annuelle

- a. L'assemblée générale semestrielle de la Fédération doit avoir lieu chaque année, entre le 30 avril et le 10 juin.
- b. L'assemblée générale annuelle de la Fédération doit avoir lieu chaque année, entre le 15 octobre et le 30 novembre.

2. Avis de convocation d'assemblée générale

- a. Un avis de convocation à l'assemblée générale sera envoyé à chaque membre votant de la Fédération au moins neuf semaines avant la tenue de l'assemblée.
- b. Chaque membre votant doit faire savoir s'il a l'intention de participer ou non aux assemblées générales. Si la moitié ou plus des membres votants indiquent qu'ils n'y assisteront pas, l'Exécutif national doit alors annuler l'assemblée.
- c. L'avis inclura tous les postes à combler lors de l'assemblée générale.
- d. L'Exécutif national enverra par courrier électronique à tous les membres votants l'avis de convocation aux assemblées générales. Ce courriel comprendra l'information sur les dates des réunions officielles, les formulaires d'inscription et les dates limites pour la présentation des motions.

3. Lieu des assemblées générales

- a. Aussi fréquemment que possible, le choix du lieu des assemblées générales semestrielles doit alterner parmi chaque province.
- b. Les assemblées générales annuelles de la Fédération se tiennent dans la région d'Ottawa-Gatineau.
- c. Les frais de déplacement des délégué-e-s aux assemblées générales de chaque membre votant sont nivelés, compte tenu des moyens financiers de chacun des membres, grâce à un fonds de déplacement dont le montant est déterminé périodiquement par l'Exécutif national.

4. Quorum aux assemblées générales

Pas moins de la moitié des membres votants de la Fédération, soit en personne soit par procuration, constitue le quorum pour la gestion des affaires.

5. Procédure au cours des assemblées générales

- a. Les règles de procédure au cours des assemblées générales sont conformes à celles comprises dans l'édition la plus récente du *Robert's Rules of Order*, revue et augmentée par les règles de procédure pouvant être, à l'occasion, décrétées en tant que résolutions permanentes.
- b. Votes par procuration
Un membre votant peut désigner un autre membre pour voter en son nom pour toute la durée d'une assemblée générale de la Fédération ou une partie de celle-ci, sous réserve des conditions suivantes :
 - i. Un membre votant qui veut désigner un autre membre pour voter en son nom doit faire adopter une résolution à cet effet par ses dirigeant-e-s, son conseil ou groupe représentatif équivalent, indiquant le nom du membre désigné comme fondé de pouvoir.
 - ii. Un avis écrit signé par un ou une représentant-e du membre votant ayant désigné un fondé de pouvoir et comportant le texte de la motion décrite à l'alinéa b i), doit être présenté au ou à la président-e de la Fédération avant le début de la séance plénière d'ouverture de l'assemblée générale.
 - iii. Un membre votant ne peut être responsable de plus de trois procurations à la fois au cours d'une assemblée générale de la Fédération.

Règlement II

6. Fonds de déplacement

Chaque association membre qui se fait représenter à une générale participera au fonds de déplacement des assemblées générales.

7. Autorité de l'assemblée plénière nationale

- a. L'assemblée plénière nationale est l'autorité suprême de l'organisation. Son autorité ne peut être supplantée que par une disposition explicite des Statuts.
- b. L'assemblée plénière nationale peut renverser toute décision de l'Exécutif national, sauf si la décision a été appliquée et a fait l'objet d'un contrat légal.

BYLAW III - POLICY AND RESOLUTIONS

1. Policy and Resolutions

- a. There shall be four (4) classes of resolutions recognised by the Federation:
 - i. Issues Policy;
 - ii. Operational Policy;
 - iii. Standing Resolutions; and
 - iv. Simple Resolutions
- b. Policy shall consist of:
 - i. All statements of long-term goals specific to the Federation;
 - ii. The Federation's objectives and fundamental principles; and
 - iii. The considered views of the Federation with respect to any issues of limited or temporal reference.

Policy must be enacted, amended or repealed by a two-thirds vote at a general meeting, provided sufficient notice has been given as per Bylaw III.3.
- c. Standing Resolutions shall prescribe the rules and regulations pertaining to the conduct of the Federation, including but not limited to, its Standing Committees, Caucuses, Constituency Groups, Provincial Components, and the National Executive Committee, subject to Bylaws. Standing Resolutions shall be considered of unlimited temporal reference unless otherwise specifically defined in the motion.
- d. A Simple Resolution shall include but not be limited to, procedural motions, directives to the National Executive Committee, and all allocations of Federation resources.
- e. Only the operative clause shall be considered a Policy or Resolution of the Federation.
- f. The Federation recognises the authority of each provincial component to establish policy on matters affecting only its province. The Federation will not establish policy that lies only within those areas unless requested by a provincial component.

2. Policy and Standing Resolutions Manuals

- a. All Federation policy statements will be compiled in a policy manual. The manual will be updated after each general meeting.
- b. All Federation Standing Resolutions will be compiled in a Standing Resolutions manual. The manual will be updated after each general meeting.
- c. The updated policy and standing resolutions manuals will be distributed to member local associations no later than twelve (12) weeks following each national general meeting.

3. Notice

- a. All motions seeking the enactment, amendment or repeal of a policy, or to propose any action, excluding procedural motions and the enactment, amendment or repeal of a standing resolution, must be received by the National Executive Committee at least six (6) weeks before the general meeting at which the proposal is to be considered. Notice provisions exist in order to allow for all motions to be translated and distributed to member local associations in advance of the meeting so that:
 - member local associations may conduct research, survey their membership, and/or develop positions on motions for consideration prior to the meeting; and
 - member local associations that are unable to send delegates to the meeting may give adequate instruction to their proxy.

A simple resolution can be considered as an "emergency motion" and will be exempt from notice provisions in the event that the motion meets the following criteria:

 - i. The motion pertains to an event or issue that has arisen subsequent to the notice deadline for motions; and
 - ii. The motion pertains to an imminent and urgent event or issue that requires a resolution prior to the next scheduled general meeting.
- b. Policy proposals and resolutions may be submitted by member local associations, provincial components/ caucuses, constituency groups and the National Executive Committee.

RÈGLEMENT III - POLITIQUES ET RESOLUTIONS

1. Politiques et résolutions

a. Il y a quatre (4) classes de résolutions reconnues par la Fédération :

- Les politiques sur les questions d'intérêt;
- Les politiques de fonctionnement;
- Les résolutions permanentes; et
- Les résolutions ordinaires.

b. Les politiques comprennent :

- Toutes les déclarations sur les objectifs à long terme spécifiques de la Fédération;
- Les objectifs et principes fondamentaux de la Fédération; et
- Les opinions considérées de la Fédération sur toute question à référence limitée ou temporelle.

Les politiques sont adoptées, modifiées ou abrogées par la majorité des deux-tiers d'une assemblée générale, si un préavis respectant les délais a été présenté selon les dispositions du Règlement III.3.

c. Les résolutions permanentes imposent les règles et les règlements portant sur la conduite de la Fédération, y compris, entre autres, ses comités permanents, ses caucus, ses associations modulaires, ses éléments provinciaux et le comité exécutif national, conformément aux Règlements. Les résolutions permanentes sont considérées comme étant de référence temporelle illimitée à moins que ce ne soit spécifiquement défini dans la motion.

d. Les résolutions ordinaires comprennent, sans y être limitée, les motions de procédure, les directives au comité exécutif national, et les allocations de ressources de la Fédération.

e. Seule la disposition exécutoire est considérée une politique ou une résolution de la Fédération.

f. La Fédération reconnaît à chaque élément provincial pleine autorité en ce qui a trait à l'adoption de politiques touchant le secteur provincial. La Fédération ne peut adopter aucune politique qui empiète sur cette juridiction sauf lorsqu'elle y est invitée par l'élément provincial.

2. Cahiers de politiques et de résolutions permanentes

a. Tous les énoncés de politiques de la Fédération sont consignés dans un cahier des politiques. Le cahier est mis à jour après chaque assemblée générale é

b. Toutes les résolutions permanentes de la Fédération sont consignées dans un cahier des résolutions permanentes. Le cahier est mis à jour après chaque assemblée générale é

c. La version modifiée des cahiers des politiques et des résolutions permanentes est distribuée aux associations membres locales dans un délai ne dépassant pas douze (12) semaines après une assemblée générale nationale.

3. Avis

a. Toutes les motions proposant l'adoption, la modification ou l'annulation d'une politique, ou proposant une action, à l'exception des motions de procédure, et l'adoption, la modification ou l'annulation d'une résolution permanente, doivent parvenir au comité exécutif national au moins six (6) semaines avant l'assemblée générale à laquelle la proposition doit être étudiée. Les dispositions en matière de préavis approprié existent pour que toutes les motions puissent être traduites et distribuées à l'avance aux associations membres locales de sorte que :

- les associations membres locales puissent faire des recherches, sonder leurs membres ou établir leurs positions sur les motions avant l'assemblée générale; et
- les associations membres locales qui n'auront pas de déléguées et délégués à l'assemblée générale puissent conseiller convenablement leurs mandataires.

Une résolution simple peut être considérée comme une 'motion d'urgence', donc elle peut ne pas être soumise aux dispositions sur le préavis si la motion répond aux critères suivants :

- i. La motion se rapporte à un événement ou à une question survenue après le délai pour les préavis de motions; et
- ii. La motion se rapporte à un événement ou à une question imminente et urgente nécessitant une résolution avant la prochaine assemblée générale prévue au calendrier.

Règlement III

- b. Les propositions de politiques ou de résolutions permanentes peuvent être présentées par les associations membres locales, les éléments provinciaux, les caucus, les association modulaires et le comité exécutif national.

BYLAW IV - NATIONAL EXECUTIVE

The affairs of the Federation will be managed by the board of directors, known as the National Executive.

1. Composition

The National Executive will be comprised of:

- a. Each of the persons elected by the national plenary to hold the position of director and each of the following at-large officer positions:
 - i. National Chairperson;
 - ii. National Deputy Chairperson; and
 - iii. National Treasurer.
- b. The following representatives nominated by their respective provincial component or caucus and elected by the national plenary as a director:
 - i. Alberta Representative;
 - ii. British Columbia Representative;
 - iii. Manitoba Representative;
 - iv. New Brunswick Representative;
 - v. Newfoundland & Labrador Representative;
 - vi. Nova Scotia Representative;
 - vii. Ontario Representative;
 - viii. Prince Edward Island Representative;
 - ix. Québec Representative;
 - x. Saskatchewan Representative;
 - xi. Graduate Student Representative;
 - xii. Aboriginal Student Representative;
 - xiii. Francophone Students Representative;
 - xiv. Racialised Students Commissioner
 - xv. Women's Representative; and
 - xvi. Students with Disabilities Commissioner.

2. Powers and Responsibilities of the National Executive

The National Executive:

- a. shall observe and uphold the objectives of the Federation;
- b. shall be responsible for the execution and implementation of all Federation decisions;
- c. will co-ordinate work of Federation members and of the staff of the Federation, as well as any work undertaken in conjunction with provincial components or with local associations;
- d. is responsible for the management of the office(s) and staff of the Federation;
- e. will prepare the agenda for each national general meeting of the Federation and will distribute the agenda to all member local associations no later than four (4) weeks prior to the start of the national general meeting;
- f. will present a written report to each national general meeting that will include a review of:
 - i. the activities undertaken on its authority since the previous general meeting; and
 - ii. the disposition of all directives given to the National Executive by the national plenary of the previous general meeting;
- g. will administer the affairs of the Federation in all things and make or cause to be made for the Federation in its name, any kind of contract into which the Federation may lawfully enter, subject to the direction of the national plenary;
- h. will be bound and guided by the policy established by the Federation in all decisions made and positions taken;
- i. is expressly empowered to purchase, lease, acquire, sell, exchange, or otherwise dispose from time to time, of shares, stocks, rights, warrants, options, and other securities: lands, buildings or other property, moveable or immovable, real or personal; or of any right or interest therein owned by the Federation, for such consideration and upon such terms as the Executive deems advisable;

Bylaw IV

- j. may from time to time delegate such of its collective or individual duties and powers, excepting the casting of votes and signing authority, as it deems fit;
- k. shall comply with the will of the national plenary unless in the opinion of the National Executive:
 - i. significant new facts have been discovered; and
 - ii. the interest of the Federation would be adversely affected by acting in accordance with the national plenary's will.

In the event that the National Executive acts contrary to the will of the national plenary, it will immediately inform the member local associations in writing of its decision and the reasons for the decision, and include the matter on the agenda of the next national general meeting.

3. Duties and Powers of the National Chairperson

The National Chairperson shall:

- a. be a full-time salaried position;
- b. act as chief spokesperson and representative of the Federation; and
- c. perform all duties as described in the National Chairperson job description established as a Standing Resolution.

4. Duties and Powers of the National Deputy Chairperson

The National Deputy Chairperson shall:

- a. be a full-time salaried position;
- b. assume the duties and powers of the National Chairperson in the event that the National Chairperson is unable or unwilling to fulfil her duties and powers;
- c. serve as a signing authority for cheques of the Federation; and
- d. shall perform all duties as described in the Deputy Chairperson job description established as a Standing Resolution.

5. Duties and Powers of the National Treasurer

The National Treasurer shall:

- a. be a full-time salaried position;
- b. disburse the funds of the Federation under the direction of the National Executive and will report at each National Executive and national general meeting on her transactions as National Treasurer and on the financial position of the Federation; and
- c. perform all duties as described in the National Treasurer job description established as a Standing Resolution.

6. Duties and Powers of Provincial Component Representatives

The Provincial Component Representative shall:

- a. be expected to hold a portfolio position as assigned by the National Executive;
- b. communicate the views and perspectives of their respective provincial components at National Executive meetings;
- c. perform all duties as established by a Standing Resolution.

7. Duties and Powers of the Graduate Student Representative

The Graduate Student Representative shall perform all duties as established by Standing Resolution.

8. Duties and Powers of the Aboriginal Student Representative

The Aboriginal Students Representative shall perform all duties as established by Standing Resolution.

9. Duties and Powers of the Francophone Students Representative

The Francophone Students Representative shall perform all duties as established by Standing Resolution.

10. Duties and Powers of the Racialised Students Commissioner

The Racialised Students Commissioner shall perform all duties and have such powers as established by Standing Resolution.

11. Duties and Powers of the Women's Representative

The Women's Representative shall perform all duties and such powers as established by Standing Resolution.

12. Duties and Powers of the Students with Disabilities Commissioner

The Students with Disabilities Commissioner shall perform all duties and such powers as established by Standing Resolution.

13. Calling of National Executive Meetings

- a. The National Executive will meet at least four (4) times between each semi-annual general meeting.
- b. Except as otherwise required by law, the National Executive may hold its meetings at such places it may from time to time determine.
- c. Notice of meetings of the National Executive must be:
 - i. received orally or in writing by each member of the National Executive and each member local association not less than seven (7) days prior to the start of the meeting; or
 - ii. sent for delivery to each member of the National Executive and each member local association not less than fourteen (14) days prior to the start of the meeting.
- d. Emergency National Executive Meetings

The National Executive shall have the authority to convene a National Executive meeting by teleconference.

 - i. teleconference meetings of the Executive may be formally called upon written request by the National Chairperson, National Deputy Chairperson and/or National Treasurer; and
 - ii. notice of such meeting must be sent orally or in writing to each member of the National Executive not less than three (3) days prior to the start of the meeting and, if notice is provided orally, notice of the meeting shall also be transmitted electronically or via facsimile that same day."
- e. No formal notice of a meeting of the National Executive is required provided:
 - i. all National Executive Members are present; or
 - ii. those absent have signified their consent to hold a meeting.
- f. Meetings of the Executive may be formally called upon written request of quorum by any member of the National Executive.

14. Procedure at National Executive Meetings

- a. The Quorum for the transaction of business at meetings of the National Executive will be at least one-half of the members of the National Executive.
- b. The most recent edition of *Robert's Rules of Order* shall govern the conduct of all meetings of the National Executive.

15. National Executive Remuneration

- a. Any remuneration paid to members of the National Executive shall be determined by the national plenary except as otherwise provided for in this Bylaw.
- b. The At-Large members of the National Executive shall not receive any remuneration from the Federation, nor from any of its subsidiaries apart from that already provided in Bylaw IV.15.a and its subordinate clauses. As well, neither a firm in which an At-Large member of the National Executive is also a member, nor any company wherein an At-Large member of the National Executive member is a shareholder, director or officer shall be employed by, or perform services for the Federation.

RÈGLEMENT IV - EXÉCUTIF NATIONAL

Les opérations de la Fédération sont dirigées par un conseil d'administration connu sous le nom d'Exécutif national.

1. Composition

L'Exécutif national est composé des postes suivants :

- a. Toutes les personnes élues par l'assemblée plénière nationale aux postes de directrice ou de directeur et aux postes de représentante ou représentant principal suivants :
 - i. La présidente ou le président national;
 - ii. La vice-présidente ou le vice-président national; et
 - iii. La trésorière ou le trésorier national.
- b. Les représentantes et représentants suivants nommés par leur élément provincial ou leur caucus respectif et élus par la plénière nationale à titre de directrice ou de directeur :
 - i. Représentant-e de l'Alberta;
 - ii. Représentant-e de la Colombie-Britannique;
 - iii. Représentant-e du Manitoba;
 - iv. Représentant-e du Nouveau-Brunswick;
 - v. Représentant-e de Terre-Neuve et Labrador;
 - vi. Représentant-e de la Nouvelle-Écosse;
 - vii. Représentant-e de l'Ontario;
 - viii. Représentant-e de l'Île-du-Prince-Édouard;
 - ix. Représentant-e du Québec;
 - x. Représentant-e de la Saskatchewan;
 - xi. Représentant-e des étudiantes et étudiants des 2e et 3e cycles;
 - xii. Représentant-e des étudiantes et étudiants autochtones;
 - xiii. Représentant-e des étudiantes et étudiants francophones;
 - xiv. Commissaire des étudiantes et étudiants racialisés;
 - xv. Représentante des femmes; et
 - xvi. Commissaire des étudiantes et étudiants handicapés .

2. Obligations et pouvoirs de l'Exécutif national

L'Exécutif national :

- a. doit se conformer aux objectifs de la Fédération et les appuyer;
- b. doit donner suite à toutes les décisions prises par la Fédération;
- c. doit coordonner le travail des membres et du personnel de la Fédération ainsi que celui accompli en collaboration avec les éléments provinciaux, les associations étudiantes locales ou d'autres groupes;
- d. est responsable de la gestion du personnel et des bureaux nationaux de la Fédération;
- e. doit rédiger l'ordre du jour de chaque assemblée générale nationale de la Fédération et le faire parvenir à toutes les associations locales membres au plus tard six (6) semaines avant le début de l'assemblée générale nationale;
- f. lors de chaque assemblée générale nationale, doit présenter un rapport écrit qui fasse état
- i. des activités entreprises sous sa direction depuis la dernière assemblée générale;
- ii. de la suite donnée à toutes les directives transmises à l'Exécutif national par l'assemblée plénière nationale de la dernière assemblée générale;
- g. doit en tout temps, sous réserve des directives de l'assemblée plénière nationale, gérer les affaires de la Fédération et passer ou faire passer, au nom de la Fédération, tout type de contrat que la loi lui permet de conclure;
- h. est lié par les politiques adoptées par la Fédération, sur lesquelles il doit également se baser pour prendre des décisions;
- i. est dûment autorisé à acheter, louer, acquérir, vendre ou échanger les actions, le capital social, les droits, les bons de souscription, les options et les autres titres; les terrains, les édifices et les autres biens meubles ou immeubles; ou les droits ou intérêts que possède la Fédération, et d'en disposer aux conditions qu'il juge appropriées;
- j. peut, lorsqu'il le juge approprié, déléguer ses fonctions et pouvoirs collectifs ou individuels, sauf pour ce qui est de sa voix prépondérante et de sa signature;

Règlement IV

- k. doit se conformer aux directives de l'assemblée plénière nationale, à moins qu'à son avis :
 - i. de nouvelles données de grande portée ont été obtenues, et
 - ii. la volonté de l'assemblée plénière nationale nuise aux intérêts des membres individuel-le-s.

Dans l'éventualité où il prend une décision contraire aux directives de l'assemblée plénière, l'Exécutif national doit immédiatement en informer par écrit les associations membres et exposer les raisons qui l'ont poussé à prendre cette décision, ainsi qu'à inscrire cette question à l'ordre du jour de la prochaine assemblée générale nationale.

3. Obligations et pouvoirs du ou de la présidente nationale

Le ou la présidente nationale doit :

- a. occuper ce poste rémunéré à plein temps;
- b. être le porte-parole et la représentante en chef de la Fédération, et
- c. s'acquitter de toutes les tâches énoncées dans sa description de tâches, qui fait l'objet d'une résolution permanente.

4. Obligations et pouvoirs du ou de la vice-présidente nationale

Le ou la vice-présidente nationale doit :

- a. occuper un poste rémunéré à temps plein;
- b. remplir les obligations et être investie des pouvoirs de la présidence nationale lorsque le ou la présidente est dans l'incapacité ou refuse de les assumer;
- c. avoir le pouvoir de signer des chèques au nom de la Fédération; et
- d. s'acquitter de toutes les tâches énoncées dans sa description de tâches, qui fait l'objet d'une résolution permanente.

5. Obligations et pouvoirs du ou de la trésorière nationale

Le ou la trésorière nationale doit :

- a. déboursier les fonds de la Fédération avec le consentement de l'Exécutif national et rendre compte à chaque réunion de l'Exécutif et à chaque assemblée générale de toutes les transactions qu'elle ou il a effectuées en sa qualité de trésorière nationale, ainsi que de la situation financière de la Fédération; et
- b. s'acquitter de toutes les tâches énoncées dans sa description de tâches, qui fait l'objet d'une résolution permanente.

6. Obligations et pouvoirs des représentant-e-s des éléments provinciaux et des caucus

Les représentant-e-s des éléments provinciaux et des caucus doivent :

- a. occuper une fonction, tel que prévu par l'Exécutif national;
- b. faire part des vues et des perspectives de leur élément provincial lors des réunions de l'Exécutif national, et
- c. s'acquitter de toutes les tâches énoncées dans leur description de tâches, qui fait l'objet d'une résolution permanente.

7. Obligations et pouvoirs du ou de la représentante des étudiantes et étudiants diplômés

Le ou la représentante des étudiantes et étudiants diplômés doit s'acquitter de toutes les tâches telles que décrites à la Résolution permanente.

8. Obligations et pouvoirs du ou de la représentante des étudiantes et étudiants autochtones

Le ou la représentante des étudiantes et étudiants autochtones doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

9. Obligations et pouvoirs du ou de la représentante des étudiantes et étudiants francophones

Le ou la représentante des étudiantes et étudiants francophones doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

10. Obligations et pouvoirs du ou de la Commissaire des étudiantes et étudiants racialisés

Le ou la un commissaire des étudiantes et étudiants racialisés doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

11. Obligations et pouvoirs du ou de la Représentante des femmes

La représentante des femmes doit s'acquitter de toutes les tâches énoncées à la Résolution permanente.

12. Obligations et pouvoirs du ou de la Commissaire des étudiantes et étudiants handicapés

La ou le commissaire des étudiantes et étudiants handicapés doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

13. Réunions de l'Exécutif national

- a. L'Exécutif national doit se réunir au moins quatre fois entre deux assemblées générales annuelles consécutives.
- b. À moins de dispositions contraires prévues par la loi, l'Exécutif national peut se réunir aux endroits qu'il aura lui-même déterminés.
- c. Un avis de convocation de réunion de l'Exécutif doit être :
 - i. communiqué verbalement ou par écrit à chaque membre de l'Exécutif national et à chaque association locale membre au plus tard sept jours avant le début de la réunion, ou
 - ii. livré à chaque membre de l'Exécutif national et à chaque association locale membre au moins quatorze jours avant le début de la réunion.
- d. Réunions d'urgence de l'Exécutif national

L'Exécutif national aura l'autorité de convoquer une réunion de l'Exécutif national par téléconférence.

 - i. les réunions par téléconférence de l'Exécutif peuvent être officiellement convoquées sur demande par écrit de la présidente nationale ou du président national, de la vice-présidente ou du vice-président national ou de la trésorière ou du trésorier national;
 - ii. l'avis de cette réunion doit être communiqué verbalement ou par écrit à chaque membre de l'Exécutif national au moins trois (3) jours avant le début de la réunion et, si l'avis est communiqué verbalement, l'avis de la réunion doit également être transmis par voie électronique ou par télécopie le même jour.
- e. Aucun avis de convocation officiel de réunion n'est requis :
 - i. si un avis est donné à tous les membres de l'Exécutif national réunis, ou
 - ii. si les absents ou absentes ont donné leur consentement à la tenue de la réunion.
- f. Les réunions de l'Exécutif national peuvent être convoquées officiellement par tout membre de l'Exécutif national pourvu qu'il en fasse la demande par écrit et que le quorum soit atteint.

14. Règles de procédure applicables aux réunions de l'Exécutif national

- a. Le quorum requis pour la conduite des affaires lors des réunions de l'Exécutif national est d'au moins la moitié des membres de l'Exécutif national.
- b. La dernière édition des *Robert's Rules of Order* régit toutes les réunions de l'Exécutif national.

15. Rémunération des membres de l'Exécutif national

- a. À moins de dispositions contraires prévues par les présents règlements, toute rémunération versée aux membres de l'Exécutif national doit être déterminée par l'assemblée plénière nationale.
- b. Les principaux membres de l'Exécutif national élus par l'ensemble des membres ne peuvent toucher une rémunération de la Fédération ou de l'une de ses filiales qui n'est pas prévue à l'alinéa 15.a du Règlement IV ou à ses articles accessoires. De plus, une entreprise ne peut ni être employée par la Fédération ni lui fournir des services si une ou un des principaux membres de l'Exécutif national élus par l'ensemble des membres de la Fédération y est associé, ou est une ou un actionnaire, dirigeant ou cadre de ladite entreprise.

BY-LAW V - ELECTION OF THE NATIONAL EXECUTIVE

1. Eligibility of Nominees for the National Executive

- a. A nominee for the National Executive must have been a member of a member local student association of the Federation within the previous six (6) months, or a full time salaried executive member of the Federation or of a provincial component of the Federation and must simultaneously come from a member local student association.
- b. In addition to Bylaw V, Section 1.a, nominees for National Chairperson, National Deputy Chairperson, and National Treasurer must be a delegate of a member local student association or provincial component, or a member of the National Executive at the general meeting in which the election is being conducted.
- c. In addition to Bylaw V, Sections 1.a and 1.b but notwithstanding Bylaw V, Section 1.d, a nominee for National Chairperson shall be able to comprehend and speak:
 - i. French and English, except where a documented disability prevents learning a second language; or
 - ii. French or English, and a First Nations language, except where a documented disability prevents learning a second language.
- d. In the event that a nominee for National Chairperson fails to demonstrate second language proficiency, as described in the Standing Resolutions, the nominee shall be eligible to stand for election provided that she declares her intention to be able to comprehend and speak a second language by no later than five (5) weeks prior to assuming the position of National Chairperson.

2. Timing of Elections for National Executive Members

a. Timing of Nominations of At-Large Members

- i. The nomination of a person to occupy the positions of director and National Chairperson shall be conducted at an annual general meeting.
- ii. The nomination of a person to occupy the positions of director and the National Deputy Chairperson shall be conducted at an annual general meeting.
- iii. The nomination of a person to occupy the positions of director and National Treasurer shall be conducted at an annual general meeting.

b. Timing of Nominations for Provincial Component Representatives

- i. The nomination of Provincial Component Representatives shall be conducted at such times as set out in the bylaws of the applicable provincial components; or
- ii. In the event that a provincial component does not have a functioning set of bylaws, as determined by the National Executive, the nomination of the Provincial Component Representative shall be conducted at a meeting of the component member local student associations convened by the National Executive at the semi-annual general meeting.

c. Timing of Nominations for the Graduate Students' Representative

The nomination for Graduate Students' Representative shall be conducted at such times as established by Standing Resolution.

d. Timing of Nominations of the Aboriginal Students' Representative

The nomination for the Aboriginal Students' Representative shall be conducted at such times as established by Standing Resolution.

e. Timing of Nominations of the Racialised Students' Commissioner

The nominations for the Racialised Students' Commissioner shall be conducted at such times as established by Standing Resolution.

f. Timing of Nomination of the Francophone Students' Representative

The nomination for the Francophone Students' Representative shall be conducted at such times as established by Standing Resolution.

g. Timing of Nominations of the Women's Representative

The nomination for the Women's Representative shall be conducted at such times as established by Standing Resolution.

h. Nominating Committee

The incumbent National Executive shall constitute in each year a nominating committee of three (3) to

Bylaw V

coordinate, receive, and compile a list of names for the director positions contemplated by Bylaw IV, Sections 2.b through 2.g. The nominating committee shall ensure that only one (1) name is presented in connection with each open position. The nominating committee shall compile each slate of nominees and deliver it to the National Executive for approval and presentation to the members at the relevant meeting of members.

For greater certainty, in order to preserve the integrity of the nomination process and the wishes of the nominating entities, no nominations from the floor in respect of any of the director positions contemplated by Bylaw IV, Sections 2.b through 2.g will be permitted at any meeting of the members of the Federation.

3. Procedures for Election of National Executive Members

a. Procedure for the Election of At-Large Members

Elections for National Chairperson, National Deputy Chairperson, and National Treasurer shall be conducted at national general meetings subject to the following rules and procedures:

- i. elections shall be conducted by secret ballot;
- ii. each member local student association present at the general meeting will be permitted one (1) vote in each election;
- iii. a nominee must receive a majority of the votes cast in order to be elected;
- iv. Prior to voting, a nominees' forum will be conducted by the Chief Returning Officer(s) in which:
 - nominees shall be allotted up to four (4) minutes to present opening statements;
 - the delegates shall be allotted up to fifteen (15) minutes to ask questions of candidates for each position:
 - questions shall be directed to all nominees;
 - questions shall be no more than forty five (45) seconds in length and shall not include preamble or commentary;
 - nominees shall have up to ninety (90) seconds in which to respond to questions.
 - nominees shall be allotted up to two (2) minutes to present closing remarks;
 - nominees shall have access to interpretation throughout the nominees' forum.

b. Procedure for the Election of Directors

The National Executive shall present each slate of names prepared by the nominating committee to the relevant meeting of members for election by the members of each of the nominees as directors of the Federation.

c. Oath of Office

Following election to the National Executive, a director must execute, in writing, the Federation's Oath of Office in order to commence her term.

4. Term of Office for National Executive Members

The term of office of National Executive Members shall commence at the end of the closing plenary of the semi-annual general meeting immediately following the annual general meeting at which they were elected and shall expire at the end of the closing plenary of the following semi-annual general meeting.

5. Removal from Office of National Executive Members

a. Removal of National Executive Members

National Executive Members may be removed from office by a majority vote at a national general meeting or by mail out vote.

b. Initiation of Removal from Office Proceedings

Removal from Office Proceedings against a member of the National Executive may be initiated by:

- i. a two thirds (2/3) vote of the National Executive; or
- ii. a petition signed by no less than three (3) member local student associations presented to the National Executive.

c. Removal of National Chair for Failure to Achieve Second Language Proficiency

In the event that a member elected to the position of National Chairperson fails to achieve second language proficiency, as described in the Standing Resolutions, by no later than five (5) weeks prior to the general meeting at which the member is to assume the position of National Chairperson, the position will be declared vacant.

d. Attendance at National Executive Meetings

A member of the National Executive who, without authorisation of the National Executive, is absent from two (2) consecutive, regularly-scheduled meetings of the National Executive shall be deemed to have resigned her position on the National Executive.

6. Replacement of National Executive Members

a. Vacancy in an At-Large National Executive Position

In the event of a vacancy in the position of National Chairperson, National Deputy Chairperson, or National Treasurer:

- i. the National Executive shall have the authority to appoint a member of the National Executive to fill the position until the next national general meeting; and
- ii. an election for the position shall be conducted at the next national general meeting as per the election procedures set out in the Bylaws.

b. Vacancy in the Executive Positions

In the event of a vacancy in the position of National Executive Positions contemplated by Bylaw V, Section 2.b through 2.g:

- i. the National Executive shall have the authority to appoint a person to fill the position following consultation with the entity which nominated the person who vacated office, until the next national general meeting; and
- ii. an election for the position shall be conducted at the next national general meeting as per the nomination and election procedures set out in the Bylaws.

7. Notice of Elections for National Executive Positions

Information will be posted to member local student association that includes, but is not limited to:

- a. rate of remuneration;
- b. outline of duties and responsibilities; and
- c. outline of travel obligations and/or necessary relocation.

8. Announcement of Election Results

Following the tabulation of votes for At-Large positions, the Chief Returning Officer(s) will announce to the plenary:

- a. the nominees elected;
- b. the process for additional balloting in the event that no nominees for a particular position receives a majority of the votes cast; and
- c. the vote count for each candidate if directed to do so by a two-thirds (2/3) majority vote of the plenary.

RÈGLEMENT V - ÉLECTION DES MEMBRES DE L'EXÉCUTIF NATIONAL

1. Éligibilité des candidates et candidats à un poste au sein de l'Exécutif national

- a. Une candidate ou un candidat à un poste au sein de l'Exécutif national doit avoir été membre d'une association étudiante membre de la Fédération au cours des six (6) mois précédant l'élection ou avoir occupé un poste administratif rémunéré à plein temps au sein de la Fédération ou d'un élément provincial de la Fédération et doit en même temps venir d'une association étudiante membre.
- b. En plus de remplir les conditions citées au Règlement V, article 1.a, les candidates et candidats aux postes à la présidence nationale, à la vice-présidence nationale et à la trésorerie nationale doivent être des déléguées et délégués d'une association membre locale ou d'un élément provincial, ou des membres de l'Exécutif national présents à l'assemblée générale durant laquelle l'élection a lieu.
- c. En plus de remplir les conditions citées au Règlement V, articles 1.a et 1.b), nonobstant le Règlement V, article 1.d, la candidate ou le candidat au poste à la présidence nationale doit être en mesure de comprendre et de parler :
 - i. le français et l'anglais, à moins qu'une déficience justifiée n'empêche l'apprentissage d'une deuxième langue; ou
 - ii. le français ou l'anglais, et une langue des Premières nations, sauf si une déficience justifiée empêche l'apprentissage d'une deuxième langue.
- d. Dans l'éventualité où la candidate ou le candidat échoue au test d'évaluation linguistique en langue seconde, tel que le prescrivent les résolutions permanentes, elle ou il pourrait être éligible pourvu qu'elle ou il déclare son intention de parfaire ses compétences linguistiques (compréhension et élocution) en langue seconde au plus tard cinq (5) semaines avant son entrée en fonction au poste de présidente ou de président.

2. Calendrier des mises en candidature pour les postes à l'Exécutif national

- a. **Calendrier des mises en candidature pour les postes des principales représentantes et des principaux représentants à l'Exécutif national**
 - i. Les mises en candidature pour les postes de directrice ou directeur et de présidente ou président national ont lieu pendant l'assemblée générale annuelle.
 - ii. Les mises en candidature pour les postes de directrice ou directeur et de vice-présidente ou vice-président national ont lieu pendant l'assemblée générale annuelle.
 - iii. Les mises en candidature pour les postes de directrice ou directeur et de trésorière ou trésorier national ont lieu pendant l'assemblée générale annuelle.
- b. **Calendrier des mises en candidature pour les postes de représentantes et représentants des bureaux provinciaux**
 - i. Les mises en candidature pour le poste de représentante ou de représentant d'un bureau provincial ont lieu au moment indiqué dans les règlements du bureau provincial; ou
 - ii. Dans l'éventualité où un bureau provincial ne dispose pas d'un ensemble de règlements en vigueur, tel que le détermine l'Exécutif national, la mise en candidature de la représentante ou du représentant du bureau provincial est déterminée à une réunion des associations membres locales du bureau provincial convoquée par l'Exécutif national pendant l'assemblée générale semestrielle.
- c. **Calendrier des mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants des 2e et 3e cycles**

Les mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants des 2e et 3e cycles ont lieu au moment établi par résolution permanente.
- d. **Calendrier des mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants autochtones**

Les mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants autochtones ont lieu au moment établi par résolution permanente.

Règlement V

e. **Calendrier des mises en candidature pour le poste de commissaire des étudiantes et étudiants racialisés**

Les mises en candidature pour le poste de commissaire des étudiantes et étudiants racialisés ont lieu au moment établi par résolution permanente.

f. **Calendrier des mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants francophones**

Les mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants francophone ont lieu au moment établi par résolution permanente.

g. **Calendrier des mises en candidature pour le poste de représentante des femmes**

Les mises en candidature pour le poste de représentante des femmes ont lieu au moment établi par résolution permanente.

h. **Comité des mises en candidature**

Les membres de l'Exécutif national en fonction constitueront chaque année un comité des mises en candidature composé de trois (3) personnes pour coordonner, recevoir et compiler une liste de noms pour les postes de directrice ou de directeur prévus par le Règlement IV, articles 2.b à 2.g. Le comité des mises en candidature doit s'assurer qu'un (1) seul nom est présenté pour chaque poste vacant. Le comité des mises en candidature doit compiler chaque liste de candidates et candidats et la livrer à l'Exécutif national pour son approbation et pour sa présentation aux membres au cours des réunions pertinentes des membres.

Il est entendu qu'afin de préserver l'intégrité du processus de mise en candidature et les désirs des auteurs des mises en candidature, aucune mise en candidature ne sera permise par l'assemblée pour tout poste de directrice ou de directeur prévu par le Règlement IV, articles 2.b à 2.g, pendant une assemblée des membres de la Fédération.

3. **Procédures d'élection pour les postes à l'Exécutif national**

a. **Procédures d'élection des principales représentantes et des principaux représentants à l'Exécutif national**

L'élection des postes à la présidence nationale, à la vice-présidence nationale et à la trésorerie nationale sera tenue aux assemblées générales nationales selon les règles et procédures suivantes :

- i. le scrutin se fait par bulletin secret;
- ii. chaque association membre locale présente à l'assemblée générale a droit à un (1) vote pour l'élection de chaque poste;
- iii. la candidate ou le candidat doit recevoir une majorité des suffrages exprimés pour être élu;
- iv. Avant de voter, les directrices ou directeurs de scrutin doivent tenir un forum des candidates et candidats, durant lequel :
 - les candidates et candidats disposent de quatre (4) minutes pour présenter leur discours d'ouverture;
 - les déléguées et délégués disposent de quinze (15) minutes pour poser des questions aux candidates et candidats à chaque poste;
 - les questions sont adressées à tous les candidats et candidates;
 - la question ne doit pas dépasser quarante-cinq (45) secondes et ne doit pas inclure de préambule ni de commentaire;
 - les candidates et candidats disposent de quatre-vingt-dix (90) secondes pour répondre à la question.
 - les candidates et candidats disposent de deux (2) minutes pour présenter leur mot de la fin;
 - les candidates et candidats ont accès à l'interprétation pendant toute la durée du forum.

b. **Procédure pour l'élection des membres de la direction**

L'Exécutif national présente chaque liste de noms préparée par le comité des mises en candidatures aux membres assemblés concernés pour qu'ils procèdent à l'élection des directrices et directeurs de la Fédération.

c. **Serment professionnel**

Après avoir été élu à l'Exécutif national, chaque administratrice ou administrateur doit faire, par écrit, un

serment professionnel prescrit par la Fédération avant de commencer son mandat.

4. Durée du mandat des membres de l'Exécutif national

Le mandat des membres de l'Exécutif national débute à la fin de la séance plénière de clôture de l'assemblée générale semestrielle qui suit l'assemblée générale annuelle au cours de laquelle ces personnes ont été élues et se termine à la fin de la séance plénière de clôture de l'assemblée générale semestrielle suivante.

5. Révocation d'une ou d'un membre de l'Exécutif national

a. Révocation des membres de l'Exécutif national

Les membres de l'Exécutif national peuvent être démis de leurs fonctions moyennant le vote majoritaire tenu lors d'une assemblée générale nationale ou par la poste.

b. Procédures de révocation

La révocation d'une ou d'un membre de l'Exécutif national peut avoir lieu de l'une des façons suivantes :

- i. par un vote à la majorité des deux tiers (2/3) des membres de l'Exécutif national; ou
- ii. par la présentation à l'Exécutif national d'une pétition signée par au moins trois (3) associations membres locales.

c. Révocation de la présidente ou du président national en raison de son incapacité à s'exprimer dans une langue seconde

Dans le cas où un membre élu à la présidence nationale ne peut satisfaire aux exigences de bilinguisme, telles que prescrites dans les résolutions permanentes, au plus tard cinq (5) semaines avant l'assemblée générale à laquelle le membre en question doit assumer les fonctions du poste, le poste sera déclaré vacant.

d. Présence aux réunions de l'Exécutif national

Un ou une membre de l'Exécutif national qui, sans autorisation de l'Exécutif national, n'assiste pas à deux (2) réunions consécutives de l'Exécutif national, réunions régulières et dûment prévues au calendrier, sera jugé comme ayant démissionné de son poste au sein de l'Exécutif national..

6. Remplacement des membres de l'Exécutif national

a. Vacance d'un poste de principale représentante ou de principal représentant à l'Exécutif national

Advenant la vacance du poste à la présidence nationale, à la vice-présidence nationale ou à la trésorerie nationale :

- i. l'Exécutif national est autorisé à désigner une ou un membre de l'Exécutif national pour combler le poste vacant jusqu'à la prochaine assemblée générale nationale; et
- ii. une élection en vue de combler le poste est tenue à la prochaine assemblée générale nationale conformément aux dispositions du Règlement sur les procédures d'élection.

b. Postes vacants au sein de l'Exécutif

Advenant la vacance d'un poste au sein de l'Exécutif national décrit par les articles 2.b à 2.g du Règlement V :

- i. l'Exécutif national est autorisé à désigner une personne pour combler le poste vacant après consultation de l'entité qui a nommé la personne sortante à ce poste, jusqu'à la prochaine assemblée générale nationale; et
- ii. une élection en vue de combler le poste est tenue à la prochaine assemblée générale nationale conformément aux dispositions du Règlement sur les procédures d'élection.

7. Avis d'élections aux postes de l'Exécutif national

Renseignements à communiquer aux associations étudiantes membres qui incluent, entre autres :

- a. le taux de rémunération;
- b. un aperçu des tâches et des obligations; et
- c. un aperçu des obligations en matière de déplacements et/ou de déménagement.

8. Annonce des résultats des élections

À la suite du compte des votes pour les postes des principales représentantes et des principaux représentants

Règlement V

à l'Exécutif national, les directrices ou directeurs du scrutin annonceront à l'assemblée plénière :

- a. les noms des candidates et candidats élus;
- b. le processus pour un scrutin supplémentaire au cas où aucune candidate ou aucun candidat pour un poste donné ne recevrait la majorité des votes; et
- c. le compte du scrutin pour chacune des candidates et chacun des candidats si la plénière l'exige par un vote d'une majorité des deux-tiers (2/3).

BYLAW VI - PROVINCIAL COMPONENTS

1. General Description

A provincial component shall be comprised of all member local student associations within a particular province. For greater certainty, provincial components are not, as such, members of the Federation.

2. Current Provincial Components

The current provincial components of the Federation are:

- a. Canadian Federation of Students - Alberta Component
- b. Canadian Federation of Students - British Columbia Component
- c. Canadian Federation of Students - Manitoba Component
- d. Canadian Federation of Students - New Brunswick Component
- e. Canadian Federation of Students - Newfoundland and Labrador Component
- f. Canadian Federation of Students - Nova Scotia Component
- g. Canadian Federation of Students - Ontario Component
- h. Canadian Federation of Students - Prince Edward Island Component
- i. Canadian Federation of Students - Québec Component
- j. Canadian Federation of Students - Saskatchewan Component

3. Funding of Provincial Components

A provincial component shall have the right to automatically receive a minimum level of funding established by a standing resolution.

4. Rights of Provincial Components

a. Appointment of Representatives to General Meeting Committees

A provincial component shall have the right to appoint representatives to committees at all Federation national general meetings.

b. Establishment of Committees

A provincial component may establish steering committees or other standing committees.

c. Policy

A provincial component may establish policy in its own name provided the policy does not contradict policy of the Federation.

5. Automatic Membership in a Provincial Component

A member local association automatically belongs to the particular provincial component corresponding to the province in which said member is located.

6. Voting in Provincial Component Meetings

Each member local association belonging to a Federation provincial component shall have one vote in meetings of the provincial component at national general meetings.

7. Designating of Provincial Components

Upon the request of the member local associations located within a particular province, the member local associations within that province shall comprise a provincial component, subject to a ratification vote by the national plenary and provided that the provincial component includes in its Constitution the national preamble and statement of purpose.

RÈGLEMENT VI - ÉLÉMENTS PROVINCIAUX

1. Description générale

Un élément provincial est constitué de toutes les associations membres locales d'une province donnée. Il est entendu que les éléments provinciaux ne sont pas, en tant que tels, membres de la Fédération.

2. Les éléments ou caucus provinciaux actuels

Les éléments provinciaux actuels de la Fédération sont :

- a. La Fédération canadienne des étudiantes et étudiants - Élément de l'Alberta
- b. La Fédération canadienne des étudiantes et étudiants - Élément de la Colombie-Britannique
- c. La Fédération canadienne des étudiantes et étudiants - Élément du Manitoba
- d. La Fédération canadienne des étudiantes et étudiants - Élément du Nouveau-Brunswick
- e. La Fédération canadienne des étudiantes et étudiants - Élément de Terre-Neuve et du Labrador
- f. La Fédération canadienne des étudiantes et étudiants - Élément de la Nouvelle-Écosse
- g. La Fédération canadienne des étudiantes et étudiants - Élément de l'Ontario
- h. La Fédération canadienne des étudiantes et étudiants - Élément de l'Île-du-Prince-Édouard
- i. La Fédération canadienne des étudiantes et étudiants - Élément du Québec
- j. La Fédération canadienne des étudiantes et étudiants - Élément de la Saskatchewan

3. Financement des éléments provinciaux

Un élément provincial a automatiquement droit à un niveau minimal de financement tel qu'il a été établi par une résolution permanente.

4. Droits des éléments provinciaux

a. Désignation d'un ou une représentante aux comités des assemblées générales

Un élément provincial a le droit de désigner des représentant-e-s pour siéger aux divers comités à toutes les assemblées générales de la Fédération.

b. Formation de comités

Un élément provincial peut former des comités d'organisation ou d'autres comités permanents.

c. Politique

Un élément provincial peut établir des politiques en son propre nom pourvu qu'elles n'entrent pas en contradiction avec celles de la Fédération.

5. Adhésion automatique à l'élément provincial

Une association locale membre est automatiquement membre de l'élément de sa province.

6. Droit de vote aux réunions des éléments provinciaux

Chaque association membre d'un élément provincial de la Fédération a droit à un vote aux réunions de l'élément provincial au cours des assemblées générales.

7. Désignation des éléments provinciaux

À la demande des sections membres situées dans une province donnée, les associations membres de cette province devront former un élément provincial dont la ratification sera assujettie au vote de l'Assemblée plénière nationale et moyennant l'insertion du préambule et de la déclaration de principes de la Fédération aux Statuts de cet élément provincial.

BYLAW VII - FINANCES

1. Financial Year

The Fiscal year of the Federation will end on June 30.

2. Cheques

- a. All cheques, bills of exchange, or other notes for the payment of money issued in the name of the Federation must be signed by the Chairperson, the Treasurer and/or such officers or agents of the Federation and in such manner as will from time to time be determined by the National Executive.
- b. The Treasurer or any such officer or agent may alone endorse notes, drafts for collection by, or deposit with the financial institutions which hold the accounts of the Federation and may alone arrange, settle, balance, and certify all accounts with those institutions.

3. Borrowing

The National Executive shall be empowered to:

- a. borrow money on the credit of the Federation;
- b. limit or increase the amount to be borrowed;
- c. issue or sell debentures or other securities of the Federation and set the sums and prices thereof;
- d. secure each securities, or any other legal liability of the Federation, by mortgages or pledge of any or all present or future property, undertaking, or rights of the Federation; and
- e. delegate to any of the officers or members of the Executive any of the powers conferred by the previous clauses of this Section (Bylaw VII, Section 3) and set the extent or terms of such delegation.

4. Auditors

- a. The voting members shall appoint the auditors of the Federation at each Semi-Annual General Meeting of members, to audit the financial statements of the Federation for the subsequent fiscal year.
- b. In the event of a vacancy in the position of auditors, the National Executive shall have the authority to fill the vacancy and fix the remuneration.
- c. The audited financial statements for the preceding fiscal year shall be presented to the voting members at each Semi-Annual General Meeting.

RÈGLEMENT VII - FINANCES

1. L'année financière

L'exercice financier de la Fédération se termine le 30 juin.

2. Les chèques

- a. Tout chèque, lettre de change, ou autre commande exigeant le paiement d'argent, émis au nom de la Fédération, doit être signé par le ou la président-e, le ou la trésorier-ère ou les dirigeant-e-s ou responsables de la Fédération, selon ce que décideront, à l'occasion, les membres de l'Exécutif national.
- b. Le ou la trésorier-ère ou toute autre dirigeante ou agente peut seule endosser des billets ou des lettres de change pour encaissement ou pour dépôt aux établissements financiers qui détiennent les comptes de la Fédération et peut également seule négocier, régler, équilibrer et ratifier tout compte avec ces établissements.

3. Les emprunts

L'Exécutif national peut, à l'occasion :

- a. emprunter de l'argent au crédit de la Fédération;
- b. restreindre ou augmenter la somme à emprunter;
- c. émettre ou vendre des obligations ou autres valeurs de la Fédération pour les sommes et aux prix jugés opportuns;
- d. garantir ces obligations ou autres valeurs de la Fédération au moyen d'une hypothèque ou d'un nantissement visant la totalité ou une partie des biens meubles et immeubles que possède la Fédération à titre de propriétaire ou qu'elle a subséquemment acquis, ainsi que la totalité ou une partie de l'entreprise et des droits de la Fédération;
- e. déléguer la totalité ou une partie des pouvoirs décrits dans le présent article (article 3 du Règlement VII) à un ou plusieurs dirigeants ou membres de l'Exécutif dans telle mesure et de telle manière que déterminera l'Exécutif au moment de telle délégation de pouvoir.

4. Firme comptable

- a. Les membres votants désignent la firme comptable de la Fédération au cours de chaque assemblée générale semestrielle afin qu'elle vérifie les états financiers de la Fédération pour l'exercice financier subséquent.
- b. Dans l'éventualité d'une vacance pour un poste de vérificatrice ou vérificateur comptable, l'Exécutif national sera habilité à doter ce poste et à fixer la rémunération.
- c. Les états financiers vérifiés pour l'exercice financier précédent seront présentés aux membres votants pour leur approbation au cours de chaque assemblée générale semestrielle.

BYLAW VIII - OFFICERS

1. For official purposes, the Officers of the Federation will be the Chairperson, the Deputy Chairperson, the National Treasurer and such other persons as the National Executive may from time to time determine.
2. The remuneration and conditions of employment of all officers will be settled from time to time by the National Executive subject to confirmation of remuneration by the voting members at the next general meeting of the Federation.

RÈGLEMENT VIII - LES DIRIGEANT-E-S

1. Aux fins d'administration, les dirigeantes ou dirigeants de la Fédération sont la présidente, la vice-présidente, la trésorière et toute autre personne que l'Exécutif national aura nommée à l'occasion.
2. La rémunération et les conditions d'emploi de toutes les dirigeantes sont déterminées, à l'occasion, par l'Exécutif national, sous réserve d'une ratification du montant de la rémunération par les membres votants de la Fédération réunis en assemblée générale.

BYLAW IX - SEAL, DOCUMENTS, AND RECORDS

1. Custodian of the Seal and Records

The National Executive will appoint one member of the staff of the Federation to be the custodian of the seal of the Federation and of all books, papers, records, correspondence, contracts and other documents belonging to the Federation.

2. Execution of Documents

- a. Deeds, transfers, licenses, contracts, and engagements on behalf of the Federation will be signed by two Officers of the Federation and, where required, have the seal of the Federation affixed.
- b. The Treasurer or any other person appointed by the National Executive for that purpose may transfer or accept the transfer of any and all shares, bonds, or other securities in the name of the Federation; may affix the seal and deliver under the seal of the Federation all documents necessary for such purposes, including the appointment of attorneys.
- c. Notwithstanding any other provision of these Bylaws, the National Executive may at any time direct the manner in which any contract, obligation, or instrument of the Federation is executed.

3. Books and Records

The National Executive is responsible for ensuring that all books and records required by law or by these Bylaws are regularly and properly kept.

RÈGLEMENT IX - LE SCEAU, LES DOCUMENTS ADMINISTRATIFS ET REGISTRES

1. Le ou la gardienne du sceau et des registres

L'Exécutif national désignera un membre du personnel de la Fédération au poste de gardienne du sceau de la Fédération ainsi que de tous les livres, rapports, registres, correspondance, contrats et de tout autre document appartenant à la Fédération.

2. La souscription des documents administratifs

- a. Les actes, transferts, licences, contrats et engagements faits au nom de la Fédération doivent être signés par deux dirigeant-e-s de la Fédération, et doivent comporter le sceau de la Fédération lorsque prescrit.
- b. La trésorière ou toute autre personne nommée par l'Exécutif national pour remplir cette fonction peut transférer ou accepter le transfert d'une partie ou de la totalité des actions, obligations ou autres titres au nom de la Fédération; elle peut apposer le sceau de la Fédération à de tels documents; elle peut rédiger, exécuter et livrer sous sceau de la Fédération tout document nécessaire à de telles fins, et peut même choisir des avocats.
- c. Nonobstant toute autre disposition contenue dans les présents règlements, l'Exécutif national peut en tout dicter de quelle manière tout document, contrat ou obligation de la Fédération doit être exécuté.

3. Les registres et les dossiers

L'Exécutif national doit voir à ce que tous les registres et les dossiers exigés par la loi ou par ces Règlements soient bien tenus et tenus à jour.

BYLAW X - HEAD OFFICE

The head office of the Federation will be in the City of Ottawa, in the Province of Ontario, and at such locations as may be determined from time to time by the National Executive.

RÈGLEMENT X - LE SIÈGE SOCIAL

Le siège social de la Fédération est situé à Ottawa, dans la province de l'Ontario, et à tel endroit qu'aura déterminé, à l'occasion, l'Exécutif national.

BYLAW XI - OFFICIAL LANGUAGES

The official languages of the Federation shall be French, English, and Aboriginal Languages. The working languages of the Federation shall be French and English.

RÈGLEMENT XI - LES LANGUES OFFICIELLES

Les langues officielles de la Fédération sont le français, l'anglais, et les langues autochtones. Les langues de travail de la Fédération sont le français et l'anglais.

BYLAW XII - AMENDMENT OF CONSTITUTION AND BYLAWS

1. Procedure for Amendment

The Constitution and Bylaws of the Federation may only be repealed or amended by the vote of at least two-thirds of the voting members present at a general meeting.

2. Notice

Notice of the substance of an amendment to this Constitution and Bylaws must be received by the National Executive at least six weeks before the general meeting at which it is to be considered. The National Executive shall mail notice of all proposed amendments to the voting members not less than four weeks before the general meeting at which they are to be considered. All said proposed amendments shall be made available simultaneously in both working languages of the Federation. The declaration of the National Executive that due notice has or has not been served will be held to be necessary proof of notice or of the lack thereof, unless evidence to the contrary is presented.

3. Amendment of Preamble

It is understood that the Preamble is a fundamental document and should not be amended except after extensive consultation amongst the Provincial Components and member local associations of the Federation.

4. Implementation of Constitution and By-law Amendments

The repeal or amendment of this Constitution and Bylaws will not be enforced or acted upon until the approval of the Minister of Consumer and Corporate Affairs has been obtained.

RÈGLEMENT XII - MODIFICATIONS DES STATUTS ET RÈGLEMENTS

1. Les modalités de modification

Les Statuts et Règlements de la Fédération peuvent être abrogés ou modifiés moyennant l'assentiment des deux tiers des membres votants de la Fédération réunis en assemblée générale.

2. Les avis de modification

L'essentiel de toute modification aux présents Statuts et Règlements doit être signifié par avis à l'Exécutif national au moins six semaines avant l'assemblée générale à laquelle la modification doit être présentée.

L'Exécutif national devra faire parvenir un avis par la poste, aux membres votants au moins quatre semaines avant l'assemblée générale pendant laquelle les modifications seront étudiées. Toutes lesdites modifications proposées devront être disponibles simultanément dans les deux langues officielles de la Fédération.

L'attestation de l'Exécutif national qu'un avis lui a été livré servira de preuve suffisante de la livraison de l'avis.

3. Modification du Préambule

Il est entendu que le Préambule est un document de base et qu'il ne saurait être modifié qu'après consultation de tous les éléments provinciaux et associations membres locales de la Fédération.

4. Mise en application des modifications aux Statuts et Règlements

L'abrogation ou la modification des présents Statuts et Règlements ne s'applique qu'une fois l'approbation du ministre de la Consommation et des Corporations obtenue.

BYLAW XIII - WINDING UP

Upon the winding up of the Federation, all assets of the Federation will be left to another non-profit organisation promoting the interests of students in Canada at a national level, which has policies, aims and goals congruent with those of the Federation.

RÈGLEMENT XIII - DISSOLUTION

À la dissolution de la Fédération, tous les actifs de la Fédération seront remis à un autre organisme sans but lucratif oeuvrant, à l'échelle nationale, dans l'intérêt des étudiantes et des étudiants du Canada, et dont les politiques, les buts et les objectifs sont conformes à ceux de la Fédération.

BYLAW XIV - INTERPRETATION

Number and Gender of Words

Unless the context requires otherwise, all pronouns and possessive adjectives used in these Bylaws refer to persons of either gender, and all singular or plural meanings.

RÈGLEMENT XIV - INTERPRÉTATION

Nombre et genre des mots

À moins d'indication contraire, dans les présents règlements, tous les pronoms et les adjectifs possessifs comprennent à la fois le féminin et le masculin, et toutes les références faites aux personnes comprennent à la fois le singulier et le pluriel.

TABLE OF CONTENTS

Preamble

Statement of Purposes

Definitions

BYLAW-I

Membership

BYLAW-II

General Meetings

BYLAW-III

Policy and Resolutions

BYLAW-IV

National Executive

BYLAW-V

Election of the National Executive

BYLAW-VI

Provincial Components

BYLAW-VII

Finances

BYLAW-VIII

Officers

BYLAW-IX

Seal, Documents and Records

BYLAW-X

Head Office

BYLAW-XI

Official Languages

BYLAW-XII

Amendment of Constitution and Bylaws

BYLAW-XIII

Winding Up

BYLAW-XIV

Interpretation

TABLE DES MATIÈRES

Préambule

Déclaration de principes

Définitions

RÈGLEMENT-I

Adhésion

RÈGLEMENT-II

Assemblées générales

RÈGLEMENT-III

Politiques et Résolutions

RÈGLEMENT-IV

Exécutif national

RÈGLEMENT-V

Élection de l'Exécutif national

RÈGLEMENT-VI

Éléments provinciaux

RÈGLEMENT-VII

Finances

RÈGLEMENT-VIII

Dirigeant-e-s

RÈGLEMENT-IX

Sceau, documents administratifs et registres

RÈGLEMENT-X

Siège social

RÈGLEMENT-XI

Langues officielles

RÈGLEMENT-XII

Modifications des statuts et règlements

RÈGLEMENT-XIII

Dissolution

RÈGLEMENT-XIV

Interprétation

PREAMBLE

We, the students of Canada, recognizing the need to speak with one voice in asserting our legitimate needs and concerns, wish to express our support for one national student organization whose basic aims will be as follows:

1. to organize students on a democratic, cooperative basis in advancing our own interests, and in advancing the interests of our community;
2. to provide a common framework within which students can communicate, exchange information, and share experience, skills and ideas;
3. to ensure the effective use and distribution of the resources of the student movement, while maintaining a balanced growth and development of student organisations that respond to students needs and desires;
4. to bring students together to discuss and cooperatively achieve necessary educational administrative, or legislative change wherever decision-making affects students;
5. to facilitate cooperation among students in organising services which supplement our academic experience, provide for our human needs, and which develop a sense of community with our peers and other members of society;
6. to articulate the real desire of students to fulfil the duties, and be accorded the rights of citizens in our society and in the international community;
7. to achieve our ultimate goal — a system of post-secondary education which is accessible to all, which is of high quality, which is nationally planned, which recognizes the legitimacy of student representation, and validity of student rights, and whose role in society is clearly recognized and appreciated.

In consideration to these needs, students from throughout Canada met in October, 1981, to found the Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants.

The organisations that founded the Canadian Federation of Students were:

The National Union of Students/Union nationale des étudiant(e)s
The Association of Student Councils (Canada)/Association des conseils étudiants (Canada)
The Federation of Alberta Students
The British Columbia Students Federation
The Students Union of Nova Scotia
The Ontario Federation of Students/Fédération des étudiant(e)s de l'Ontario
The Saskatchewan Federation of Students

PRÉAMBULE

Nous, les étudiantes et étudiants du Canada, reconnaissant la nécessité d'affirmer d'une seule voix nos besoins légitimes et nos intérêts, désirons donner notre appui à une organisation étudiante nationale, dont les objectifs fondamentaux sont les suivants :

1. regrouper les étudiantes et étudiants en un organisme démocratique et coopératif, afin de faire progresser nos intérêts et ceux de notre communauté;
2. établir un cadre commun à l'intérieur duquel les étudiantes et étudiants peuvent communiquer, échanger des renseignements et partager leurs expériences, leurs aptitudes et leurs idées;
3. assurer la distribution et l'utilisation efficace des ressources du mouvement étudiant, tout en garantissant une croissance et un développement équilibrés des organisations étudiantes qui répondent aux besoins et aux désirs des étudiantes et étudiants;
4. réunir les étudiantes et étudiants pour qu'ils et elles discutent des changements pédagogiques, administratifs et juridiques nécessaires et qu'ils et elles les effectuent dans un esprit de collaboration, là où le processus décisionnel touche la population étudiante;
5. faciliter la collaboration des étudiantes et étudiants par l'organisation de services venant parfaire notre expérience scolaire, répondant à nos besoins humains, et qui stimulent le sentiment d'appartenance au groupe étudiant et à la société dans son ensemble;
6. faire connaître le réel désir des étudiantes et étudiants de s'acquitter de leurs responsabilités de citoyennes et citoyens à part entière dans notre société et sur le plan international;
7. atteindre notre principal objectif, c'est-à-dire l'établissement à l'échelle nationale d'un système postsecondaire accessible à tous et toutes, de haute qualité, planifié à l'échelle nationale et qui reconnaît la légitimité de la représentation étudiante et des droits étudiants.

Compte tenu de ces besoins, les étudiantes et étudiants provenant des différentes régions du Canada se sont réunis en octobre 1981 pour fonder la Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Students.

Les organismes fondateurs de la Fédération sont les suivantes :

l'Union nationale des étudiant-e-s/the National Union of Students;
l'Association des conseils étudiants (Canada)/The Association of Student Councils (Canada);
la Federation of Alberta Students
la British Columbia Students' Federation
la Students' Union of Nova Scotia
la Fédération des étudiant-e-s de l'Ontario/Ontario Federation of Students
la Saskatchewan Federation of Students

STATEMENT OF PURPOSE

The Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants exists to perform the following functions:

1. to further the goals of the Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants as outlined in the Preamble;
2. to represent, promote and defend the common interests of students studying at Canadian post-secondary institutions;
3. to promote and support the interests and activities of democratic student organisations in all provinces and at all educational institutions in Canada;
4. to bring together post-secondary students from all parts of Canada to discuss and take common, democratic positions on questions affecting students;
5. to represent Canadian students in the federal level of decision-making and to do so by speaking on their behalf with one united voice;
6. to formulate a national programme that will serve as a framework for coordinating the efforts of representative post-secondary student organisations throughout Canada. This programme will summarize a long-term strategy for achieving the objectives of students in post-secondary education; will describe general ways of reaching those objectives; and will be revised periodically as new objectives and approaches become appropriate;

DÉCLARATION DE PRINCIPES

La Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Student doit assumer les fonctions suivantes :

1. poursuivre les objectifs de la La Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Students, tels qu'ils sont énoncées dans le préambule;
2. représenter, promouvoir et défendre les intérêts communs des étudiantes et étudiants qui font des études dans les établissements d'enseignement postsecondaire canadiens;
3. promouvoir et appuyer les intérêts et les activités des organisations étudiantes démocratiques dans toutes les provinces et dans tous les établissements d'enseignement du Canada;
4. réunir les étudiantes et étudiants du niveau postsecondaire de toutes les régions du Canada pour qu'ils et elles discutent et adoptent démocratiquement une position commune sur les questions qui les touchent;
5. représenter les étudiantes et étudiants canadiens auprès des autorités fédérales et ce, en exprimant en leur nom une opinion unanime;
6. établir un programme cadre national pour la coordination des efforts des organisations représentant les étudiantes et étudiants de niveau postsecondaire d'un bout à l'autre du Canada. Ce programme énoncera les grandes lignes d'une stratégie à long terme permettant d'atteindre les objectifs des étudiantes et étudiants de niveau postsecondaire; il décrira de façon générale les moyens d'atteindre ces objectifs, et il sera revu périodiquement, à la lumière de nouveaux objectifs et de nouvelles approches, le cas échéant;
7. tout mettre en oeuvre pour promouvoir ces principes.

DEFINITIONS

1. The Canadian Federation of Students/Fédération canadienne des étudiantes et étudiants will hereafter be referred to as the Federation.
2. A provincial component will be taken for all purposes as an organisation within the Canadian Federation of Students comprised of all member local associations within a particular province.
3. A local student association will be taken for all purposes of these By-laws to mean an organisation of students which satisfies the following criteria:
 - it is locally and democratically-controlled;
 - it is autonomous from other organizations;
 - it represents students at only one post-secondary institution.or, the graduate students belonging to an organisation that fulfills these criteria and is comprised of both graduate and undergraduate members, not belonging to the Federation, provided that the graduate students have an identifiable infrastructure and a legal structure enabling it to enter into contracts .
4. For all purposes of these By-laws, a referendum will be taken to mean a general vote of the members of a local student association, whether conducted at balloting locations or at a formal general meeting of the local students association.
5. For all purposes of these By-laws, a semester shall be taken to mean a period of time approximately four months in duration. An academic year shall be defined as per the policy of the member local.
6. For all purposes of these By-laws, a delegate shall be any individual member or staff member of a member local association having paid the applicable general meeting delegates fee.

DÉFINITIONS

1. La Fédération canadienne des étudiantes et étudiants/The Canadian Federation of Students est appelée ci-après «la Fédération».
2. Un élément provincial est considéré à toutes fins comme une organisation de la Fédération canadienne des étudiantes et étudiants formée de toutes les associations membres d'une province donnée.
3. Pour l'usage des présents règlements, un «syndicat étudiant local» désigne une organisation étudiante qui répond aux critères suivants :
 - elle est dirigée localement et démocratiquement;
 - elle est autonome;
 - elle représente les étudiantes et étudiants d'un seul établissement d'enseignement postsecondaire; ou, les étudiant-e-s des cycles supérieurs appartenant à une organisation qui remplit ces critères et qui comprend des membres tant au premier cycle qu'aux cycles supérieurs, qui ne sont pas membres de la Fédération, pourvu que les étudiant-e-s des cycles supérieurs se soient dotés d'une infrastructure identifiable et d'une structure juridique leur permettant de conclure des contrats.
4. Pour l'usage des présents règlements, «référendum» signifie un vote auquel participe l'ensemble des étudiantes et étudiants de l'association étudiante locale, que ce soit par un scrutin ou lors d'une assemblée régulière de l'association étudiante locale.
5. Pour l'usage des présents règlements, un «semestre» signifie une période de temps d'une durée approximative de quatre mois. L'année scolaire est définie selon la politique de l'association membre.
6. Pour l'usage des présents règlements, un ou une «délégué-e» désigne tout membre individuel, ou membre du personnel d'un élément provincial ou d'une association locale membre qui a payé les frais de délégation applicables à une assemblée générale.

BYLAW I - MEMBERSHIP

1. Types of Memberships

General Description: There are two types of members of the Federation, individual members and voting members. Students, or individual members, are represented through the local student association to which they belong. Local student associations representing individual members are called voting members.

- a. Local student associations are eligible to receive the status of voting members in the Federation as provided for in Bylaw I, Section 2, and 3;
- b. Individual members of the Federation will be all students in local student associations that are voting members.

2. Types of Voting Membership Status

a. Full Membership

General Description: Full membership is the standard form of membership in the Federation.

- i. A local association is eligible to apply for full membership in the Federation if its members have approved by a vote on certification in the Canadian Federation of Students, the Canadian Federation of Students-Services, and the applicable provincial component as described in Bylaw VII-Provincial Components;
- ii. A written application for full membership submitted by an eligible local student association will be considered as a binding contract to accept the rights and responsibilities of full membership in the Canadian Federation of Students, the Canadian Federation of Students-Services, and the applicable provincial component.
- iii. Within 90 days of the receipt by the National Executive of a written application for membership, the National Executive will examine the application to determine whether it is in order, and will make a recommendation to the voting members of the Federation concerning the application.
- iv. At the next general meeting of the Federation, the full membership application shall be put to a vote and shall require a majority of at least two-thirds of the votes cast to be accepted.
- v. A local association's application for membership, once accepted by the Federation, shall constitute a binding contract to collect and remit to the Federation full membership fees for the duration of membership.
- vi. Commencing with the 2009-10 academic year, a full voting member association shall be required to collect and remit to the Canadian Federation of Students a membership fee of \$3.00 per semester, per individual member of the voting member association.
- vii. In addition to Bylaw I, Article 2-a-vi, a full voting member association shall be required to collect and remit the membership fee of the Canadian Federation of Students-Services, as set out in the Bylaws of the Canadian Federation of Students-Services, and the applicable provincial component fee as set out by standing resolution.
- viii. The membership fees described in Bylaw I, Articles 2-a-vi and 2-a-vii, may be pro-rated for part-time and short-term students in accordance with the practice of the full voting member association with respect to the pro-ration of its own fees.
- ix. The membership fees described in Bylaw I, Articles 2-a-vi and 2-a-vii, shall be adjusted each academic year by the rate of change in the Canadian Consumer Price Index during the previous calendar year.

b. Prospective Membership

General Description: Prospective membership is a trial membership of limited duration.

- i. A local student association is eligible to apply for prospective membership if it has passed a motion of its members, executive, council or equivalent representative body to apply for prospective membership in the Federation and its applicable provincial component as described in Bylaw VII-Provincial Components;
- ii. A written application for prospective membership submitted by an eligible local student association will be considered as a binding contract to accept the rights and responsibilities of prospective membership in the Canadian Federation of Students, the Canadian Federation of Students-Services, and the applicable provincial component.
- iii. Within 90 days of the receipt by the National Executive of a written application for prospective membership, the National Executive will examine the application to determine whether it is in order, and will make a recommendation to the voting members of the Federation concerning the application.

Bylaw I

- iv. At the next general meeting of the Federation, the prospective membership application shall be put to a vote and shall require a majority of at least two-thirds of the votes cast to be accepted.
- v. A local student association's application for prospective membership, once accepted by the Federation, shall constitute a binding contract to pay prospective membership fees, as described in Section 2 b-vi, and conduct a vote on certification, as described in Section 2 b-viii;
- vi. The fee for prospective membership in the Federation shall be five per cent (5%) of the regular Federation membership fee, notwithstanding that the fee may be reduced or waived by a majority vote of a national general meeting or the National Executive;
- vii. A prospective member association shall have full voting rights in Federation national general meetings, but shall not be permitted to designate a proxy to vote on its behalf, and shall have the same access to Federation resources and materials, except the International Student Identity Card, that a full member has;
- viii. A prospective member association must hold a vote on certification in the Federation, in accordance with Section 4 of this Bylaw, within twelve (12) months following its acceptance as a prospective member unless an extension is granted by the National Executive of the Federation;
- ix. In the event that the majority of those voting support full membership in the Federation, full membership will be granted at the subsequent national general meeting, at which point prospective membership shall cease;
- x. In the event that the majority of those voting oppose full membership in the Federation, prospective membership will immediately cease;
- xi. In the event that the vote fails to achieve quorum, prospective membership will be automatically extended and another vote on certification will be held within the subsequent six (6) months in accordance with Section 4 of this Bylaw; and
- xii. In the event that a prospective member fails to conduct a vote on certification as required by this Bylaw, the Federation shall have the option to either cancel or extend, by majority vote of a national general meeting, the prospective membership until a vote on certification is conducted.

3. Membership Rights and Responsibilities

a. Rights of Individual Members

- i. The individual members of the Federation collectively belonging to a member local association will have sole authority to make decisions through a vote on all questions of membership in the Federation, subject to the other provisions of this Bylaw.
- ii. The individual members of the Federation collectively belonging to a member local association will have sole authority to initiate, by petition signed by not less than ten percent (10%) of the individual members and delivered to the National Executive, a vote to certify as described in Article 4 of this Bylaw.
- iii. The individual members of the Federation collectively belonging to a member local association will have sole authority to initiate a vote on decertification, as described in Section 6 of this Bylaw, by submitting to the National Executive of the Federation a petition, signed by not less than twenty percent (20%) of the individual members of the association, calling for the vote.
- iv. Individual members of the Federation have the right to have their interests represented collectively in the Federation through their local student association, but will not have voting rights at the Federation general meetings.
- v. The Federation will attempt to ensure that a Federation membership card is issued to each individual member of the Federation who is a member of a full voting member of the Federation.

b. Rights of Voting Members

- i. Each voting member of the Federation will have one vote at and participate in general meetings of the Federation provided all outstanding delegate fees for past meetings have been paid in full. This is subject to review by the National Executive on a case by case basis upon request.
- ii. Voting members of the Federation have the right to be represented collectively to the federal government and to other national organisations.
- iii. Each voting member of the Federation is entitled to the protection and support of the Federation in accordance with the objectives of the Federation.
- iv. Each voting member of the Federation is entitled to have access to Federation research, information, materials, staff, and other resources.
- v. Each voting member of the Federation is entitled to have access to all information and official

- documents concerning the operations and activities of the Federation and of the National Executive.
- vi. Delegates sent by voting members to general meetings of the Federation will have the right to stand for election to any vacant position on a committee of the Federation subject to such other conditions as may be specified at the time of formation of the committee.
 - vii. Each voting member is entitled to request, and must receive within 45 days of receipt of the request, an updated statement of financial position detailing all outstanding delegate and all outstanding membership fees provided that the voting member, as the agent for the Federation with respect to the collection of the membership fees, has provided the Federation with a full accounting of membership fees owed by it to the Federation.

c. Responsibilities of Voting Members

Although Federation staff and executive members will handle many day-to-day operations, the structures of the Federation can only function if there is full cooperation among Federation voting members. The achievement of the work and goals of the Federation depends on the active participation of students and student associations.

- i. Each voting member of the Federation is responsible for supporting the objectives of the Federation and will abide by all provisions of these By-laws.
- ii. Each voting member will ensure that Federation fees are collected each year at its institution and forwarded to the Federation, according to the contract of membership and the fee agreement if applicable, signed when the member joined.
- iii. The voting member will not represent the membership fees collected on behalf of the Federation as an expense and/or revenue of the member in its budgets, its financial statements, its audits or any other documents of the voting member.
- iv. Each voting member will be responsible for representing the interests and concerns of its member students at general meetings of the Federation.
- v. Each voting member is responsible for contributing to the formulation of Federation policy and where possible and by resolution of the local council for supporting and implementing that policy.
- vi. Each voting member will be responsible for communicating information from the Federation and the provincial Federation components to its students.
- vii. Each member local association will communicate and work cooperatively with Federation staff and members of the National Executive.

4. Vote to Certify

In accordance with Section 2 of this Bylaw, the following shall be the rules and procedures for a vote, in which the individual members of a prospective member local association may vote on full membership in the Federation:

a. Scheduling of the Vote

The vote will be scheduled by the prospective member association in consultation with the Federation.

b. Chief Returning Officer

For each vote to certify, the National Executive shall recommend an individual to serve as the Chief Returning Officer. The Chief Returning Officer's appointment is subject to ratification by a general meeting of the Federation.

The Chief Returning Officer shall oversee the referendum and be responsible for:

- i. establishing the notice requirement for the referendum in accordance with Section 4-c of this Bylaw and ensuring that notice is posted.
- ii. establishing the campaign period in accordance with Section 4-d of this Bylaw.
- iii. approving all campaign materials in accordance with Section 4-e of this Bylaw and removing campaign materials that have not been approved.
- iv. deciding the number and location of polling stations.
- v. setting the hours of voting in accordance with Section 4-f of this Bylaw.
- vi. overseeing all aspects of the voting.
- vii. counting the ballots following the vote.
- viii. establishing all other rules and regulations for the vote.

Bylaw I

c. Notice of Vote

Notice of the vote, that includes the question and voting dates, shall be provided to the individual members of the prospective member association no less than two (2) weeks prior to voting in the referendum.

d. Campaigning

- i. There shall be no less than ten (10) days on which campaigning is permitted, during which classes are in session, immediately preceding and during voting; and
- ii. Only individual members and representatives of the prospective member association, representatives of the Federation and representatives of the Federation member local associations shall be permitted to participate in the campaign.
- iii. The campaign period is defined as the days the National Executive schedules for campaigning under Bylaw 6.b.i, and each and every day on which voting is to occur.

e. Campaign Materials

- i. Campaign materials shall include all materials developed specifically for the campaign.
- ii. Materials produced by Federation that promote campaigns and services of the Federation shall not be considered as campaign materials unless they include specific content about the vote.
- iii. The Federation website shall not be considered a campaign material unless it includes specific content about the vote.
- iv. The Federation's annual report, financial statements, research and submissions to government shall not be considered a campaign material.
- v. Campaign materials shall not be misleading, defamatory or false. The Chief Returning Officer shall be the sole arbiter of whether materials are misleading, defamatory or false.

f. Voting and Tabulation

- i. Voting must be conducted by paper ballot and cannot be conducted in any other manner. Voting must take place at voting stations or, subject to the agreement between the prospective member association and the Federation, at a general meeting of the prospective member association or by a mail-out ballot.
It shall be the responsibility of the prospective member association to obtain and provide to the Oversight Committee, no later than seven (7) days in advance of the vote, a list of all of the individual members of the Federation eligible to vote. If the prospective member association is unable to obtain or provide such a list, voting shall be conducted through a double envelope system, whereby the ballot is placed in an unmarked envelope, which is placed in a second envelope, on which the voter writes her full name and student identification number. After voting ends, the envelopes will be compared to a list of the individual members who are eligible to vote. Duplicate ballots and ballots cast by ineligible voters shall be discarded. Once the validity of the votes has been verified, the outer envelopes will then be separated from the unmarked inner envelopes and tabulated.
- ii. There shall be no less than sixteen (16) hours of polling over no less than two (2) days, except in the case of voting being conducted at a general meeting.
- iii. Unless mutually agreed otherwise by the prospective member association and the Federation, the referendum question shall be: "Are you in favour of membership in the Canadian Federation of Students?"
- iv. In the event that polling is conducted at a general meeting, representatives of the Federation and Federation member local associations shall be extended full speaking rights in the meeting.
- v. The prospective member association and the Federation shall each be permitted to appoint one poll clerk for each polling station.
- vi. The prospective member local association and the Federation shall each be permitted to appoint one poll scrutineer to oversee the counting of ballots.

g. Quorum

Quorum for any vote to certify shall be that of the member local association or ten percent (10%) of the individual members of the local association, whichever is higher.

h. Appeals

For each vote to certify, an Appeals Committee shall be appointed to adjudicate any appeals of the referendum results or rulings by the Chief Returning Officer. The Appeals Committee shall be composed of:

- i. one National Executive member or a designate appointed by the Federation's National Executive; and
- ii. two individual members elected at a Federation general meeting who are not members of the Federation's National Executive.

Members of the Appeals Committee shall not campaign during a vote to certify.

5. Suspension and Expulsion of Members

A member local association may have its voting privileges suspended or may be expelled for violating its responsibilities as outlined in Bylaw I, Section 3 (c), subject to the following procedure:

a. Process for Initiating the Procedure of Suspension or Expulsion

The procedure for suspending the voting privileges or expelling a member local association may be initiated by:

- i. resolution of the National Executive; or
- ii. a petition, submitted to the National Executive, signed by not less than one-third (1/3) of the voting member locals associations and listing the reasons for the proposed suspension of voting privileges or expulsion.

b. Notice of the Suspension or Expulsion Procedure

Upon resolution of the National Executive or receipt of a petition by the National Executive, initiating the process for suspending or expelling a member local association, the National Executive will:

- i. place the matter on the agenda for the next regularly scheduled national general meeting for which no less than four (4) week notice can be given; and
- ii. inform, by registered mail, the member local association against which the suspension or expulsion procedure has been initiated no less than four (4) weeks prior to the national general meeting at which the matter of suspension or expulsion will be considered.

c. Required Majority

A two-thirds vote of a national general meeting shall be required in order to suspend the voting privileges or expel a member local association.

d. Appeal of Suspension or Expulsion

Any student association, which has had its voting privileges suspended or has been expelled, may appeal the decision to the next world congress of the International Union of Students.

e. Reinstatement of Voting Privileges

A member local association, which has had its voting privileges suspended, may have its voting privileges reinstated subject to the following procedure:

- i. Upon receipt of a written application from a member local association requesting reinstatement of voting privileges, the National Executive will assess the merits of the application and make a recommendation to the voting member local associations at the next regularly-scheduled national general meeting.
- ii. A two-thirds majority vote shall be required to reinstate a member local association's voting privileges.

6. Vote to Decertify

The individual members of the Federation belonging to a member local association may vote on the question of continuing their membership, subject to the following rules and procedures:

a. Petition

As per Bylaw I, Section 3.a.iii a petition calling for a vote on decertification shall be signed by no less than twenty percent (20%) of the individual members of the member local association and delivered to the National Executive of the Federation.

The petition shall be worded as follows: "We, the undersigned, petition the National Executive of the Canadian Federation of Students to conduct a referendum on the issue of continued membership in the Canadian Federation of Students."

The original, unaltered petition must be delivered in its entirety to the National Chairperson, National Deputy Chairperson or National Treasurer, by registered mail. Petitions received that are not original copies, have been altered in any manner, or have been received by any means other than registered mail are not valid.

The petition may not contain any words or images, with the exception of those required by Bylaw 1.a and those required to indicate which fields a signatory must complete.

In order to be considered valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number, and a unique signature.

Bylaw I

An individual member may request that her name be removed from a petition. If the National Executive receives such a request in writing, before the conclusion of the verification process of the petition, the name must be struck from the petition. The name shall not be included in the total number of names on the petition.

b. Schedule

- i. The National Executive will have the sole authority to determine whether the petition described in Bylaw I, Section 6.a is in order. Within 90 days of receipt of the petition, the National Executive will review the petition to determine if it is in order and, if it is, in consultation with the member local, will schedule a vote. The National Executive will endeavour to schedule the referendum between 60 days and 90 days following its determination that the petition is in order. The scheduling of the referendum shall be subject to the following conditions:
 - there shall be no fewer than two (2) and no greater than five (5) days of voting; and
 - there shall be no less than seven (7) days and no greater than 21 days for campaigning, during which classes are in session, immediately preceding and during voting.
- ii. No vote on decertification may be held between:
 - April 15 and September 15; and
 - December 15 and January 15.
- iii. There shall be no more than two (2) votes on decertification in any three-month period.
- iv. No vote on decertification shall take place without compliance with Sections 6.b.i, 6.b.ii and 6.b.iii.

c. Chief Returning Officer

The Chief Returning Officer shall oversee the referendum and be responsible for:

For each referendum on continued membership, the National Executive shall recommend an individual to serve as the Chief Returning Officer. The Chief Returning Officer's appointment is subject to ratification by a general meeting of the Federation.

- i. establishing the notice requirement for the referendum in accordance with Section 6-d of this Bylaw and ensuring that notice is posted.
- ii. establishing the campaign period in accordance with Section 6-e of this Bylaw.
- iii. approving all campaign materials in accordance with Section 6-f of this Bylaw and removing campaign materials that have not been approved.
- iv. deciding the number and location of polling stations.
- v. setting the hours of voting in accordance with Section 6-g of this Bylaw.
- vi. overseeing all aspects of the voting.
- vii. counting the ballots following the vote.
- viii. establishing all other rules and regulations for the vote.

d. Notice of Vote

Notice of the vote, that includes the referendum question and voting dates, shall be provided to the individual members of the member local association no less than two (2) weeks prior to the first day of voting.

e. Campaigning

- i. The member local association, the individual members from the member local association and the Federation not shall engage in any campaigning outside of the campaign period.
- ii. Only individual members and representatives of the member local association, representatives of the Federation and individual members and representatives of Federation member local associations shall be permitted to participate in the campaign.
- iii. The campaign period is defined as the days the National Executive schedules for campaigning under Bylaw 6.b.i, and each and every day on which voting is to occur.

f. Campaign Materials

- i. Campaign materials shall include all materials developed specifically for the campaign.
- ii. Materials produced by the Federation that promote campaigns and services of the Federation shall not be considered as campaign materials unless they include specific content about the vote.
- iii. The Federation website shall not be considered a campaign material unless it includes specific content about the vote.
- iv. The Federation's annual report, financial statements, research and submissions to government shall not be considered a campaign material.
- v. Campaign materials shall not be misleading, defamatory or false. The Chief Returning Officer shall be

the sole arbiter of whether materials are misleading, defamatory or false.

g. Voting and Tabulation

- i. Voting must be conducted by paper ballot and cannot be conducted in any other manner. Voting must be conducted at voting stations or, subject to the agreement of the Oversight Committee, by mail-out ballot.

It shall be the responsibility of the voting member local to obtain and provide to the Oversight Committee, no later than seven (7) days in advance of the vote, a list of all of the individual members of the Federation eligible to vote. If the voting member local is unable to obtain or provide such a list, voting shall be conducted through a double envelope system, whereby the ballot is placed in an unmarked envelope, which is placed in a second envelope, on which the voter writes their full name and student identification number. After voting ends, the envelopes will be compared to a list of the individual members who are eligible to vote in the referendum. Duplicate ballots and ballots cast by ineligible voters shall be discarded. Once the validity of the votes has been verified, the outer envelopes will then be separated from the unmarked inner envelopes and tabulated.

- ii. There shall be no less than sixteen (16) hours of polling over no less than two (2) and no more than five (5) days, except in the case of voting being conducted at a general meeting. In the event that voting is conducted at a general meeting, representatives of the Federation and Federation member local associations shall be extended full speaking rights in the meeting.
- iii. Unless mutually agreed otherwise by the member local association and the Federation, the referendum question shall be: "Are you in favour of continued membership in the Canadian Federation of Students?"
- iv. The member local association and the Federation shall each be permitted to appoint one (1) poll clerk for each polling station.
- v. The member local association and the Federation shall each be permitted to appoint one (1) poll scrutineer to oversee the counting of ballots.

h. Quorum

Quorum for any vote on decertification shall be that of the member local association or ten percent (10%) of the individual members of the local association, whichever is higher.

i. Appeals

For each referendum on continued membership, an Appeals Committee shall be appointed to adjudicate any appeals of the referendum results or rulings by the Chief Returning Officer. The Appeals Committee shall be composed of:

- i. one National Executive member or a designate appointed by the Federation's National Executive; and
- ii. two individual members elected at a Federation general meeting who are not members of the Federation's National Executive.

Members of the Appeals Committee shall not campaign during a vote to decertify.

j. Advance Remittance of Outstanding Membership Fees

In addition to required compliance with Sections 6a. to i. and k. to l, in order for a vote on decertification to proceed, a member local association must remit all outstanding Federation membership fees not less than six (6) weeks prior to the first day of voting.

k. Minimum Period Between Votes on Decertification

In addition to required compliance with Sections 6 a. to 6 j. and 6 l., in order for a vote on decertification to take place, no vote on decertification may have been held within the previous sixty (60) months for voting members comprised of university students and thirty-six (36) months for voting members comprised of college students, unless waived, by a two-thirds (2/3rds) majority vote of the National Executive.

l. Minimum Period Between Vote to Certify and Vote to Decertify

In addition to required compliance with Sections 6 a. to 6 k., in order for a vote on decertification to proceed, a vote to certify may not have been held within the previous sixty (60) months for voting members comprised of university students and thirty-six (36) months for voting members comprised of college students, unless waived, by a two-thirds (2/3rds) majority vote of the National Executive.

Bylaw I

7. Procedure for Application for Withdrawal

- a. Following the holding of a vote in accordance with Bylaw 1, Section 6 pursuant to which it is determined that the relevant membership shall not continue, the applicable member local association may provide a letter in writing notifying the Federation of its intention to decertify from the Federation. Within ninety (90) days of the receipt of such letter, the National Executive will examine the notification to determine whether it is in order, and will make a recommendation to the voting members of the Federation concerning the decertification.
- b. At the opening plenary of the next general meeting of the Federation, ratification of the vote to decertify shall be put to a vote.
- c. The decertification shall take effect on June 30 following the ratification of the vote to decertify provided that all outstanding membership fees payable to such date shall have then been received by the Federation.

RÈGLEMENT I - ADHÉSION

1. Types de membres

Description générale : Il y a deux types de membres de la Fédération, les membres individuels et les membres votants. Les étudiantes et étudiants, ou membres individuels, sont représentés par l'association étudiante locale à laquelle ils et elles sont affiliés. L'association étudiante locale qui représente les membres individuels est appelée membre votant.

- a. Les associations étudiantes locales ont le droit de recevoir le statut de membre votant de la Fédération, en vertu des articles 2 et 3 du Règlement I.
- b. Les membres individuels de la Fédération sont tous des étudiantes et étudiants affiliés à une association étudiante locale, elle-même membre votant.

2. Types de statuts des membres votants

a. Membres à part entière

Description générale : L'adhésion à part entière est la forme d'adhésion la plus courante au sein de la Fédération.

- i. Une association étudiante locale peut soumettre une demande d'adhésion à titre de membre à part entière à la Fédération si ses membres ont approuvé, par un vote en vue de l'accréditation à la Fédération canadienne des étudiantes et étudiants, à la Fédération canadienne des étudiantes et étudiants-Services, et à l'élément provincial pertinent tel que décrit dans le Règlement VII sur les Éléments provinciaux;
- ii. Une demande d'adhésion à part entière écrite soumise par une association étudiante locale admissible constitue un contrat par lequel l'association concernée s'engage à reconnaître les droits et obligations qui échoient aux membres à part entière de la Fédération canadienne des étudiantes et étudiants, de la Fédération canadienne des étudiantes et étudiants-Services et de l'élément provincial concerné.
- iii. Dans les 90 jours suivant la réception de la demande d'adhésion à part entière par l'Exécutif national, ce dernier s'assure que ladite demande est conforme, et adresse une recommandation aux membres votants de la Fédération.
- iv. À l'assemblée générale suivante de la Fédération, l'adhésion à part entière est ratifiée par un vote. L'adhésion est ratifiée moyennant une majorité des deux tiers des voix.
- v. La demande d'adhésion à part entière d'une association étudiante locale, une fois acceptée par la Fédération, constitue un contrat liant l'association à percevoir et à verser à la Fédération les droits d'adhésion à part entière pour la durée de l'adhésion.
- vi. À compter de l'année scolaire 2009-2010, une association membre à part entière doit percevoir et verser à la Fédération canadienne des étudiantes et étudiants des droits d'adhésion (cotisations) de 3 \$ par semestre, par membre individuel de l'association.
- vii. Outre le sous-alinéa 2-a-vi du Règlement I, une association à part entière doit percevoir et verser à la Fédération canadienne des étudiantes et étudiants-Services les droits d'adhésion, conformément aux Règlements de la Fédération canadienne des étudiantes et étudiants-Services, ainsi que les droits d'adhésion à l'élément provincial concerné, conformément aux résolutions permanentes.
- viii. Les droits d'adhésion décrits au Règlement I, sous-alinéas 2-a-vi et 2-a-vii, peuvent être calculées au prorata pour les étudiantes et étudiants à temps partiel et à court terme, conformément à la politique de l'association membre concernant le calcul de ses propres droits d'adhésion.
- ix. Les droits d'adhésion décrits au Règlement I, sous-alinéas 2-a-vi et 2-a-vii, seront majorés chaque année scolaire en fonction du taux de croissance de l'indice national des prix à la consommation de l'année civile précédente.

b. Membre éventuel

Description générale : L'adhésion à titre éventuel est un type d'adhésion probatoire de durée limitée.

- i. Une association étudiante locale peut soumettre une demande d'adhésion à la Fédération à titre éventuel moyennant l'adoption d'une résolution par ses membres, ses dirigeant-e-s, son conseil ou le groupe représentatif équivalent, visant à soumettre une demande d'adhésion à titre éventuel à la Fédération et l'élément provincial concerné, tel que décrit au Règlement VII sur les éléments provinciaux;
- ii. Une demande d'adhésion éventuelle écrite soumise par une association étudiante locale admissible constitue un contrat par lequel l'association concernée s'engage à reconnaître les droits et obligations qui échoient aux membres éventuels de la Fédération canadienne des étudiantes et étudiants, de la

Règlement I

- Fédération canadienne des étudiantes et étudiants-Services et de l'élément provincial concerné.
- iii. Dans les 90 jours suivant la réception de la demande d'adhésion éventuelle par l'Exécutif national, ce dernier s'assure que ladite demande est conforme, et adresse une recommandation aux membres votants de la Fédération.
 - iv. À l'assemblée générale suivante de la Fédération, l'adhésion à titre éventuel est ratifiée par un vote. L'adhésion est ratifiée moyennant une majorité des deux tiers des voix.
 - v. Dès qu'elle est acceptée par la Fédération, la demande d'adhésion éventuelle constitue un contrat qui engage l'association étudiante à verser la cotisation de membre éventuel, tel qu'il est décrit à l'alinéa 2 b iii) et à tenir un vote en vue de l'accréditation, tel que prescrit à l'alinéa 2 b v);
 - vi. La cotisation des membres éventuels versée à la Fédération correspond à cinq pour cent (5 %) de celle versée par les membres à part entière de la Fédération, à moins qu'un vote majoritaire de l'assemblée générale ou de l'Exécutif national ne vise à réduire ou à dispenser le versement de cette cotisation;
 - vii. L'association étudiante membre éventuel a plein droit de vote aux assemblées générales nationales de la Fédération, mais ne peut émettre de procuration à un autre membre pour agir en son nom. Les membres éventuels ont accès, au même titre que les membres à part entière, aux ressources et à la documentation de la Fédération, à l'exception de la Carte étudiante internationale;
 - viii. L'association étudiante membre éventuel doit tenir un vote en vue de son accréditation auprès de la Fédération, conformément à l'article 5 du présent Règlement, dans les douze (12) mois suivant son acceptation en tant que membre éventuel, à moins qu'une prolongation ne lui soit accordée par l'Exécutif national de la Fédération;
 - ix. Si la majorité des personnes qui ont voté appuie l'adhésion à part entière à la Fédération, le statut de membre à part entière est alors accordé au cours de l'assemblée générale subséquente de la Fédération et au cours de laquelle l'adhésion à titre éventuel prend fin;
 - x. Si la majorité des personnes qui ont voté s'oppose à l'adhésion à part entière à la Fédération, le statut de membre éventuel prendra fin immédiatement;
 - xi. Si le quorum nécessaire à la tenue du vote en vue de l'accréditation n'est pas atteint, l'adhésion à titre éventuel est automatiquement prolongée et, selon les dispositions de l'article 5 du présent Règlement, un autre vote en vue de l'accréditation doit être tenu au cours des six (6) mois suivants; et
 - xii. Si un membre éventuel ne tient pas de scrutin sur l'accréditation selon les dispositions du présent Règlement, la Fédération peut, par un vote majoritaire de l'assemblée générale, annuler le statut de membre éventuel ou le prolonger jusqu'à la tenue d'un vote sur l'accréditation.

3. Droits et obligations des membres

a. Droits des membres individuels

- i. Seuls les membres individuels de la Fédération appartenant collectivement à une section membre peuvent mettre aux voix toute question concernant l'adhésion à la Fédération, conformément aux autres dispositions du présent Règlement.
- ii. Seuls les membres individuels de la Fédération appartenant collectivement à une section membre sont autorisés à entreprendre un vote sur l'accréditation, à l'aide d'une pétition signée par un minimum de 10 % des membres individuels et envoyée à l'Exécutif national, tel que prescrit au paragraphe 4 du présent règlement.
- iii. Seuls les membres individuels de la Fédération appartenant collectivement à une association membre locale sont autorisés à entreprendre un vote de retrait d'accréditation, conformément à l'article 6 du présent Règlement, en soumettant à l'Exécutif national de la Fédération une pétition réclamant la tenue d'un scrutin. Ladite pétition doit être signée par un minimum de vingt pour cent (20 %) des membres individuels de l'association.
- iv. Les membres individuels de la Fédération ont le droit de faire défendre collectivement leurs intérêts auprès de la Fédération, par l'entremise de leur section membre, mais ils n'ont pas le droit de vote aux assemblées générales.
- v. La Fédération doit s'assurer de faire parvenir la carte de membre à tous les membres individuels affiliés à un membre à part entière ayant le droit de vote au sein de la Fédération.

b. Droits des membres votants

- i. Chaque membre votant de la Fédération détient un vote lors des assemblées générales de la Fédération et a droit de participer à celles-ci pourvu que les frais de délégation aux assemblées antérieures aient été entièrement réglés. L'Exécutif national peut, à la demande du membre concerné,

- réviser le cas en question et ce, selon le contexte.
- ii. Chaque membre votant de la Fédération a droit de se faire représenter collectivement auprès du gouvernement fédéral et d'autres organismes nationaux.
 - iii. Chaque membre votant de la Fédération a droit à la protection et à l'appui de la Fédération, conformément aux objectifs de la Fédération.
 - iv. Chaque membre votant de la Fédération peut avoir accès aux documents de recherche de la Fédération, à l'information, à la documentation, au personnel et aux autres ressources.
 - v. Chaque membre votant de la Fédération peut avoir accès à toute l'information et à tous les documents officiels relatifs au fonctionnement et aux activités de la Fédération et de l'Exécutif national.
 - vi. Les délégué-e-s nommés par les membres votants pour assister aux assemblées générales de la Fédération ont le droit de poser leur candidature pour occuper tout poste vacant de l'un ou l'autre des comités de la Fédération, sous réserve des autres dispositions stipulées lors de la formation du comité.
 - vii. Chaque membre votant a le droit de demander – et doit recevoir dans les 45 jours qui suivent la demande – une mise à jour du bilan financier énumérant tous les montants en cotisations impayées et en droits de déléguées et délégués dus à la Fédération à la condition que l'association membre locale, en tant qu'agent de la Fédération en ce qui concerne la perception des cotisations, ait fourni à la Fédération toute l'information sur les cotisations que ladite association membre doit à la Fédération.

c. Obligations des membres votants

Bien que le personnel et les dirigeant-e-s de la Fédération s'occupent des activités courantes, la Fédération ne peut vraiment fonctionner qu'avec l'entière collaboration de tous les membres votants. La réalisation des opérations et des buts de la Fédération dépend de la participation des étudiants et des étudiantes et des associations étudiantes.

- i. Chaque membre votant de la Fédération a le devoir d'appuyer les objectifs de la Fédération et de se conformer aux dispositions des présents règlements.
- ii. Chaque membre votant s'assurera, chaque année, que les droits d'adhésion destinés à la Fédération sont perçus dans son établissement et qu'ils sont envoyés à la Fédération, conformément au contrat d'adhésion et à l'entente relative aux droits d'adhésion si applicable, signés par le membre lors de son adhésion à la Fédération.
- iii. Le membre votant ne peut désigner les droits d'adhésion recueillis pour le compte de la Fédération comme une dépense ou un revenu dans ses budgets, ses états financiers, ses états vérifiés ou tout autre document.
- iv. Chaque membre votant a le devoir de représenter les intérêts et les préoccupations des étudiantes et étudiants membres lors des assemblées générales de la Fédération.
- v. Chaque membre votant a le devoir de participer à l'établissement de la politique de la Fédération et, dans la mesure du possible et au moyen de résolution du conseil local, d'appuyer et de mettre en oeuvre cette politique.
- vi. Chaque membre votant a le devoir de communiquer à ses membres individuels l'information provenant de la Fédération et des éléments provinciaux de la Fédération.
- vii. Chaque association membre devra communiquer et travailler de concert avec les membres du personnel et les membres de l'Exécutif national.

4. Vote sur l'accréditation

Conformément aux dispositions de l'article 2 du présent Règlement, les règles et procédures concernant le vote au cours duquel les membres individuels d'une association membre locale éventuelle décideront de l'adhésion à part entière à la Fédération sont les suivantes :

a. Établissement du calendrier du référendum

Le calendrier du scrutin est établi par l'association membre éventuelle en consultation avec la Fédération.

b. La directrice ou le directeur du scrutin

Pour chaque scrutin sur l'accréditation, l'Exécutif national recommandera une personne pour remplir les fonctions de directrice ou directeur du scrutin. La nomination de la directrice ou du directeur du scrutin devra être ratifiée par une assemblée générale de la Fédération.

La directrice ou le directeur du scrutin doit superviser le référendum et assumer les responsabilités suivantes :

Règlement I

- i. **établir la forme de l'avis de référendum, conformément à l'alinéa 4.c du présent Règlement, et s'assurer que l'avis est affiché.**
 - ii. établir la période de la campagne, conformément à l'alinéa 4.d du présent Règlement.
 - iii. approuver tout le matériel de campagne, conformément à l'alinéa 4.e du présent Règlement, et retirer le matériel de campagne qui n'est pas approuvé.
 - iv. déterminer le nombre de bureaux de vote et leur emplacement.
 - v. fixer les heures du scrutin, conformément à l'alinéa 4.f du présent Règlement.
 - vi. assurer la surveillance de tous les aspects du scrutin.
 - vii. dépouiller le scrutin après le vote.
 - viii. établir toutes les autres règles et réglementations relatives au vote.
- c. Avis de scrutin**
- Un avis de scrutin, qui contient la question et les dates du vote, doit être signalé aux membres individuels de l'association membre locale éventuelle au moins deux (2) semaines avant le premier jour du vote.
- d. Campagne**
- i. La période de campagne sera d'une durée d'au moins dix (10) jours pendant lesquels les cours ont lieu, et aura lieu immédiatement avant et pendant la tenue du vote; et
 - ii. Seuls les membres individuels et les représentantes et représentants de l'association membre éventuelle, les représentantes et représentants de la Fédération, et les représentantes et représentants des associations membres locales de la Fédération sont autorisés à participer à la campagne.
 - iii. La période de campagne est définie comme étant les jours prévus pour la campagne par l'Exécutif national, selon le sous-alinéa 6.b.i du présent Règlement, ainsi que chaque jour de vote.
- e. Matériel de campagne**
- i. Le matériel de campagne comprend tout le matériel conçu spécifiquement pour la campagne.
 - ii. Le matériel produit par la Fédération pour promouvoir les campagnes et les services de la Fédération n'est pas considéré comme étant du matériel de campagne, à moins qu'elle ne contienne de l'information qui porte spécifiquement sur le scrutin.
 - iii. Le site Web de la Fédération n'est pas considéré comme étant un outil de campagne, à moins qu'il ne contienne de l'information qui porte spécifiquement sur le scrutin.
 - iv. Le rapport annuel de la Fédération, ses états financiers, ses documents de recherche et ses présentations au gouvernement ne sont pas considérés comme étant du matériel de campagne.
 - v. Le matériel de campagne ne doit pas être trompeur, diffamatoire ou contenir des faussetés. La directrice ou le directeur du scrutin est le seul arbitre qui décide si le matériel est trompeur, diffamatoire ou contient des faussetés.
- f. Vote et dépouillement des résultats**
- i. Le vote doit être fait au moyen de bulletins en papier et ne peut avoir lieu d'aucune autre façon. Le scrutin doit être tenu dans des bureaux de vote ou, avec l'accord de l'association membre éventuelle et de la Fédération, à une assemblée générale de l'association membre éventuelle ou par bulletin postal.
La section locale votante a la responsabilité d'obtenir et de fournir au Comité de surveillance du référendum, au plus tard sept (7) jours avant la tenue du vote, la liste de tous les membres individuels de la Fédération qui ont le droit de vote. Si l'association membre locale éventuelle ne peut obtenir ou fournir cette liste, le vote doit être tenu selon le système des deux enveloppes, où le bulletin de vote est placé dans une enveloppe non marquée, qui est ensuite placée dans une deuxième enveloppe, sur laquelle la personne qui vote doit inscrire son nom au complet et sa matricule étudiante. Après la fin du scrutin, les enveloppes sont comparées à la liste des membres individuels ayant le droit de vote. Les bulletins de votes en double et les bulletins de vote de personnes n'ayant pas le droit de vote sont écartés. Une fois que la validité de tous les votes a été vérifiée, les enveloppes intérieures sont séparées de leur enveloppe extérieure et les résultats compilés.
 - ii. Il y aura au moins seize (16) heures de vote réparties sur au moins deux (2) jours, sauf dans le cas d'un scrutin tenu à l'occasion d'une assemblée générale.
 - iii. Sous réserve d'une entente entre l'association membre éventuelle et la Fédération, la question référendaire doit être rédigée comme suit : « Êtes-vous pour l'adhésion à la Fédération canadienne des étudiantes et étudiants? »
 - iv. Dans le cas d'un scrutin tenu lors d'une assemblée générale, les représentantes et représentants de

Règlement I

la Fédération et des associations membres locales de la Fédération auront le plein droit de parole pendant l'assemblée générale.

- v. L'association membre éventuelle et la Fédération ont droit chacune à la présence d'une représentante ou d'un représentant à tous les bureaux de vote.
- vi. L'association membre éventuelle et la Fédération ont chacune le droit de désigner une agente électorale ou un agent électoral pour surveiller le dépouillement du scrutin.

g. Quorum

Le quorum exigé pour un vote en vue de l'accréditation est le quorum de l'association membre locale ou dix pour cent (10 %) des membres individuels de l'association locale, si ce nombre est supérieur.

h. Appels

Pour chaque scrutin sur l'accréditation, un Comité d'appel sera nommé pour examiner tout appel des résultats ou des décisions de la directrice ou du directeur du scrutin relatifs au référendum. Le Comité d'appel est composé des membres suivants :

- i. une ou un membre de l'Exécutif national de la Fédération ou une personne désignée par l'Exécutif national; et
- ii. deux membres individuels élus à une assemblée générale de la Fédération et qui ne sont pas membres de l'Exécutif national de la Fédération.

Les membres du Comité d'appel ne feront pas campagne durant le scrutin d'accréditation.

5. Suspension ou expulsion d'un membre

Une association membre locale peut se faire suspendre ses droits de vote ou elle peut être exclue pour le motif de non respect de ses obligations stipulées au Règlement I, article 3.c), sous réserve de la procédure suivante :

a. Procédure de suspension ou d'expulsion

La procédure de suspension des droits de vote ou d'expulsion d'une association membre locale peut être mise en train par :

- i. résolution de l'Exécutif national; ou
- ii. une pétition, présentée à l'Exécutif national et signée par au moins un tiers (1/3) des associations membres locales votantes et énonçant les motifs de ladite suspension ou expulsion proposée.

b. Avis de suspension ou d'expulsion

Après l'adoption d'une résolution de l'Exécutif national, ou la réception d'une pétition adressée à ce dernier, mettant en train le processus de suspension ou d'expulsion d'une association membre locale, l'Exécutif national :

- i. inscrira la question à l'ordre du jour de la prochaine assemblée générale nationale régulière pour laquelle il est possible de donner au moins quatre (4) semaines de préavis; et
- ii. informera l'association membre locale en cause, par courrier recommandé, au moins quatre (4) semaines avant la tenue de l'assemblée générale nationale au cours de laquelle la question de la suspension ou de l'expulsion sera étudiée.

c. Majorité requise

Le vote doit être à la majorité des deux tiers de l'assemblée générale nationale afin de suspendre le droit de vote d'une association membre locale ou son expulsion.

d. Droit d'appel de la suspension ou de l'expulsion

Toute association étudiante, dont le droit de vote a été suspendu ou qui a été expulsée, peut appeler de la décision au cours du congrès mondial suivant de l'Union internationale des étudiants.

e. Rétablissement du droit de vote

Une association membre locale dont le droit de vote a été suspendu peut faire rétablir ce droit sous réserve de se conformer aux formalités suivantes :

- i. Sur réception d'une demande par écrit d'une association membre locale en vue de rétablir son droit de vote, l'Exécutif national étudiera le mérite de la demande et fera ses recommandations aux associations membres locales votantes au cours de l'assemblée générale nationale suivante convoquée régulièrement.
- ii. Le rétablissement du droit de vote d'une section membre exige un vote de la majorité des deux tiers des voix.

Règlement I

6. Vote sur le retrait de l'accréditation

Les membres individuels de la Fédération appartenant à une association membre locale peuvent voter sur la question de la continuation de leur adhésion, sous réserve des règles et procédures suivantes :

a. Pétition

Selon les dispositions du sous-alinéa 3.a.iii du Règlement I, une pétition pour la tenue d'un vote sur le retrait de l'accréditation doit être signée par au moins vingt pour cent (20 %) des membres individuels de l'association membre locale et doit être livrée à l'Exécutif national de la Fédération.

La pétition doit être libellée comme suit : « Nous, les soussignées ou soussignés, adressons une pétition à l'Exécutif national de la Fédération canadienne des étudiantes et étudiants en vue de la tenue d'un référendum sur la question de la continuation de l'adhésion à la Fédération canadienne des étudiantes et étudiants. »

La pétition originale et non altérée doit être expédiée intégralement par courrier recommandé à la présidente nationale ou au président national, ou à la vice-présidente nationale ou au vice-président national, ou à la trésorière nationale ou au trésorier national. Les pétitions qui ne sont pas des originaux, qui ont subi quelque altération que ce soit ou qui ont été reçues par d'autres moyens que par courrier recommandé ne sont pas valides.

La pétition ne doit contenir aucun texte ou illustration à part ceux requis au paragraphe a du Règlement I, et ceux indiquant les sections que doit remplir la ou le signataire.

Pour qu'il soit considéré comme étant valide, un nom sur la pétition doit être raisonnablement lisible et complet, et doit être accompagné de la matricule étudiante valide qui correspond à ce nom et d'une signature unique.

Un membre individuel peut demander que son nom soit radié de la pétition. Si l'Exécutif national reçoit une demande écrite à cet effet avant la fin du processus de vérification de la pétition, le nom doit être radié de la pétition. Le nom ne sera pas inclus dans le calcul du nombre de noms sur la pétition.

b. Calendrier

i. Seul l'Exécutif national a autorité pour déterminer si la pétition décrite à l'article 6.a du Règlement I est en règle. Dans les 90 jours après la réception de la pétition, l'Exécutif national doit étudier ladite pétition pour déterminer si elle est en règle et, si elle l'est, il doit établir les dates du vote en consultation avec la section locale. L'Exécutif national doit faire tout son possible pour établir les dates du référendum non moins de 60 jours et non plus de 90 jours après avoir déterminé que la pétition est en règle. Le calendrier du référendum est établi sous réserve des conditions suivantes :

- qu'il n'y ait pas moins de deux (2) jours ni plus de cinq (5) jours de vote; et
- qu'il n'y ait pas moins de sept (7) jours ni plus de vingt et un (21) jours de campagne, pendant lesquels les cours ont lieu, immédiatement avant et pendant la tenue du vote.

ii. Un vote sur le retrait de l'accréditation ne peut pas avoir lieu entre les dates suivantes :

- Du 15 avril au 15 septembre; et
- Du 15 décembre au 15 janvier.

iii. Il ne peut y avoir plus de deux (2) votes sur le retrait de l'accréditation dans une période de trois mois.

iv. Il ne peut y avoir de vote sur le retrait de l'accréditation si les dispositions des sous-alinéas 6.b.i, 6.b.ii et 6.b.iii n'ont pas été respectées.

c. La directrice ou le directeur du scrutin

La directrice ou le directeur du scrutin doit superviser le référendum et assumer les responsabilités suivantes :

Pour chaque référendum sur la continuation de l'adhésion, l'Exécutif national recommandera une personne pour remplir les fonctions de directrice ou directeur du scrutin. La nomination de la directrice ou du directeur du scrutin devra être ratifiée par une assemblée générale de la Fédération.

- i. établir la forme de l'avis de référendum, conformément à l'alinéa 6.d du présent Règlement, et s'assurer que l'avis est affiché.
- ii. établir la période de la campagne, conformément à l'alinéa 6.e du présent Règlement.
- iii. approuver tout le matériel de campagne, conformément à l'alinéa 6.f du présent Règlement, et retirer le matériel de campagne qui n'est pas approuvé.
- iv. déterminer le nombre de bureaux de vote et leur emplacement.
- v. fixer les heures du scrutin, conformément à l'alinéa 6.g du présent Règlement.
- vi. assurer la surveillance de tous les aspects du scrutin.
- vii. dépouiller le scrutin après le vote.

viii. établir toutes les autres règles et réglementations relatives au vote.

d. Avis de scrutin

Un avis de scrutin, qui contient la question référendaire et les dates du vote, doit être signalé au moins deux (2) semaines avant le premier jour du vote à tous les membres individuels de l'association membre locale.

e. Campagne

- i. L'association membre locale, les membres individuels de l'association membre locale et la Fédération ne doivent faire campagne que pendant la période de campagne.
- ii. Seuls les membres individuels et les représentantes et représentants de l'association membre locale, les représentantes et représentants de la Fédération, et les membres individuels et représentantes et représentants des associations membres locales de la Fédération sont autorisés à participer à la campagne.
- iii. La période de campagne est définie comme étant les jours prévus pour la campagne par l'Exécutif national, selon le sous-alinéa 6.b.i du présent Règlement, ainsi que chaque jour de vote.

f. Matériel de campagne

- i. Le matériel de campagne comprend tout le matériel conçu spécifiquement pour la campagne.
- ii. Le matériel produit par la Fédération pour promouvoir les campagnes et les services de la Fédération n'est pas considéré comme étant du matériel de campagne, à moins qu'il ne contienne de l'information qui porte spécifiquement sur le scrutin.
- iii. Le site Web de la Fédération n'est pas considéré comme étant un outil de campagne, à moins qu'il ne contienne de l'information qui porte spécifiquement sur le scrutin.
- iv. Le rapport annuel de la Fédération, ses états financiers, ses documents de recherche et ses présentations au gouvernement ne sont pas considérés comme étant du matériel de campagne.
- v. Le matériel de campagne ne doit pas être trompeur, diffamatoire ou contenir des faussetés. La directrice ou le directeur du scrutin est le seul arbitre qui décide si le matériel est trompeur, diffamatoire ou contient des faussetés.

g. Vote et dépouillement des résultats

- i. Le vote doit être fait au moyen de bulletins en papier et ne peut avoir lieu d'aucune autre façon. Le vote doit se tenir dans les bureaux de scrutin, ou, avec l'accord du Comité de surveillance, par bulletin postal.
La section locale votante a la responsabilité d'obtenir et de fournir au Comité de surveillance, au plus tard sept (7) jours avant la tenue du vote, la liste de tous les membres individuels de la Fédération qui ont le droit de vote. Si la section locale votante ne peut obtenir ou fournir cette liste, le vote doit être tenu selon le système des deux enveloppes, où le bulletin de vote est placé dans une enveloppe non marquée, qui est ensuite placée dans une deuxième enveloppe, sur laquelle la personne qui vote doit écrire son nom au complet et sa matricule étudiante. Après la fin du scrutin, les enveloppes sont comparées à la liste des membres individuels ayant le droit de vote au référendum. Les bulletins de votes en double et les bulletins de vote de personnes n'ayant pas le droit de vote sont écartés. Une fois que la validité de tous les votes a été vérifiée, les enveloppes intérieures sont séparées de leur enveloppe extérieure et les résultats compilés.
- ii. Il doit y avoir au moins seize (16) heures de vote réparties sur au moins deux (2) jours et pas plus de cinq (5) jours, à l'exception d'un vote tenu à l'occasion d'une assemblée générale. Dans le cas d'un vote tenu lors d'une assemblée générale, les représentantes et représentants de la Fédération et des associations membres locales de la Fédération auront le plein droit de parole pendant l'assemblée générale.
- iii. À moins d'une entente conclue entre l'association membre locale et la Fédération, le libellé de la question référendaire se lit comme suit : « Êtes-vous pour la continuation de l'adhésion à la Fédération canadienne des étudiantes et étudiants? »
- iv. L'association membre locale et la Fédération ont droit chacune à la présence d'une (1) représentante ou d'un (1) représentant à tous les bureaux de vote.
- v. L'association membre locale et la Fédération ont chacune le droit de désigner une (1) agente électorale ou un (1) agent électoral pour surveiller le dépouillement du scrutin.

Règlement I

h. Quorum

Le quorum exigé pour un vote sur le retrait de l'accréditation est le quorum de l'association membre locale ou dix pour cent (10 %) des membres individuels de l'association locale, si ce nombre est supérieur.

i. Appels

Pour chaque référendum sur la continuation de l'adhésion, un Comité d'appel sera nommé pour examiner tout appel des résultats ou des décisions de la directrice ou du directeur du scrutin relatifs au référendum. Le Comité d'appel est composé des membres suivants :

- i. une ou un membre de l'Exécutif national de la Fédération ou une personne désignée par l'Exécutif national; et
- ii. deux membres individuels élus à une assemblée générale de la Fédération et qui ne sont pas membres de l'Exécutif national de la Fédération.

Les membres du Comité d'appel ne feront pas campagne durant un vote sur le retrait de l'accréditation.

j. Remise à l'avance des cotisations impayées

Outre les exigences de conformité stipulées aux alinéas 6.a. à i. et k. à l., afin qu'un vote sur le retrait de l'accréditation puisse avoir lieu, l'association membre locale doit remettre toutes les cotisations impayées à la Fédération au moins six (6) semaines avant la première journée du vote.

k. Période minimale entre les scrutins sur le retrait de l'accréditation

Outre les exigences de conformité stipulées aux alinéas 6.a. à j. et l., pour qu'un vote sur le retrait de l'accréditation puisse avoir lieu, aucun vote sur le retrait de l'accréditation ne doit avoir été tenu au cours des soixante (60) mois précédents par les étudiantes et étudiants membres votants d'une université et trente-six (36) mois pour les étudiantes et étudiants membres votants d'un collège, à moins que les membres de l'Exécutif national n'aient renoncé à cette exigence par une majorité des deux tiers (2/3) des voix.

l. Période minimale entre un scrutin en vue de l'accréditation et un scrutin en vue du retrait de l'accréditation

Outre les exigences de conformité stipulées aux alinéas 6.a. à k., afin de pouvoir procéder à la tenue d'un vote sur le retrait de l'accréditation, aucun vote sur l'accréditation ne doit avoir été tenu au cours des soixante (60) mois précédents par les étudiantes et étudiants membres votants d'une université et trente-six (36) mois pour les étudiantes et étudiants membres votants d'un collège, à moins que les membres de l'Exécutif national n'aient renoncé à cette exigence par une majorité des deux tiers (2/3) des voix.

7. Procédure pour la demande d'une désaffiliation

- a. Après un vote tenu conformément aux dispositions de l'article 6 du Règlement 1, à la suite duquel il a été déterminé que l'accréditation à la Fédération canadienne des étudiantes et étudiants ne continuera pas, l'association membre locale peut remettre une lettre écrite avisant la Fédération de son intention de se désaffilier de la Fédération. Dans les quatre-vingt-dix (90) jours suivant la réception de telle lettre, l'Exécutif national doit s'assurer de la conformité de cet avis et faire ses recommandations aux membres votants de la Fédération au sujet du retrait de l'accréditation.
- b. Lors de la séance plénière d'ouverture de l'assemblée générale suivante, le retrait de l'accréditation fera l'objet d'un vote de ratification.
- c. Le retrait de l'accréditation entrera en vigueur le 30 juin suivant sa ratification pourvu que tous les droits d'adhésion impayés jusqu'à cette date aient été remis à la Fédération.

BYLAW II - GENERAL MEETINGS

General Descriptions: There are three types of General Meetings: Annual General Meetings, Semi-Annual General Meetings, and Special General Meetings.

1. Regular General Meetings

- a. The Semi-Annual General Meeting of the Federation will be held between April 30 and June 10 of each year.
- b. The Annual General Meeting of the Federation will be held between October 15 and November 30 of each year.

2. Notice of General Meetings

- a. Notice of each General Meeting will be sent to each voting member of the Federation at least nine weeks prior to the date of the meeting.
- b. Each voting member will be asked to indicate its intention to attend or not to attend each General Meeting. If one-half or more of the voting members indicate that they will not attend, the National Executive will cancel the meeting.
- c. The Notice will include all positions that are to be elected at the general meeting.
- d. The National Executive will alert each voting member via e-mail to the sending of notice of each General Meeting. Such an e-mail will include the official meeting dates, registration forms, and deadlines for the submission of motions for consideration.

3. Location of General Meetings

- a. Each general meeting of the Federation will be held in the greater Ottawa/Gatineau area. In extenuating circumstances the National Executive may select an alternative meeting location.
- b. The cost of travel to a general meeting for delegates of each voting member will be equalized, taking into account members ability to pay, by such a system of pooling travel costs as may be determined from time to time by the National Executive.

4. Quorum at General Meetings

A quorum for the transaction of business at any meeting of voting members shall consist of not less than one-half of the members of the Federation having voting rights at the time in person or by proxy.

5. Procedure at General Meetings

- a. The rules of procedure at general meetings will be those described in the most recent edition of *Robert's Rules of Order*, supplemented or modified by rules of procedure which may from time to time be established by standing resolutions.
- b. Voting by Proxy
A voting member may appoint another member to act as its proxy for all or portions of any national general meeting, subject to the following restrictions:
 - i. A voting member that wishes to appoint a proxy must adopt a motion of its executive, council or other equivalent representative body stating the member appointed to serve as its proxy;
 - ii. Written notice, that is signed by a representative of the voting member appointing the proxy and includes the text of the motion described in Section b-i, must be delivered to the National Chairperson of the Federation prior to the commencement of the opening plenary of the general meeting; and
 - iii. A voting member may serve as proxy for no more than three other members at any national general meeting.

6. Travel Pool

Each member local association having representation in a general meeting will participate in the general meeting travel pool.

Bylaw II

7. Authority of the National Plenary

- a. The national plenary is the final and absolute decision-making authority in the organisation. Its authority is only detracted from by explicit constitutional provision.
- b. The national plenary may overturn any National Executive decision, except where such a decision has been implemented and has resulted in a legal contract.

RÈGLEMENT II - ASSEMBLÉES GÉNÉRALES

Description générale : Il existe trois types d'assemblées générales : les assemblées générales annuelles, les assemblées générales semestrielles, et les assemblées générales extraordinaires.

1. Assemblée générale annuelle

- a. L'assemblée générale semestrielle de la Fédération doit avoir lieu chaque année, entre le 30 avril et le 10 juin.
- b. L'assemblée générale annuelle de la Fédération doit avoir lieu chaque année, entre 15 octobre et le 30 novembre.

2. Avis de convocation d'assemblée générale

- a. Un avis de convocation à l'assemblée générale sera envoyé à chaque membre votant de la Fédération au moins neuf semaines avant la tenue de l'assemblée.
- b. Chaque membre votant doit faire savoir s'il a l'intention de participer ou non aux assemblées générales. Si la moitié ou plus des membres votants indiquent qu'ils n'y assisteront pas, l'Exécutif national doit alors annuler l'assemblée.
- c. L'avis inclura tous les postes à combler lors de l'assemblée générale.
- d. L'Exécutif national enverra par courrier électronique à tous les membres votants l'avis de convocation aux assemblées générales. Ce courriel comprendra l'information sur les dates des réunions officielles, les formulaires d'inscription et les dates limites pour la présentation des motions.

3. Lieu des assemblées générales

- a. Aussi fréquemment que possible, le choix du lieu des assemblées générales semestrielles doit alterner parmi chaque province.
- b. Les assemblées générales annuelles de la Fédération se tiennent dans la région d'Ottawa-Gatineau.
- c. Les frais de déplacement des délégué-e-s aux assemblées générales de chaque membre votant sont nivelés, compte tenu des moyens financiers de chacun des membres, grâce à un fonds de déplacement dont le montant est déterminé périodiquement par l'Exécutif national.

4. Quorum aux assemblées générales

Pas moins de la moitié des membres votants de la Fédération, soit en personne soit par procuration, constitue le quorum pour la gestion des affaires.

5. Procédure au cours des assemblées générales

- a. Les règles de procédure au cours des assemblées générales sont conformes à celles comprises dans l'édition la plus récente du *Robert's Rules of Order*, revue et augmentée par les règles de procédure pouvant être, à l'occasion, décrétées en tant que résolutions permanentes.
- b. Votes par procuration
Un membre votant peut désigner un autre membre pour voter en son nom pour toute la durée d'une assemblée générale de la Fédération ou une partie de celle-ci, sous réserve des conditions suivantes :
 - i. Un membre votant qui veut désigner un autre membre pour voter en son nom doit faire adopter une résolution à cet effet par ses dirigeant-e-s, son conseil ou groupe représentatif équivalent, indiquant le nom du membre désigné comme fondé de pouvoir.
 - ii. Un avis écrit signé par un ou une représentant-e du membre votant ayant désigné un fondé de pouvoir et comportant le texte de la motion décrite à l'alinéa b i), doit être présenté au ou à la président-e de la Fédération avant le début de la séance plénière d'ouverture de l'assemblée générale.
 - iii. Un membre votant ne peut être responsable de plus de trois procurations à la fois au cours d'une assemblée générale de la Fédération.

Règlement II

6. Fonds de déplacement

Chaque association membre qui se fait représenter à une générale participera au fonds de déplacement des assemblées générales.

7. Autorité de l'assemblée plénière nationale

- a. L'assemblée plénière nationale est l'autorité suprême de l'organisation. Son autorité ne peut être supplantée que par une disposition explicite des Statuts.
- b. L'assemblée plénière nationale peut renverser toute décision de l'Exécutif national, sauf si la décision a été appliquée et a fait l'objet d'un contrat légal.

BYLAW III - POLICY AND RESOLUTIONS

1. Policy and Resolutions

- a. There shall be four (4) classes of resolutions recognised by the Federation:
 - i. Issues Policy;
 - ii. Operational Policy;
 - iii. Standing Resolutions; and
 - iv. Simple Resolutions
- b. Policy shall consist of:
 - i. All statements of long-term goals specific to the Federation;
 - ii. The Federation's objectives and fundamental principles; and
 - iii. The considered views of the Federation with respect to any issues of limited or temporal reference.

Policy must be enacted, amended or repealed by a two-thirds vote at a general meeting, provided sufficient notice has been given as per Bylaw III.3.
- c. Standing Resolutions shall prescribe the rules and regulations pertaining to the conduct of the Federation, including but not limited to, its Standing Committees, Caucuses, Constituency Groups, Provincial Components, and the National Executive Committee, subject to Bylaws. Standing Resolutions shall be considered of unlimited temporal reference unless otherwise specifically defined in the motion.
- d. A Simple Resolution shall include but not be limited to, procedural motions, directives to the National Executive Committee, and all allocations of Federation resources.
- e. Only the operative clause shall be considered a Policy or Resolution of the Federation.
- f. The Federation recognises the authority of each provincial component to establish policy on matters affecting only its province. The Federation will not establish policy that lies only within those areas unless requested by a provincial component.

2. Policy and Standing Resolutions Manuals

- a. All Federation policy statements will be compiled in a policy manual. The manual will be updated after each general meeting.
- b. All Federation Standing Resolutions will be compiled in a Standing Resolutions manual. The manual will be updated after each general meeting.
- c. The updated policy and standing resolutions manuals will be distributed to member local associations no later than twelve (12) weeks following each national general meeting.

3. Notice

- a. All motions seeking the enactment, amendment or repeal of a policy, or to propose any action, excluding procedural motions and the enactment, amendment or repeal of a standing resolution, must be received by the National Executive Committee at least six (6) weeks before the general meeting at which the proposal is to be considered. Notice provisions exist in order to allow for all motions to be translated and distributed to member local associations in advance of the meeting so that:
 - member local associations may conduct research, survey their membership, and/or develop positions on motions for consideration prior to the meeting; and
 - member local associations that are unable to send delegates to the meeting may give adequate instruction to their proxy.

A simple resolution can be considered as an "emergency motion" and will be exempt from notice provisions in the event that the motion meets the following criteria:

 - i. The motion pertains to an event or issue that has arisen subsequent to the notice deadline for motions; and
 - ii. The motion pertains to an imminent and urgent event or issue that requires a resolution prior to the next scheduled general meeting.
- b. Policy proposals and resolutions may be submitted by member local associations, provincial components/ caucuses, constituency groups and the National Executive Committee.

RÈGLEMENT III - POLITIQUES ET RESOLUTIONS

1. Politiques et résolutions

- a. Il y a quatre (4) classes de résolutions reconnues par la Fédération :
 - Les politiques sur les questions d'intérêt;
 - Les politiques de fonctionnement;
 - Les résolutions permanentes; et
 - Les résolutions ordinaires.
- b. Les politiques comprennent :
 - Toutes les déclarations sur les objectifs à long terme spécifiques de la Fédération;
 - Les objectifs et principes fondamentaux de la Fédération; et
 - Les opinions considérées de la Fédération sur toute question à référence limitée ou temporelle.

Les politiques sont adoptées, modifiées ou abrogées par la majorité des deux-tiers d'une assemblée générale, si un préavis respectant les délais a été présenté selon les dispositions du Règlement III.3.
- c. Les résolutions permanentes imposent les règles et les règlements portant sur la conduite de la Fédération, y compris, entre autres, ses comités permanents, ses caucus, ses associations modulaires, ses éléments provinciaux et le comité exécutif national, conformément aux Règlements. Les résolutions permanentes sont considérées comme étant de référence temporelle illimitée à moins que ce ne soit spécifiquement défini dans la motion.
- d. Les résolutions ordinaires comprennent, sans y être limitée, les motions de procédure, les directives au comité exécutif national, et les allocations de ressources de la Fédération.
- e. Seule la disposition exécutoire est considérée une politique ou une résolution de la Fédération.
- f. La Fédération reconnaît à chaque élément provincial pleine autorité en ce qui a trait à l'adoption de politiques touchant le secteur provincial. La Fédération ne peut adopter aucune politique qui empiète sur cette juridiction sauf lorsqu'elle y est invitée par l'élément provincial.

2. Cahiers de politiques et de résolutions permanentes

- a. Tous les énoncés de politiques de la Fédération sont consignés dans un cahier des politiques. Le cahier est mis à jour après chaque assemblée générale é
- b. Toutes les résolutions permanentes de la Fédération sont consignées dans un cahier des résolutions permanentes. Le cahier est mis à jour après chaque assemblée générale é
- c. La version modifiée des cahiers des politiques et des résolutions permanentes est distribuée aux associations membres locales dans un délai ne dépassant pas douze (12) semaines après une assemblée générale nationale.

3. Avis

- a. Toutes les motions proposant l'adoption, la modification ou l'annulation d'une politique, ou proposant une action, à l'exception des motions de procédure, et l'adoption, la modification ou l'annulation d'une résolution permanente, doivent parvenir au comité exécutif national au moins six (6) semaines avant l'assemblée générale à laquelle la proposition doit être étudiée. Les dispositions en matière de préavis approprié existent pour que toutes les motions puissent être traduites et distribuées à l'avance aux associations membres locales de sorte que :
 - les associations membres locales puissent faire des recherches, sonder leurs membres ou établir leurs positions sur les motions avant l'assemblée générale; et
 - les associations membres locales qui n'auront pas de déléguées et délégués à l'assemblée générale puissent conseiller convenablement leurs mandataires.

Une résolution simple peut être considérée comme une 'motion d'urgence', donc elle peut ne pas être soumise aux dispositions sur le préavis si la motion répond aux critères suivants :

- i. La motion se rapporte à un événement ou à une question survenue après le délai pour les préavis de motions; et
- ii. La motion se rapporte à un événement ou à une question imminente et urgente nécessitant une résolution avant la prochaine assemblée générale prévue au calendrier.

Règlement III

- b. Les propositions de politiques ou de résolutions permanentes peuvent être présentées par les associations membres locales, les éléments provinciaux, les caucus, les association modulaires et le comité exécutif national.

BYLAW IV - NATIONAL EXECUTIVE

The affairs of the Federation will be managed by the board of directors, known as the National Executive.

1. Composition

The National Executive will be comprised of:

- a. Each of the persons elected by the national plenary to hold the position of director and each of the following at-large officer positions:
 - i. National Chairperson;
 - ii. National Deputy Chairperson; and
 - iii. National Treasurer.
- b. The following representatives nominated by their respective provincial component or caucus and elected by the national plenary as a director:
 - i. Alberta Representative;
 - ii. British Columbia Representative;
 - iii. Manitoba Representative;
 - iv. New Brunswick Representative;
 - v. Newfoundland & Labrador Representative;
 - vi. Nova Scotia Representative;
 - vii. Ontario Representative;
 - viii. Prince Edward Island Representative;
 - ix. Québec Representative;
 - x. Saskatchewan Representative;
 - xi. Graduate Student Representative;
 - xii. Aboriginal Student Representative;
 - xiii. Francophone Students Representative;
 - xiv. Racialised Students Commissioner
 - xv. Women's Representative; and
 - xvi. Students with Disabilities Commissioner.

2. Powers and Responsibilities of the National Executive

The National Executive:

- a. shall observe and uphold the objectives of the Federation;
- b. shall be responsible for the execution and implementation of all Federation decisions;
- c. will co-ordinate work of Federation members and of the staff of the Federation, as well as any work undertaken in conjunction with provincial components or with local associations;
- d. is responsible for the management of the office(s) and staff of the Federation;
- e. will prepare the agenda for each national general meeting of the Federation and will distribute the agenda to all member local associations no later than four (4) weeks prior to the start of the national general meeting;
- f. will present a written report to each national general meeting that will include a review of:
 - i. the activities undertaken on its authority since the previous general meeting; and
 - ii. the disposition of all directives given to the National Executive by the national plenary of the previous general meeting;
- g. will administer the affairs of the Federation in all things and make or cause to be made for the Federation in its name, any kind of contract into which the Federation may lawfully enter, subject to the direction of the national plenary;
- h. will be bound and guided by the policy established by the Federation in all decisions made and positions taken;
- i. is expressly empowered to purchase, lease, acquire, sell, exchange, or otherwise dispose from time to time, of shares, stocks, rights, warrants, options, and other securities: lands, buildings or other property, moveable or immovable, real or personal; or of any right or interest therein owned by the Federation, for such consideration and upon such terms as the Executive deems advisable;

Bylaw IV

- j. may from time to time delegate such of its collective or individual duties and powers, excepting the casting of votes and signing authority, as it deems fit;
- k. shall comply with the will of the national plenary unless in the opinion of the National Executive:
 - i. significant new facts have been discovered; and
 - ii. the interest of the Federation would be adversely affected by acting in accordance with the national plenary's will.

In the event that the National Executive acts contrary to the will of the national plenary, it will immediately inform the member local associations in writing of its decision and the reasons for the decision, and include the matter on the agenda of the next national general meeting.

3. Duties and Powers of the National Chairperson

The National Chairperson shall:

- a. be a full-time salaried position;
- b. act as chief spokesperson and representative of the Federation; and
- c. perform all duties as described in the National Chairperson job description established as a Standing Resolution.

4. Duties and Powers of the National Deputy Chairperson

The National Deputy Chairperson shall:

- a. be a full-time salaried position;
- b. assume the duties and powers of the National Chairperson in the event that the National Chairperson is unable or unwilling to fulfil her duties and powers;
- c. serve as a signing authority for cheques of the Federation; and
- d. shall perform all duties as described in the Deputy Chairperson job description established as a Standing Resolution.

5. Duties and Powers of the National Treasurer

The National Treasurer shall:

- a. be a full-time salaried position;
- b. disburse the funds of the Federation under the direction of the National Executive and will report at each National Executive and national general meeting on her transactions as National Treasurer and on the financial position of the Federation; and
- c. perform all duties as described in the National Treasurer job description established as a Standing Resolution.

6. Duties and Powers of Provincial Component Representatives

The Provincial Component Representative shall:

- a. be expected to hold a portfolio position as assigned by the National Executive;
- b. communicate the views and perspectives of their respective provincial components at National Executive meetings;
- c. perform all duties as established by a Standing Resolution.

7. Duties and Powers of the Graduate Student Representative

The Graduate Student Representative shall perform all duties as established by Standing Resolution.

8. Duties and Powers of the Aboriginal Student Representative

The Aboriginal Students Representative shall perform all duties as established by Standing Resolution.

9. Duties and Powers of the Francophone Students Representative

The Francophone Students Representative shall perform all duties as established by Standing Resolution.

10. Duties and Powers of the Racialised Students Commissioner

The Racialised Students Commissioner shall perform all duties and have such powers as established by Standing Resolution.

11. Duties and Powers of the Women's Representative

The Women's Representative shall perform all duties and such powers as established by Standing Resolution.

12. Duties and Powers of the Students with Disabilities Commissioner

The Students with Disabilities Commissioner shall perform all duties and such powers as established by Standing Resolution.

13. Calling of National Executive Meetings

- a. The National Executive will meet at least four (4) times between each semi-annual general meeting.
- b. Except as otherwise required by law, the National Executive may hold its meetings at such places it may from time to time determine.
- c. Notice of meetings of the National Executive must be:
 - i. received orally or in writing by each member of the National Executive and each member local association not less than seven (7) days prior to the start of the meeting; or
 - ii. sent for delivery to each member of the National Executive and each member local association not less than fourteen (14) days prior to the start of the meeting.
- d. Emergency National Executive Meetings

The National Executive shall have the authority to convene a National Executive meeting by teleconference.

 - i. teleconference meetings of the Executive may be formally called upon written request by the National Chairperson, National Deputy Chairperson and/or National Treasurer; and
 - ii. notice of such meeting must be sent orally or in writing to each member of the National Executive not less than three (3) days prior to the start of the meeting and, if notice is provided orally, notice of the meeting shall also be transmitted electronically or via facsimile that same day."
- e. No formal notice of a meeting of the National Executive is required provided:
 - i. all National Executive Members are present; or
 - ii. those absent have signified their consent to hold a meeting.
- f. Meetings of the Executive may be formally called upon written request of quorum by any member of the National Executive.

14. Procedure at National Executive Meetings

- a. The Quorum for the transaction of business at meetings of the National Executive will be at least one-half of the members of the National Executive.
- b. The most recent edition of *Robert's Rules of Order* shall govern the conduct of all meetings of the National Executive.

15. National Executive Remuneration

- a. Any remuneration paid to members of the National Executive shall be determined by the national plenary except as otherwise provided for in this Bylaw.
- b. The At-Large members of the National Executive shall not receive any remuneration from the Federation, nor from any of its subsidiaries apart from that already provided in Bylaw IV.15.a and its subordinate clauses. As well, neither a firm in which an At-Large member of the National Executive is also a member, nor any company wherein an At-Large member of the National Executive member is a shareholder, director or officer shall be employed by, or perform services for the Federation.

RÈGLEMENT IV - EXÉCUTIF NATIONAL

Les opérations de la Fédération sont dirigées par un conseil d'administration connu sous le nom d'Exécutif national.

1. Composition

L'Exécutif national est composé des postes suivants :

- a. Toutes les personnes élues par l'assemblée plénière nationale aux postes de directrice ou de directeur et aux postes de représentante ou représentant principal suivants :
 - i. La présidente ou le président national;
 - ii. La vice-présidente ou le vice-président national; et
 - iii. La trésorière ou le trésorier national.
- b. Les représentantes et représentants suivants nommés par leur élément provincial ou leur caucus respectif et élus par la plénière nationale à titre de directrice ou de directeur :
 - i. Représentant-e de l'Alberta;
 - ii. Représentant-e de la Colombie-Britannique;
 - iii. Représentant-e du Manitoba;
 - iv. Représentant-e du Nouveau-Brunswick;
 - v. Représentant-e de Terre-Neuve et Labrador;
 - vi. Représentant-e de la Nouvelle-Écosse;
 - vii. Représentant-e de l'Ontario;
 - viii. Représentant-e de l'Île-du-Prince-Édouard;
 - ix. Représentant-e du Québec;
 - x. Représentant-e de la Saskatchewan;
 - xi. Représentant-e des étudiantes et étudiants des 2e et 3e cycles;
 - xii. Représentant-e des étudiantes et étudiants autochtones;
 - xiii. Représentant-e des étudiantes et étudiants francophones;
 - xiv. Commissaire des étudiantes et étudiants racialisés;
 - xv. Représentante des femmes; et
 - xvi. Commissaire des étudiantes et étudiants handicapés .

2. Obligations et pouvoirs de l'Exécutif national

L'Exécutif national :

- a. doit se conformer aux objectifs de la Fédération et les appuyer;
- b. doit donner suite à toutes les décisions prises par la Fédération;
- c. doit coordonner le travail des membres et du personnel de la Fédération ainsi que celui accompli en collaboration avec les éléments provinciaux, les associations étudiantes locales ou d'autres groupes;
- d. est responsable de la gestion du personnel et des bureaux nationaux de la Fédération;
- e. doit rédiger l'ordre du jour de chaque assemblée générale nationale de la Fédération et le faire parvenir à toutes les associations locales membres au plus tard six (6) semaines avant le début de l'assemblée générale nationale;
- f. lors de chaque assemblée générale nationale, doit présenter un rapport écrit qui fasse état
 - i. des activités entreprises sous sa direction depuis la dernière assemblée générale;
 - ii. de la suite donnée à toutes les directives transmises à l'Exécutif national par l'assemblée plénière nationale de la dernière assemblée générale;
- g. doit en tout temps, sous réserve des directives de l'assemblée plénière nationale, gérer les affaires de la Fédération et passer ou faire passer, au nom de la Fédération, tout type de contrat que la loi lui permet de conclure;
- h. est lié par les politiques adoptées par la Fédération, sur lesquelles il doit également se baser pour prendre des décisions;
 - i. est dûment autorisé à acheter, louer, acquérir, vendre ou échanger les actions, le capital social, les droits, les bons de souscription, les options et les autres titres; les terrains, les édifices et les autres biens meubles ou immeubles; ou les droits ou intérêts que possède la Fédération, et d'en disposer aux conditions qu'il juge appropriées;
 - j. peut, lorsqu'il le juge approprié, déléguer ses fonctions et pouvoirs collectifs ou individuels, sauf pour ce qui est de sa voix prépondérante et de sa signature;

Règlement IV

- k. doit se conformer aux directives de l'assemblée plénière nationale, à moins qu'à son avis :
 - i. de nouvelles données de grande portée ont été obtenues, et
 - ii. la volonté de l'assemblée plénière nationale nuise aux intérêts des membres individuel-le-s.

Dans l'éventualité où il prend une décision contraire aux directives de l'assemblée plénière, l'Exécutif national doit immédiatement en informer par écrit les associations membres et exposer les raisons qui l'ont poussé à prendre cette décision, ainsi qu'à inscrire cette question à l'ordre du jour de la prochaine assemblée générale nationale.

3. Obligations et pouvoirs du ou de la présidente nationale

Le ou la présidente nationale doit :

- a. occuper ce poste rémunéré à plein temps;
- b. être le porte-parole et la représentante en chef de la Fédération, et
- c. s'acquitter de toutes les tâches énoncées dans sa description de tâches, qui fait l'objet d'une résolution permanente.

4. Obligations et pouvoirs du ou de la vice-présidente nationale

Le ou la vice-présidente nationale doit :

- a. occuper un poste rémunéré à temps plein;
- b. remplir les obligations et être investie des pouvoirs de la présidence nationale lorsque le ou la présidente est dans l'incapacité ou refuse de les assumer;
- c. avoir le pouvoir de signer des chèques au nom de la Fédération; et
- d. s'acquitter de toutes les tâches énoncées dans sa description de tâches, qui fait l'objet d'une résolution permanente.

5. Obligations et pouvoirs du ou de la trésorière nationale

Le ou la trésorière nationale doit :

- a. déboursier les fonds de la Fédération avec le consentement de l'Exécutif national et rendre compte à chaque réunion de l'Exécutif et à chaque assemblée générale de toutes les transactions qu'elle ou il a effectuées en sa qualité de trésorière nationale, ainsi que de la situation financière de la Fédération; et
- b. s'acquitter de toutes les tâches énoncées dans sa description de tâches, qui fait l'objet d'une résolution permanente.

6. Obligations et pouvoirs des représentant-e-s des éléments provinciaux et des caucus

Les représentant-e-s des éléments provinciaux et des caucus doivent :

- a. occuper une fonction, tel que prévu par l'Exécutif national;
- b. faire part des vues et des perspectives de leur élément provincial lors des réunions de l'Exécutif national, et
- c. s'acquitter de toutes les tâches énoncées dans leur description de tâches, qui fait l'objet d'une résolution permanente.

7. Obligations et pouvoirs du ou de la représentante des étudiantes et étudiants diplômés

Le ou la représentante des étudiantes et étudiants diplômés doit s'acquitter de toutes les tâches telles que décrites à la Résolution permanente.

8. Obligations et pouvoirs du ou de la représentante des étudiantes et étudiants autochtones

Le ou la représentante des étudiantes et étudiants autochtones doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

9. Obligations et pouvoirs du ou de la représentante des étudiantes et étudiants francophones

Le ou la représentante des étudiantes et étudiants francophones doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

10. Obligations et pouvoirs du ou de la Commissaire des étudiantes et étudiants racialisés

Le ou la un commissaire des étudiantes et étudiants racialisés doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

11. Obligations et pouvoirs du ou de la Représentante des femmes

La représentante des femmes doit s'acquitter de toutes les tâches énoncées à la Résolution permanente.

12. Obligations et pouvoirs du ou de la Commissaire des étudiantes et étudiants handicapés

La ou le commissaire des étudiantes et étudiants handicapés doit s'acquitter de toutes les tâches telles qu'énoncées à la Résolution permanente.

13. Réunions de l'Exécutif national

- a. L'Exécutif national doit se réunir au moins quatre fois entre deux assemblées générales annuelles consécutives.
- b. À moins de dispositions contraires prévues par la loi, l'Exécutif national peut se réunir aux endroits qu'il aura lui-même déterminés.
- c. Un avis de convocation de réunion de l'Exécutif doit être :
 - i. communiqué verbalement ou par écrit à chaque membre de l'Exécutif national et à chaque association locale membre au plus tard sept jours avant le début de la réunion, ou
 - ii. livré à chaque membre de l'Exécutif national et à chaque association locale membre au moins quatorze jours avant le début de la réunion.
- d. Réunions d'urgence de l'Exécutif national

L'Exécutif national aura l'autorité de convoquer une réunion de l'Exécutif national par téléconférence.

 - i. les réunions par téléconférence de l'Exécutif peuvent être officiellement convoquées sur demande par écrit de la présidente nationale ou du président national, de la vice-présidente ou du vice-président national ou de la trésorière ou du trésorier national;
 - ii. l'avis de cette réunion doit être communiqué verbalement ou par écrit à chaque membre de l'Exécutif national au moins trois (3) jours avant le début de la réunion et, si l'avis est communiqué verbalement, l'avis de la réunion doit également être transmis par voie électronique ou par télécopie le même jour.
- e. Aucun avis de convocation officiel de réunion n'est requis :
 - i. si un avis est donné à tous les membres de l'Exécutif national réunis, ou
 - ii. si les absents ou absentes ont donné leur consentement à la tenue de la réunion.
- f. Les réunions de l'Exécutif national peuvent être convoquées officiellement par tout membre de l'Exécutif national pourvu qu'il en fasse la demande par écrit et que le quorum soit atteint.

14. Règles de procédure applicables aux réunions de l'Exécutif national

- a. Le quorum requis pour la conduite des affaires lors des réunions de l'Exécutif national est d'au moins la moitié des membres de l'Exécutif national.
- b. La dernière édition des *Robert's Rules of Order* régit toutes les réunions de l'Exécutif national.

15. Rémunération des membres de l'Exécutif national

- a. À moins de dispositions contraires prévues par les présents règlements, toute rémunération versée aux membres de l'Exécutif national doit être déterminée par l'assemblée plénière nationale.
- b. Les principaux membres de l'Exécutif national élus par l'ensemble des membres ne peuvent toucher une rémunération de la Fédération ou de l'une de ses filiales qui n'est pas prévue à l'alinéa 15.a du Règlement IV ou à ses articles accessoires. De plus, une entreprise ne peut ni être employée par la Fédération ni lui fournir des services si une ou un des principaux membres de l'Exécutif national élus par l'ensemble des membres de la Fédération y est associé, ou est une ou un actionnaire, dirigeant ou cadre de ladite entreprise.

BY-LAW V - ELECTION OF THE NATIONAL EXECUTIVE

1. Eligibility of Nominees for the National Executive

- a. A nominee for the National Executive must have been a member of a member local student association of the Federation within the previous six (6) months, or a full time salaried executive member of the Federation or of a provincial component of the Federation and must simultaneously come from a member local student association.
- b. In addition to Bylaw V, Section 1.a, nominees for National Chairperson, National Deputy Chairperson, and National Treasurer must be a delegate of a member local student association or provincial component, or a member of the National Executive at the general meeting in which the election is being conducted.
- c. In addition to Bylaw V, Sections 1.a and 1.b but notwithstanding Bylaw V, Section 1.d, a nominee for National Chairperson shall be able to comprehend and speak:
 - i. French and English, except where a documented disability prevents learning a second language; or
 - ii. French or English, and a First Nations language, except where a documented disability prevents learning a second language.
- d. In the event that a nominee for National Chairperson fails to demonstrate second language proficiency, as described in the Standing Resolutions, the nominee shall be eligible to stand for election provided that she declares her intention to be able to comprehend and speak a second language by no later than five (5) weeks prior to assuming the position of National Chairperson.

2. Timing of Elections for National Executive Members

a. Timing of Nominations of At-Large Members

- i. The nomination of a person to occupy the positions of director and National Chairperson shall be conducted at an annual general meeting.
- ii. The nomination of a person to occupy the positions of director and the National Deputy Chairperson shall be conducted at an annual general meeting.
- iii. The nomination of a person to occupy the positions of director and National Treasurer shall be conducted at an annual general meeting.

b. Timing of Nominations for Provincial Component Representatives

- i. The nomination of Provincial Component Representatives shall be conducted at such times as set out in the bylaws of the applicable provincial components; or
- ii. In the event that a provincial component does not have a functioning set of bylaws, as determined by the National Executive, the nomination of the Provincial Component Representative shall be conducted at a meeting of the component member local student associations convened by the National Executive at the semi-annual general meeting.

c. Timing of Nominations for the Graduate Students' Representative

The nomination for Graduate Students' Representative shall be conducted at such times as established by Standing Resolution.

d. Timing of Nominations of the Aboriginal Students' Representative

The nomination for the Aboriginal Students' Representative shall be conducted at such times as established by Standing Resolution.

e. Timing of Nominations of the Racialised Students' Commissioner

The nominations for the Racialised Students' Commissioner shall be conducted at such times as established by Standing Resolution.

f. Timing of Nomination of the Francophone Students' Representative

The nomination for the Francophone Students' Representative shall be conducted at such times as established by Standing Resolution.

g. Timing of Nominations of the Women's Representative

The nomination for the Women's Representative shall be conducted at such times as established by Standing Resolution.

h. Nominating Committee

The incumbent National Executive shall constitute in each year a nominating committee of three (3) to

Bylaw V

coordinate, receive, and compile a list of names for the director positions contemplated by Bylaw IV, Sections 2.b through 2.g. The nominating committee shall ensure that only one (1) name is presented in connection with each open position. The nominating committee shall compile each slate of nominees and deliver it to the National Executive for approval and presentation to the members at the relevant meeting of members.

For greater certainty, in order to preserve the integrity of the nomination process and the wishes of the nominating entities, no nominations from the floor in respect of any of the director positions contemplated by Bylaw IV, Sections 2.b through 2.g will be permitted at any meeting of the members of the Federation.

3. Procedures for Election of National Executive Members

a. Procedure for the Election of At-Large Members

Elections for National Chairperson, National Deputy Chairperson, and National Treasurer shall be conducted at national general meetings subject to the following rules and procedures:

- i. elections shall be conducted by secret ballot;
- ii. each member local student association present at the general meeting will be permitted one (1) vote in each election;
- iii. a nominee must receive a majority of the votes cast in order to be elected;
- iv. Prior to voting, a nominees' forum will be conducted by the Chief Returning Officer(s) in which:
 - nominees shall be allotted up to four (4) minutes to present opening statements;
 - the delegates shall be allotted up to fifteen (15) minutes to ask questions of candidates for each position:
 - questions shall be directed to all nominees;
 - questions shall be no more than forty five (45) seconds in length and shall not include preamble or commentary;
 - nominees shall have up to ninety (90) seconds in which to respond to questions.
 - nominees shall be allotted up to two (2) minutes to present closing remarks;
 - nominees shall have access to interpretation throughout the nominees' forum.

b. Procedure for the Election of Directors

The National Executive shall present each slate of names prepared by the nominating committee to the relevant meeting of members for election by the members of each of the nominees as directors of the Federation.

c. Oath of Office

Following election to the National Executive, a director must execute, in writing, the Federation's Oath of Office in order to commence her term.

4. Term of Office for National Executive Members

The term of office of National Executive Members shall commence at the end of the closing plenary of the semi-annual general meeting immediately following the annual general meeting at which they were elected and shall expire at the end of the closing plenary of the following semi-annual general meeting.

5. Removal from Office of National Executive Members

a. Removal of National Executive Members

National Executive Members may be removed from office by a majority vote at a national general meeting or by mail out vote.

b. Initiation of Removal from Office Proceedings

Removal from Office Proceedings against a member of the National Executive may be initiated by:

- i. a two thirds (2/3) vote of the National Executive; or
- ii. a petition signed by no less than three (3) member local student associations presented to the National Executive.

c. Removal of National Chair for Failure to Achieve Second Language Proficiency

In the event that a member elected to the position of National Chairperson fails to achieve second language proficiency, as described in the Standing Resolutions, by no later than five (5) weeks prior to the general meeting at which the member is to assume the position of National Chairperson, the position will be declared vacant.

d. Attendance at National Executive Meetings

A member of the National Executive who, without authorisation of the National Executive, is absent from two (2) consecutive, regularly-scheduled meetings of the National Executive shall be deemed to have resigned her position on the National Executive.

6. Replacement of National Executive Members

a. Vacancy in an At-Large National Executive Position

In the event of a vacancy in the position of National Chairperson, National Deputy Chairperson, or National Treasurer:

- i. the National Executive shall have the authority to appoint a member of the National Executive to fill the position until the next national general meeting; and
- ii. an election for the position shall be conducted at the next national general meeting as per the election procedures set out in the Bylaws.

b. Vacancy in the Executive Positions

In the event of a vacancy in the position of National Executive Positions contemplated by Bylaw V, Section 2.b through 2.g:

- i. the National Executive shall have the authority to appoint a person to fill the position following consultation with the entity which nominated the person who vacated office, until the next national general meeting; and
- ii. an election for the position shall be conducted at the next national general meeting as per the nomination and election procedures set out in the Bylaws.

7. Notice of Elections for National Executive Positions

Information will be posted to member local student association that includes, but is not limited to:

- a. rate of remuneration;
- b. outline of duties and responsibilities; and
- c. outline of travel obligations and/or necessary relocation.

8. Announcement of Election Results

Following the tabulation of votes for At-Large positions, the Chief Returning Officer(s) will announce to the plenary:

- a. the nominees elected;
- b. the process for additional balloting in the event that no nominees for a particular position receives a majority of the votes cast; and
- c. the vote count for each candidate if directed to do so by a two-thirds (2/3) majority vote of the plenary.

RÈGLEMENT V - ÉLECTION DES MEMBRES DE L'EXÉCUTIF NATIONAL

1. Éligibilité des candidates et candidats à un poste au sein de l'Exécutif national

- a. Une candidate ou un candidat à un poste au sein de l'Exécutif national doit avoir été membre d'une association étudiante membre de la Fédération au cours des six (6) mois précédant l'élection ou avoir occupé un poste administratif rémunéré à plein temps au sein de la Fédération ou d'un élément provincial de la Fédération et doit en même temps venir d'une association étudiante membre.
- b. En plus de remplir les conditions citées au Règlement V, article 1.a, les candidates et candidats aux postes à la présidence nationale, à la vice-présidence nationale et à la trésorerie nationale doivent être des déléguées et délégués d'une association membre locale ou d'un élément provincial, ou des membres de l'Exécutif national présents à l'assemblée générale durant laquelle l'élection a lieu.
- c. En plus de remplir les conditions citées au Règlement V, articles 1.a et 1.b), nonobstant le Règlement V, article 1.d, la candidate ou le candidat au poste à la présidence nationale doit être en mesure de comprendre et de parler :
 - i. le français et l'anglais, à moins qu'une déficience justifiée n'empêche l'apprentissage d'une deuxième langue; ou
 - ii. le français ou l'anglais, et une langue des Premières nations, sauf si une déficience justifiée empêche l'apprentissage d'une deuxième langue.
- d. Dans l'éventualité où la candidate ou le candidat échoue au test d'évaluation linguistique en langue seconde, tel que le prescrivent les résolutions permanentes, elle ou il pourrait être éligible pourvu qu'elle ou il déclare son intention de parfaire ses compétences linguistiques (compréhension et élocution) en langue seconde au plus tard cinq (5) semaines avant son entrée en fonction au poste de présidente ou de président.

2. Calendrier des mises en candidature pour les postes à l'Exécutif national

- a. **Calendrier des mises en candidature pour les postes des principales représentantes et des principaux représentants à l'Exécutif national**
 - i. Les mises en candidature pour les postes de directrice ou directeur et de présidente ou président national ont lieu pendant l'assemblée générale annuelle.
 - ii. Les mises en candidature pour les postes de directrice ou directeur et de vice-présidente ou vice-président national ont lieu pendant l'assemblée générale annuelle.
 - iii. Les mises en candidature pour les postes de directrice ou directeur et de trésorière ou trésorier national ont lieu pendant l'assemblée générale annuelle.
- b. **Calendrier des mises en candidature pour les postes de représentantes et représentants des bureaux provinciaux**
 - i. Les mises en candidature pour le poste de représentante ou de représentant d'un bureau provincial ont lieu au moment indiqué dans les règlements du bureau provincial; ou
 - ii. Dans l'éventualité où un bureau provincial ne dispose pas d'un ensemble de règlements en vigueur, tel que le détermine l'Exécutif national, la mise en candidature de la représentante ou du représentant du bureau provincial est déterminée à une réunion des associations membres locales du bureau provincial convoquée par l'Exécutif national pendant l'assemblée générale semestrielle.
- c. **Calendrier des mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants des 2e et 3e cycles**

Les mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants des 2e et 3e cycles ont lieu au moment établi par résolution permanente.
- d. **Calendrier des mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants autochtones**

Les mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants autochtones ont lieu au moment établi par résolution permanente.

Règlement V

e. Calendrier des mises en candidature pour le poste de commissaire des étudiantes et étudiants racialisés

Les mises en candidature pour le poste de commissaire des étudiantes et étudiants racialisés ont lieu au moment établi par résolution permanente.

f. Calendrier des mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants francophones

Les mises en candidature pour le poste de représentante ou de représentant des étudiantes et étudiants francophone ont lieu au moment établi par résolution permanente.

g. Calendrier des mises en candidature pour le poste de représentante des femmes

Les mises en candidature pour le poste de représentante des femmes ont lieu au moment établi par résolution permanente.

h. Comité des mises en candidature

Les membres de l'Exécutif national en fonction constitueront chaque année un comité des mises en candidature composé de trois (3) personnes pour coordonner, recevoir et compiler une liste de noms pour les postes de directrice ou de directeur prévus par le Règlement IV, articles 2.b à 2.g. Le comité des mises en candidature doit s'assurer qu'un (1) seul nom est présenté pour chaque poste vacant. Le comité des mises en candidature doit compiler chaque liste de candidates et candidats et la livrer à l'Exécutif national pour son approbation et pour sa présentation aux membres au cours des réunions pertinentes des membres.

Il est entendu qu'afin de préserver l'intégrité du processus de mise en candidature et les désirs des auteurs des mises en candidature, aucune mise en candidature ne sera permise par l'assemblée pour tout poste de directrice ou de directeur prévu par le Règlement IV, articles 2.b à 2.g, pendant une assemblée des membres de la Fédération.

3. Procédures d'élection pour les postes à l'Exécutif national

a. Procédures d'élection des principales représentantes et des principaux représentants à l'Exécutif national

L'élection des postes à la présidence nationale, à la vice-présidence nationale et à la trésorerie nationale sera tenue aux assemblées générales nationales selon les règles et procédures suivantes :

- i. le scrutin se fait par bulletin secret;
- ii. chaque association membre locale présente à l'assemblée générale a droit à un (1) vote pour l'élection de chaque poste;
- iii. la candidate ou le candidat doit recevoir une majorité des suffrages exprimés pour être élu;
- iv. Avant de voter, les directrices ou directeurs de scrutin doivent tenir un forum des candidates et candidats, durant lequel :
 - les candidates et candidats disposent de quatre (4) minutes pour présenter leur discours d'ouverture;
 - les déléguées et délégués disposent de quinze (15) minutes pour poser des questions aux candidates et candidats à chaque poste;
 - les questions sont adressées à tous les candidats et candidates;
 - la question ne doit pas dépasser quarante-cinq (45) secondes et ne doit pas inclure de préambule ni de commentaire;
 - les candidates et candidats disposent de quatre-vingt-dix (90) secondes pour répondre à la question.
 - les candidates et candidats disposent de deux (2) minutes pour présenter leur mot de la fin;
 - les candidates et candidats ont accès à l'interprétation pendant toute la durée du forum.

b. Procédure pour l'élection des membres de la direction

L'Exécutif national présente chaque liste de noms préparée par le comité des mises en candidatures aux membres assemblés concernés pour qu'ils procèdent à l'élection des directrices et directeurs de la Fédération.

c. Serment professionnel

Après avoir été élu à l'Exécutif national, chaque administratrice ou administrateur doit faire, par écrit, un

serment professionnel prescrit par la Fédération avant de commencer son mandat.

4. Durée du mandat des membres de l'Exécutif national

Le mandat des membres de l'Exécutif national débute à la fin de la séance plénière de clôture de l'assemblée générale semestrielle qui suit l'assemblée générale annuelle au cours de laquelle ces personnes ont été élues et se termine à la fin de la séance plénière de clôture de l'assemblée générale semestrielle suivante.

5. Révocation d'une ou d'un membre de l'Exécutif national

a. Révocation des membres de l'Exécutif national

Les membres de l'Exécutif national peuvent être démis de leurs fonctions moyennant le vote majoritaire tenu lors d'une assemblée générale nationale ou par la poste.

b. Procédures de révocation

La révocation d'une ou d'un membre de l'Exécutif national peut avoir lieu de l'une des façons suivantes :

- i. par un vote à la majorité des deux tiers (2/3) des membres de l'Exécutif national; ou
- ii. par la présentation à l'Exécutif national d'une pétition signée par au moins trois (3) associations membres locales.

c. Révocation de la présidente ou du président national en raison de son incapacité à s'exprimer dans une langue seconde

Dans le cas où un membre élu à la présidence nationale ne peut satisfaire aux exigences de bilinguisme, telles que prescrites dans les résolutions permanentes, au plus tard cinq (5) semaines avant l'assemblée générale à laquelle le membre en question doit assumer les fonctions du poste, le poste sera déclaré vacant.

d. Présence aux réunions de l'Exécutif national

Un ou une membre de l'Exécutif national qui, sans autorisation de l'Exécutif national, n'assiste pas à deux (2) réunions consécutives de l'Exécutif national, réunions régulières et dûment prévues au calendrier, sera jugé comme ayant démissionné de son poste au sein de l'Exécutif national..

6. Remplacement des membres de l'Exécutif national

a. Vacance d'un poste de principale représentante ou de principal représentant à l'Exécutif national

Advenant la vacance du poste à la présidence nationale, à la vice-présidence nationale ou à la trésorerie nationale :

- i. l'Exécutif national est autorisé à désigner une ou un membre de l'Exécutif national pour combler le poste vacant jusqu'à la prochaine assemblée générale nationale; et
- ii. une élection en vue de combler le poste est tenue à la prochaine assemblée générale nationale conformément aux dispositions du Règlement sur les procédures d'élection.

b. Postes vacants au sein de l'Exécutif

Advenant la vacance d'un poste au sein de l'Exécutif national décrit par les articles 2.b à 2.g du Règlement V :

- i. l'Exécutif national est autorisé à désigner une personne pour combler le poste vacant après consultation de l'entité qui a nommé la personne sortante à ce poste, jusqu'à la prochaine assemblée générale nationale; et
- ii. une élection en vue de combler le poste est tenue à la prochaine assemblée générale nationale conformément aux dispositions du Règlement sur les procédures d'élection.

7. Avis d'élections aux postes de l'Exécutif national

Renseignements à communiquer aux associations étudiantes membres qui incluent, entre autres :

- a. le taux de rémunération;
- b. un aperçu des tâches et des obligations; et
- c. un aperçu des obligations en matière de déplacements et/ou de déménagement.

8. Annonce des résultats des élections

À la suite du compte des votes pour les postes des principales représentantes et des principaux représentants

Règlement V

à l'Exécutif national, les directrices ou directeurs du scrutin annonceront à l'assemblée plénière :

- a. les noms des candidates et candidats élus;
- b. le processus pour un scrutin supplémentaire au cas où aucune candidate ou aucun candidat pour un poste donné ne recevrait la majorité des votes; et
- c. le compte du scrutin pour chacune des candidates et chacun des candidats si la plénière l'exige par un vote d'une majorité des deux-tiers (2/3).

BYLAW VI - PROVINCIAL COMPONENTS

1. General Description

A provincial component shall be comprised of all member local student associations within a particular province. For greater certainty, provincial components are not, as such, members of the Federation.

2. Current Provincial Components

The current provincial components of the Federation are:

- a. Canadian Federation of Students - Alberta Component
- b. Canadian Federation of Students - British Columbia Component
- c. Canadian Federation of Students - Manitoba Component
- d. Canadian Federation of Students - New Brunswick Component
- e. Canadian Federation of Students - Newfoundland and Labrador Component
- f. Canadian Federation of Students - Nova Scotia Component
- g. Canadian Federation of Students - Ontario Component
- h. Canadian Federation of Students - Prince Edward Island Component
- i. Canadian Federation of Students - Québec Component
- j. Canadian Federation of Students - Saskatchewan Component

3. Funding of Provincial Components

A provincial component shall have the right to automatically receive a minimum level of funding established by a standing resolution.

4. Rights of Provincial Components

a. Appointment of Representatives to General Meeting Committees

A provincial component shall have the right to appoint representatives to committees at all Federation national general meetings.

b. Establishment of Committees

A provincial component may establish steering committees or other standing committees.

c. Policy

A provincial component may establish policy in its own name provided the policy does not contradict policy of the Federation.

5. Automatic Membership in a Provincial Component

A member local association automatically belongs to the particular provincial component corresponding to the province in which said member is located.

6. Voting in Provincial Component Meetings

Each member local association belonging to a Federation provincial component shall have one vote in meetings of the provincial component at national general meetings.

7. Designating of Provincial Components

Upon the request of the member local associations located within a particular province, the member local associations within that province shall comprise a provincial component, subject to a ratification vote by the national plenary and provided that the provincial component includes in its Constitution the national preamble and statement of purpose.

RÈGLEMENT VI - ÉLÉMENTS PROVINCIAUX

1. Description générale

Un élément provincial est constitué de toutes les associations membres locales d'une province donnée. Il est entendu que les éléments provinciaux ne sont pas, en tant que tels, membres de la Fédération.

2. Les éléments ou caucus provinciaux actuels

Les éléments provinciaux actuels de la Fédération sont :

- a. La Fédération canadienne des étudiantes et étudiants - Élément de l'Alberta
- b. La Fédération canadienne des étudiantes et étudiants - Élément de la Colombie-Britannique
- c. La Fédération canadienne des étudiantes et étudiants - Élément du Manitoba
- d. La Fédération canadienne des étudiantes et étudiants - Élément du Nouveau-Brunswick
- e. La Fédération canadienne des étudiantes et étudiants - Élément de Terre-Neuve et du Labrador
- f. La Fédération canadienne des étudiantes et étudiants - Élément de la Nouvelle-Écosse
- g. La Fédération canadienne des étudiantes et étudiants - Élément de l'Ontario
- h. La Fédération canadienne des étudiantes et étudiants - Élément de l'Île-du-Prince-Édouard
- i. La Fédération canadienne des étudiantes et étudiants - Élément du Québec
- j. La Fédération canadienne des étudiantes et étudiants - Élément de la Saskatchewan

3. Financement des éléments provinciaux

Un élément provincial a automatiquement droit à un niveau minimal de financement tel qu'il a été établi par une résolution permanente.

4. Droits des éléments provinciaux

a. Désignation d'un ou une représentante aux comités des assemblées générales

Un élément provincial a le droit de désigner des représentant-e-s pour siéger aux divers comités à toutes les assemblées générales de la Fédération.

b. Formation de comités

Un élément provincial peut former des comités d'organisation ou d'autres comités permanents.

c. Politique

Un élément provincial peut établir des politiques en son propre nom pourvu qu'elles n'entrent pas en contradiction avec celles de la Fédération.

5. Adhésion automatique à l'élément provincial

Une association locale membre est automatiquement membre de l'élément de sa province.

6. Droit de vote aux réunions des éléments provinciaux

Chaque association membre d'un élément provincial de la Fédération a droit à un vote aux réunions de l'élément provincial au cours des assemblées générales.

7. Désignation des éléments provinciaux

À la demande des sections membres situées dans une province donnée, les associations membres de cette province devront former un élément provincial dont la ratification sera assujettie au vote de l'Assemblée plénière nationale et moyennant l'insertion du préambule et de la déclaration de principes de la Fédération aux Statuts de cet élément provincial.

BYLAW VII - FINANCES

1. Financial Year

The Fiscal year of the Federation will end on June 30.

2. Cheques

- a. All cheques, bills of exchange, or other notes for the payment of money issued in the name of the Federation must be signed by the Chairperson, the Treasurer and/or such officers or agents of the Federation and in such manner as will from time to time be determined by the National Executive.
- b. The Treasurer or any such officer or agent may alone endorse notes, drafts for collection by, or deposit with the financial institutions which hold the accounts of the Federation and may alone arrange, settle, balance, and certify all accounts with those institutions.

3. Borrowing

The National Executive shall be empowered to:

- a. borrow money on the credit of the Federation;
- b. limit or increase the amount to be borrowed;
- c. issue or sell debentures or other securities of the Federation and set the sums and prices thereof;
- d. secure each securities, or any other legal liability of the Federation, by mortgages or pledge of any or all present or future property, undertaking, or rights of the Federation; and
- e. delegate to any of the officers or members of the Executive any of the powers conferred by the previous clauses of this Section (Bylaw VII, Section 3) and set the extent or terms of such delegation.

4. Auditors

- a. The voting members shall appoint the auditors of the Federation at each Semi-Annual General Meeting of members, to audit the financial statements of the Federation for the subsequent fiscal year.
- b. In the event of a vacancy in the position of auditors, the National Executive shall have the authority to fill the vacancy and fix the remuneration.
- c. The audited financial statements for the preceding fiscal year shall be presented to the voting members at each Semi-Annual General Meeting.

RÈGLEMENT VII - FINANCES

1. L'année financière

L'exercice financier de la Fédération se termine le 30 juin.

2. Les chèques

- a. Tout chèque, lettre de change, ou autre commande exigeant le paiement d'argent, émis au nom de la Fédération, doit être signé par le ou la président-e, le ou la trésorier-ère ou les dirigeant-e-s ou responsables de la Fédération, selon ce que décideront, à l'occasion, les membres de l'Exécutif national.
- b. Le ou la trésorier-ère ou toute autre dirigeante ou agente peut seule endosser des billets ou des lettres de change pour encaissement ou pour dépôt aux établissements financiers qui détiennent les comptes de la Fédération et peut également seule négocier, régler, équilibrer et ratifier tout compte avec ces établissements.

3. Les emprunts

L'Exécutif national peut, à l'occasion :

- a. emprunter de l'argent au crédit de la Fédération;
- b. restreindre ou augmenter la somme à emprunter;
- c. émettre ou vendre des obligations ou autres valeurs de la Fédération pour les sommes et aux prix jugés opportuns;
- d. garantir ces obligations ou autres valeurs de la Fédération au moyen d'une hypothèque ou d'un nantissement visant la totalité ou une partie des biens meubles et immeubles que possède la Fédération à titre de propriétaire ou qu'elle a subséquemment acquis, ainsi que la totalité ou une partie de l'entreprise et des droits de la Fédération;
- e. déléguer la totalité ou une partie des pouvoirs décrits dans le présent article (article 3 du Règlement VII) à un ou plusieurs dirigeants ou membres de l'Exécutif dans telle mesure et de telle manière que déterminera l'Exécutif au moment de telle délégation de pouvoir.

4. Firme comptable

- a. Les membres votants désignent la firme comptable de la Fédération au cours de chaque assemblée générale semestrielle afin qu'elle vérifie les états financiers de la Fédération pour l'exercice financier subséquent.
- b. Dans l'éventualité d'une vacance pour un poste de vérificatrice ou vérificateur comptable, l'Exécutif national sera habilité à doter ce poste et à fixer la rémunération.
- c. Les états financiers vérifiés pour l'exercice financier précédent seront présentés aux membres votants pour leur approbation au cours de chaque assemblée générale semestrielle.

BYLAW VIII - OFFICERS

1. For official purposes, the Officers of the Federation will be the Chairperson, the Deputy Chairperson, the National Treasurer and such other persons as the National Executive may from time to time determine.
2. The remuneration and conditions of employment of all officers will be settled from time to time by the National Executive subject to confirmation of remuneration by the voting members at the next general meeting of the Federation.

RÈGLEMENT VIII - LES DIRIGEANT-E-S

1. Aux fins d'administration, les dirigeantes ou dirigeants de la Fédération sont la présidente, la vice-présidente, la trésorière et toute autre personne que l'Exécutif national aura nommée à l'occasion.
2. La rémunération et les conditions d'emploi de toutes les dirigeantes sont déterminées, à l'occasion, par l'Exécutif national, sous réserve d'une ratification du montant de la rémunération par les membres votants de la Fédération réunis en assemblée générale.

BYLAW IX - SEAL, DOCUMENTS, AND RECORDS

1. Custodian of the Seal and Records

The National Executive will appoint one member of the staff of the Federation to be the custodian of the seal of the Federation and of all books, papers, records, correspondence, contracts and other documents belonging to the Federation.

2. Execution of Documents

- a. Deeds, transfers, licenses, contracts, and engagements on behalf of the Federation will be signed by two Officers of the Federation and, where required, have the seal of the Federation affixed.
- b. The Treasurer or any other person appointed by the National Executive for that purpose may transfer or accept the transfer of any and all shares, bonds, or other securities in the name of the Federation; may affix the seal and deliver under the seal of the Federation all documents necessary for such purposes, including the appointment of attorneys.
- c. Notwithstanding any other provision of these Bylaws, the National Executive may at any time direct the manner in which any contract, obligation, or instrument of the Federation is executed.

3. Books and Records

The National Executive is responsible for ensuring that all books and records required by law or by these Bylaws are regularly and properly kept.

RÈGLEMENT IX - LE SCEAU, LES DOCUMENTS ADMINISTRATIFS ET REGISTRES

1. Le ou la gardienne du sceau et des registres

L'Exécutif national désignera un membre du personnel de la Fédération au poste de gardienne du sceau de la Fédération ainsi que de tous les livres, rapports, registres, correspondance, contrats et de tout autre document appartenant à la Fédération.

2. La souscription des documents administratifs

- a. Les actes, transferts, licences, contrats et engagements faits au nom de la Fédération doivent être signés par deux dirigeant-e-s de la Fédération, et doivent comporter le sceau de la Fédération lorsque prescrit.
- b. La trésorière ou toute autre personne nommée par l'Exécutif national pour remplir cette fonction peut transférer ou accepter le transfert d'une partie ou de la totalité des actions, obligations ou autres titres au nom de la Fédération; elle peut apposer le sceau de la Fédération à de tels documents; elle peut rédiger, exécuter et livrer sous sceau de la Fédération tout document nécessaire à de telles fins, et peut même choisir des avocats.
- c. Nonobstant toute autre disposition contenue dans les présents règlements, l'Exécutif national peut en tout dicter de quelle manière tout document, contrat ou obligation de la Fédération doit être exécuté.

3. Les registres et les dossiers

L'Exécutif national doit voir à ce que tous les registres et les dossiers exigés par la loi ou par ces Règlements soient bien tenus et tenus à jour.

BYLAW X - HEAD OFFICE

The head office of the Federation will be in the City of Ottawa, in the Province of Ontario, and at such locations as may be determined from time to time by the National Executive.

RÈGLEMENT X - LE SIÈGE SOCIAL

Les siège social de la Fédération est situé à Ottawa, dans la province de l'Ontario, et à tel endroit qu'aura déterminé, à l'occasion, l'Exécutif national.

BYLAW XI - OFFICIAL LANGUAGES

The official languages of the Federation shall be French, English, and Aboriginal Languages. The working languages of the Federation shall be French and English.

RÈGLEMENT XI - LES LANGUES OFFICIELLES

Les langues officielles de la Fédération sont le français, l'anglais, et les langues autochtones. Les langues de travail de la Fédération sont le français et l'anglais.

BYLAW XII - AMENDMENT OF CONSTITUTION AND BYLAWS

1. Procedure for Amendment

The Constitution and Bylaws of the Federation may only be repealed or amended by the vote of at least two-thirds of the voting members present at a general meeting.

2. Notice

Notice of the substance of an amendment to this Constitution and Bylaws must be received by the National Executive at least six weeks before the general meeting at which it is to be considered. The National Executive shall mail notice of all proposed amendments to the voting members not less than four weeks before the general meeting at which they are to be considered. All said proposed amendments shall be made available simultaneously in both working languages of the Federation. The declaration of the National Executive that due notice has or has not been served will be held to be necessary proof of notice or of the lack thereof, unless evidence to the contrary is presented.

3. Amendment of Preamble

It is understood that the Preamble is a fundamental document and should not be amended except after extensive consultation amongst the Provincial Components and member local associations of the Federation.

4. Implementation of Constitution and By-law Amendments

The repeal or amendment of this Constitution and Bylaws will not be enforced or acted upon until the approval of the Minister of Consumer and Corporate Affairs has been obtained.

RÈGLEMENT XII - MODIFICATIONS DES STATUTS ET RÈGLEMENTS

1. Les modalités de modification

Les Statuts et Règlements de la Fédération peuvent être abrogés ou modifiés moyennant l'assentiment des deux tiers des membres votants de la Fédération réunis en assemblée générale.

2. Les avis de modification

L'essentiel de toute modification aux présents Statuts et Règlements doit être signifié par avis à l'Exécutif national au moins six semaines avant l'assemblée générale à laquelle la modification doit être présentée.

L'Exécutif national devra faire parvenir un avis par la poste, aux membres votants au moins quatre semaines avant l'assemblée générale pendant laquelle les modifications seront étudiées. Toutes lesdites modifications proposées devront être disponibles simultanément dans les deux langues officielles de la Fédération.

L'attestation de l'Exécutif national qu'un avis lui a été livré servira de preuve suffisante de la livraison de l'avis.

3. Modification du Préambule

Il est entendu que le Préambule est un document de base et qu'il ne saurait être modifié qu'après consultation de tous les éléments provinciaux et associations membres locales de la Fédération.

4. Mise en application des modifications aux Statuts et Règlements

L'abrogation ou la modification des présents Statuts et Règlements ne s'applique qu'une fois l'approbation du ministre de la Consommation et des Corporations obtenue.

BYLAW XIII - WINDING UP

Upon the winding up of the Federation, all assets of the Federation will be left to another non-profit organisation promoting the interests of students in Canada at a national level, which has policies, aims and goals congruent with those of the Federation.

RÈGLEMENT XIII - DISSOLUTION

À la dissolution de la Fédération, tous les actifs de la Fédération seront remis à un autre organisme sans but lucratif oeuvrant, à l'échelle nationale, dans l'intérêt des étudiantes et des étudiants du Canada, et dont les politiques, les buts et les objectifs sont conformes à ceux de la Fédération.

BYLAW XIV - INTERPRETATION

Number and Gender of Words

Unless the context requires otherwise, all pronouns and possessive adjectives used in these Bylaws refer to persons of either gender, and all singular or plural meanings.

RÈGLEMENT XIV - INTERPRÉTATION

Nombre et genre des mots

À moins d'indication contraire, dans les présents règlements, tous les pronoms et les adjectifs possessifs comprennent à la fois le féminin et le masculin, et toutes les références faites aux personnes comprennent à la fois le singulier et le pluriel.



GRADUATE STUDENTS' UNION
University of Toronto

info@utgsu.ca
16 Boscroft Avenue,
University of Toronto
Toronto, Ontario M5S 1C1
www.utgsu.ca

September 19, 2013

Dear Members,

As we have previously informed you, the UTGSU Executive has been made aware of a petition to put forward a referendum regarding our continued membership in the Canadian Federation of Students (CFS).

On Tuesday evening, we were informed by the organizers of the petition that they surpassed the twenty (20) percent threshold of signatures required for a referendum. As well, we have been made aware that the timeline of this submission will allow for a referendum the last week of March, pending further review from the Federation.

As before, we continue to feel that this process is opening a healthy debate concerning our membership in the CFS for the first time in thirty-two years. Given the issues the Union has had with the Federation over the last number of years, we continue to understand the actions taken by some members and view their concerns as legitimate. While the UTGSU has not yet taken an official stance on whether or not the Union ought to remain members of the Canadian Federation of Students, nationally or provincially, the results of this petition are taken very seriously.

Now that this milestone has been reached, it is the duty of this Executive to ensure that the will of the membership—to have a fair and open debate and referendum on these matters—is fulfilled. We look forward to continued engagement on the subject and welcome any questions or concerns throughout the process.

In Solidarity,

Veronica Carr, External Commissioner, on behalf of the Executive
Committee of the University of Toronto Graduate Students' Union.

This is Exhibit B to the
Affidavit of L. Watson
Sworn before me this 17th
day of May, 2014 A.D.

A Commissioner, etc.,



montreal • ottawa • toronto • hamilton • waterloo region • calgary • vancouver • moscow • london

Todd J. Burke
Direct 613-786-0226
Direct Fax 613-786-3513
todd.burke@gowlings.com

November 11, 2013

VIA E-MAIL ANDREW@MONKHOUSELAW.COM

Mr. Andrew Monkhouse
Monkhouse Law
330 Bay Street, Suite 820
Toronto, ON M5H 2S8

Dear Mr. Monkhouse:

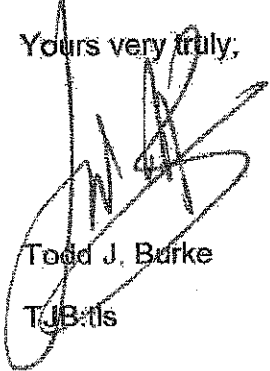
Re: Petition to National Executive to Conduct Decertification Referendum

This is in response to your recent correspondence to my client. My client is in the process of reviewing the petition as tendered by your client. As you are aware, the by-laws afford my client some time to carry out that process. If the petition can be verified before the National General Meeting to be held in November, then a CRO will be appointed. You can rest assured that the CFS, in appointing such an individual, seeks to ensure that the referendum process will be carried out in a fair and unbiased fashion.

Your client has suggested a referendum be held during the week of March 24, 2014. My client is not bound by that date as you suggest in your letter of October 16, 2013. As is required by the By-laws of the CFS, my client will work cooperatively with the University of Toronto GSU to determine an alternative date that is mutually agreeable.

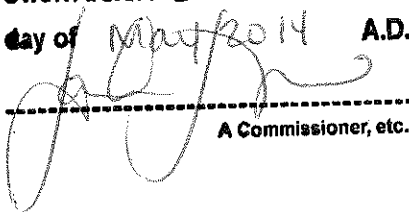
I am hopeful that this referendum process will unfold without the ongoing involvement of counsel. In my view, that would promote a less adversarial approach and lead to a smoother process for all involved. I trust that you would agree.

Yours very truly,


Todd J. Burke

TJB:tlb

This is Exhibit C to the
Affidavit of L. Watson
Sworn before me this 17th
day of May 2014 A.D.


A Commissioner, etc.,

03395966\OTT_LAW\389455812



CANADIAN FEDERATION OF STUDENTS
FÉDÉRATION CANADIENNE DES ÉTUDIANT-E-S

December 3, 2013

Brad Evoy, External Commissioner
University of Toronto Graduate Students' Union
16 Bancroft Avenue, University of Toronto
Toronto, Ontario M5S 1C1

This is Exhibit D to the
Affidavit of L. Watson
Sworn before me this 17th
day of May 2014 A.D.


A Commissioner, etc.,

Dear Mr. Evoy,

The Canadian Federation of Students was created to be a national association of individual post-secondary students. Within the Federation's structure, the individual student members are represented by their respective university and college students' unions, through national assemblies employing a delegate voting system; however, the Federation's Bylaws set out that membership is determined directly by the individual members through on-campus referenda. In addition to setting out the process by which individual students vote on joining the Federation, the bylaws include a provision whereby the members can vote in a referendum on whether or not to continue their membership. To be initiated, such a vote requires a portion of the individual members belonging to a given students' union to petition the Federation to conduct such a vote. Such a petition must be signed by at least twenty percent of the individual students belonging to the union.

As you may already be aware, the Canadian Federation of Students' National Executive is in receipt of a petition submitted by individual members of the Federation belonging to the University of Toronto Graduate Students' Union seeking a referendum on the question of continued membership in the Federation.

As a first step, the National Executive needs to verify if the petition has been signed by the required minimum number of individual Federation members and is in conformity with the Federation's Bylaws. The National Executive must verify the authenticity of the names appearing on the petition, including the enrolment status (or membership status, if different). To that end, I am writing to request your assistance in procuring a current membership list.

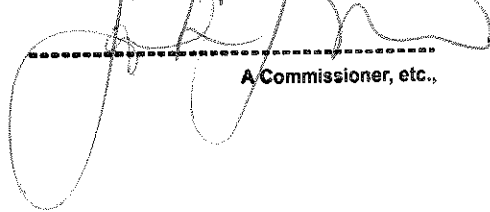
Please let me know at your earliest convenience whether the Graduate Students' Union will be able to assist in procuring the required list. Please do not hesitate to contact me if you have any questions.

Regards,



Vanessa Hunt
National Deputy Chairperson

This is Exhibit E to the
Affidavit of L. Watson
Sworn before me this 17th
day of May 2014 A.D.


A Commissioner, etc.,

From: Brad Evoy <brad@utgsu.ca>
Date: December 9, 2013 5:13:38 PM EST
To: v hunt <v.hunt@cfs-fcee.ca>
Subject: Regarding the CFS-National Petition - Follow-up

Hello Vanessa,

Thank you for your letter regarding petition verification. Rather than re-open discussions we've already had with CFS-Ontario, I will summarize where things are at there -- as they will be no different in terms of the University's perspective. We have been informed that providing the student list directly will be not be possible. The UTGSU also does not receive this information outside of very limited operational purposes. We will not entertain discussion on that point, as we have already done so with your Ontario counterpart to no avail since October.

The University has indicated to us that it is willing to have the student information provided to a neutral, mutually agreed upon third-party (such as an auditing firm) that could serve in the intermediary role that the University has previously proposed to fill. This does not appear to be in conflict with the Federation's Bylaws and would allow for all parties' obligations to be fulfilled. As well, such provision of information would be both thorough and timely, without impacting negatively the decision-making processes of the Federation. In light of respecting those members which have put this matter forward, I would implore you to be mindful of the restraints we are under in this situation and look towards resolution.

As well, the Office of the Vice Provost, Students is considering a proposal from CFS-Ontario regarding electronic mechanisms to verify the petition there (without receiving the full student list).

As this remains on the table at the moment, I will inform you if what their opinion on this proposal when I receive it.

Finally, as has been made clear to the Ontario Office and I'd make clear now for expedience: the University wishes us to remain as the central contact between yourself and said office. The University will not deal directly with the National Office on this issue. This is fairly common in some of our other third-party interrelationships, such as in the case of our Health Plan providers. As such, I will be working to ensure that such communication can still happen effectively and will keep representatives of that office in this conversation.

As always, I hope we can assist in any way possible to move this matter forward.

All the best,

Brad Evoy

UTGSU External Commissioner

MA - History of Education.

Email:

brad@utgsu.ca

Twitter:

[@Brad_Evoy / @UTGSU](https://twitter.com/Brad_Evoy)

Website:

www.utgsu.ca

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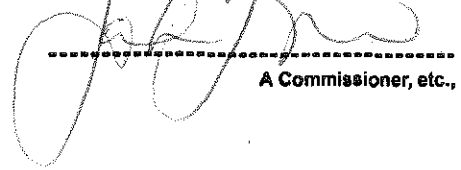
- Helen Keller, *Why I Became an IWW*.

This is ExhibitF..... to the

Affidavit of L. Watson

Sworn before me this 17th

day of May 2014 A.D.



A Commissioner, etc.,

On 2013-12-12, at 2:18 PM, Brad Evoy wrote:

Hello Alastair and Vanessa,

In speaking to folks from the Office of the Vice-Provost, Students, we would like to invite representatives from the Federation to meet with ourselves and representatives from the OVPS and

the FIPPA Office to discuss further matters regarding petition verification -- working towards an amicable solution.

To pass along a clarification in addition to my previous updates to you both, I have also received from the following statement from this Office to ensure none of us have misconceptions going into the meeting:

"[A] one-way searchable list doesn't currently exist with the functionality that CFS is requesting. Functionality issues notwithstanding, students must also provide consent to have their information displayed to a third party."

I hope that we can continue to negotiate these matters in good faith and with expedience.

All the best,

Brad Evoy
UTGSU External Commissioner
MA - History of Education.
Email:
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Website:
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This is Exhibit to the

Affidavit of L. Watson

Sworn before me this 17

day of May 2014 A.D.

.....
A Commissioner, etc.,

From: Alastair Woods [mailto:chair@cfsontario.ca]

Sent: Tuesday, December 17, 2013 2:48 PM

To: Brad Evoy

Cc: v hunt; Meredith Strong; Rafael Eskenazi; Mike LeSage; Sarah Burley

Subject: Re: CFS/CFS-Q Petition Verification Update

Hi everyone,

This Friday, January 20, from 1-2PM EST is fine with folks on our end. If someone could please let me know where we will be meeting that would be great.

Looking forward to speaking with you all this Friday.

Sincerely,

Alastair Woods
Chairperson | président

Canadian Federation of Students-Ontario
Fédération canadienne des étudiantes et étudiants-Ontario

900-180 Bloor Street West | Toronto, ON M5S 2V6

office: 416-925-3825

c: 647-378-8942
f: 416-925-6774
Twitter: @CFSON
www.cfsontario.ca

The Canadian Federation of Students is Canada's largest student organisation. It is composed of more than 80 university and college students' unions with a combined membership of over one-half million students, including 300,000 members in Ontario.

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On 2013-12-16, at 1:58 PM, Brad Evoy wrote:

Hello folks,

I and folks from the University would suggest the following time: This Friday afternoon from 1-2pm EST (2:30-3:30 NST).

You'll note the alternate time zone, as I'll be teleconferencing in from Newfoundland.

All the best,

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From: "Alastair Woods" <chair@cfsontario.ca>

To: "Brad Evoy" <brad@utgsu.ca>

Cc: "v hunt" <v.hunt@cfs-fcee.ca>, "Meredith Strong" <meredith.strong@utoronto.ca>, "Rafael Eskenazi" <rafael.eskenazi@utoronto.ca>, "Mike LeSage" <mike.lesage@utoronto.ca>, "Sarah

Burley" <sarah.burley@utoronto.ca>

Sent: Friday, 13 December, 2013 5:34:25 PM

Subject: Re: CFS/CFS-O Petition Verification Update

Hi Brad,

Thank you for this update. Representatives from the our office are available to meet anytime next Wednesday, December 18 - Friday, December 20. Please let me know if any of those dates work you and representatives from the OVPS and FIPPA Office.

Regards, Alastair

Alastair Woods

Chairperson | président

Canadian Federation of Students-Ontario

Fédération canadienne des étudiantes et étudiants-Ontario

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I hope that we can continue to negotiate these matters in good faith and with expedience.

All the best,

Brad Evoy

UTGSU External Commissioner

MA - History of Education.

Email:

brad@utgsu.ca

Twitter:

[@Brad_Evoy](#) / [@UTGSU](#)

Website:

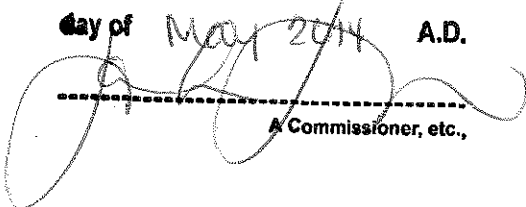
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This is Exhibit C to the
Affidavit of L. Watson
Sworn before me this 17th
day of May 2014 A.D.


A Commissioner, etc.,

From: Vanessa Hunt <v.hunt@cfs-fcee.ca>
Date: December 17, 2013 12:19:57 PM EST
To: Brad Evoy <brad@utgsu.ca>
Subject: Re: CFS/CFS-O Petition Verification Update

Dear Brad,

I am in receipt of your e-mail dated December 12 inviting representatives of the Canadian Federation of Students to meet with representatives of the Office of the Vice President (University of Toronto) and the FIPPA office to discuss ways in which the names on the petition requesting a vote on the decertification can be verified.

Representatives of the Canadian Federation of Students could be available for such a meeting early in the new year between January 6-8, or January 13-17.

Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants

www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

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To: "Brad Evoy" <brad@utgsu.ca>
Cc: "v hunt" <v.hunt@cfs-fcee.ca>, "Meredith Strong" <meredith.strong@utoronto.ca>, "Rafael Eskenazi" <rafael.eskenazi@utoronto.ca>, "Mike LeSage" <mike.lesage@utoronto.ca>, "Sarah Burley" <sarah.burley@utoronto.ca>
Sent: Friday, 13 December, 2013 5:34:25 PM
Subject: Re: CFS/CFS-O Petition Verification Update

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Chairperson | président

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e. v.hunt@cfs-fcee.ca

- Helen Keller, *Why I Became an IWW*.

From: "Vanessa Hunt" <v.hunt@cfs-fcee.ca>
To: "Brad Evoy" <brad@utgsu.ca>
Sent: Monday, 6 January, 2014 1:29:00 PM
Subject: Fwd: CFS/CFS-O Petition Verification Update

Hi Brad,

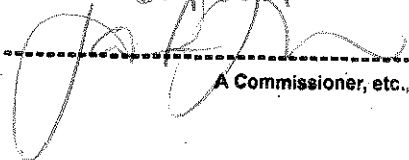
I wanted to follow up on the e-mail below that was sent to you on December 17, 2013. I haven't received a response related to this e-mail and need to know dates in order to move forward. If you have sent a response and it was lost among the e-mails in my inbox then I apologize for that error. If not could you please follow up to see if these dates work.

Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
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e. v.hunt@cfs-fcee.ca

This is Exhibit H to the
Affidavit of L. Watton
Sworn before me this 17th
day of May, 2014 A.D.


A Commissioner, etc.,

Begin forwarded message:

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To: "Brad Evoy" <brad@utgsu.ca>
Cc: "v hunt" <v.hunt@cfs-fcee.ca>, "Meredith Strong" <meredith.strong@utoronto.ca>, "Rafael Eskenazi" <rafael.eskenazi@utoronto.ca>, "Mike LeSage" <mike.lesage@utoronto.ca>, "Sarah Burley" <sarah.burley@utoronto.ca>
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Chairperson | président

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Fédération canadienne des étudiantes et étudiants-Ontario

900-180 Bloor Street West | Toronto, ON M5S 2V6

office: 416-925-3825

c: 647-378-8942

f: 416-925-6774

Twitter: @CFSON

www.cfsontario.ca

The Canadian Federation of Students is Canada's largest student organisation. It is composed of more than 80 university and college students' unions with a combined membership of over one-half million students, including 300,000 members in Ontario.

Note: This communication is intended for the use of the recipient to whom it is addressed, and may contain confidential, personal, and/or privileged information. Please contact me immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error should be deleted or destroyed.

On 2013-12-12, at 2:18 PM, Brad Evoy wrote:

Hello Alastair and Vanessa,

In speaking to folks from the Office of the Vice-Provost, Students, we would like to invite representatives from the Federation to meet with ourselves and representatives from the OVPS and the FIPPA Office to discuss further matters regarding petition verification -- working towards an amicable solution.

To pass along a clarification in addition to my previous updates to you both, I have also received from the following statement from this Office to ensure none of us have misconceptions going into the meeting:
"[A] one-way searchable list doesn't currently exist with the functionality

that CFS is requesting. Functionality issues notwithstanding, students must also provide consent to have their information displayed to a third party."

I hope that we can continue to negotiate these matters in good faith and with expedience.

All the best,

Brad Evoy
UTGSU External Commissioner
MA - History of Education.
Email:
brad@utgsu.ca
Twitter:
[@Brad_Evoy / @UTGSU](https://twitter.com/Brad_Evoy)
Website:
www.utgsu.ca

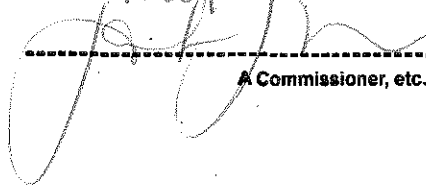
Graduate Students' Union, University of Toronto - Fighting For Our Members Since 1919.

"Revolution." She answered decisively. "We can't have education without revolution. We have tried peace education for 1,900 years and it has failed. Let us try revolution and see what it will do now."

- Helen Keller, *Why I Became an IWW*.

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

This is Exhibit I to the
Affidavit of L. Nation
Sworn before me this 17th
day of May 2014 A.D.


A Commissioner, etc.,

On 2014-01-07, at 2:57 PM, Brad Evoy wrote:

Hello Everyone,

To follow up with all previous communication on this, I'd suggest that we meet at 2:30 PM on the 15th (Wednesday).

The Office of the Vice-Provost, Students will arrange for a meeting room -- which I'm sure we'll be given note of soon.

All the best,

Brad Evoy
UTGSU External Commissioner
MA - History of Education.

Email:

brad@utgsu.ca

Twitter:

@Brad_Evoy / @UTGSU

Website:

www.utgsu.ca

Graduate Students' Union, University of Toronto - Fighting For Our Members Since 1919.

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This is Exhibit to the
Affidavit of L. Wahan
Sworn before me this 17
day of May 2014 A.D.

A Commissioner, etc.,

From: Vanessa Hunt <v.hunt@cfs-fcee.ca>
Date: January 8, 2014 1:38:01 PM EST
To: Brad Evoy <brad@utgsu.ca>
Cc: Mike LeSage <mike.lesage@utoronto.ca>, Rafael Eskenazi
<rafael.eskenazi@utoronto.ca>, Sarah Burley <sarah.burley@utoronto.ca>,
Meredith Strong <meredith.strong@utoronto.ca>
Subject: Re: CFS/CFS-O Petition Verification Update

Hi Brad,

I just wanted to confirm that representatives from our office will be available to meet on January 15th at 2:30 PM.

Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

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All the best,

Brad Evoy

UTGSU External Commissioner

MA - History of Education.

Email:

brad@utgsu.ca

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From: "Vanessa Hunt" <v.hunt@cfs-fcee.ca>

To: "Brad Evoy" <brad@utgsu.ca>

Sent: Monday, 6 January, 2014 1:29:00 PM

Subject: Fwd: CFS/CFS-O Petition Verification Update

Hi Brad,

I wanted to follow up on the e-mail below that was sent to you on December 17, 2013. I haven't received a response related to this e-mail and need to know dates in order to move forward. If you have sent a response and it was lost among the e-mails in my inbox then I apologize for that error. If not could you please follow up to see if these dates work.

Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale

Canadian Federation of Students |

Fédération canadienne des étudiantes et étudiants

www.cfs-fcee.ca

w. 613.232.7394 x 224

e. v.hunt@cfs-fcee.ca

Begin forwarded message:

From: Vanessa Hunt <v.hunt@cfs-fcee.ca>
Date: December 17, 2013 12:19:57 PM EST
To: Brad Evoy <brad@utgsu.ca>
Subject: Re: CFS/CFS-O Petition Verification Update

Dear Brad,

I am in receipt of your e-mail dated December 12 inviting representatives of the Canadian Federation of Students to meet with representatives of the Office of the Vice President (University of Toronto) and the FIPPA office to discuss ways in which the names on the petition requesting a vote on the decertification can be verified.

Representatives of the Canadian Federation of Students could be available for such a meeting early in the new year between January 6-8, or January 13-17.

Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

On 2013-12-16, at 1:58 PM, Brad Evoy wrote:

Hello folks,

I and folks from the University would suggest the following time: This Friday afternoon from 1-2pm EST (2:30-3:30 NST).

You'll note the alternate time zone, as I'll be teleconferencing in from Newfoundland.

All the best,

Brad Evoy
UTGSU External Commissioner
MA - History of Education.
Email:
brad@utgsu.ca
Twitter:
[@Brad_Evoy](https://twitter.com/Brad_Evoy) / [@UTGSU](https://twitter.com/UTGSU)
Website:
www.utgsu.ca

**Graduate Students' Union, University of Toronto -
Fighting For Our Members Since 1919.**

"Revolution." She answered decisively. "We can't have education without revolution. We have tried peace education for 1,900 years and it has failed. Let us try revolution and see what it will do now."

- Helen Keller, *Why I Became an IWW*.

From: "Alastair Woods" <chair@cfsonario.ca>
To: "Brad Evoy" <brad@utgsu.ca>
Cc: "v hunt" <v.hunt@cfs-fcee.ca>, "Meredith Strong" <meredith.strong@utoronto.ca>, "Rafael Eskenazi" <rafael.eskenazi@utoronto.ca>, "Mike LeSage" <mike.lesage@utoronto.ca>, "Sarah Burley" <sarah.burley@utoronto.ca>
Sent: Friday, 13 December, 2013 5:34:25 PM
Subject: Re: CFS/CFS-O Petition Verification Update

Hi Brad,

Thank you for this update. Representatives from the our office are available to meet anytime next Wednesday, December 18 - Friday, December 20. Please let me know if any of those dates work you and representatives from the OVPS and FIPPA Office.

Regards, Alastair

Alastair Woods
Chairperson | président

Canadian Federation of Students-Ontario
Fédération canadienne des étudiantes et étudiants-
Ontario

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On 2013-12-12, at 2:18 PM, Brad Evoy wrote:

Hello Alastair and Vanessa,

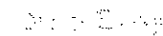
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Students, we would like to invite representatives from the
Federation to meet with ourselves and representatives from
the OVPS and the FIPPA Office to discuss further matters
regarding petition verification -- working towards an
amicable solution.

To pass along a clarification in addition to my previous
updates to you both, I have also received from the following
statement from this Office to ensure none of us have
misconceptions going into the meeting:

"[A] one-way searchable list doesn't currently exist with the
functionality that CFS is requesting. Functionality issues
notwithstanding, students must also provide consent to have
their information displayed to a third party."

I hope that we can continue to negotiate these matters in
good faith and with expedience.

All the best,


UTGSU External Commissioner
MA - History of Education.
Email:
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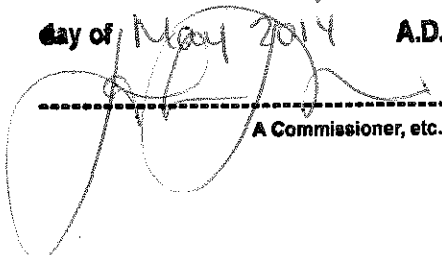
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This is Exhibit K to the
Affidavit of L. Watson
Sworn before me this 17
day of May 2014 A.D.

A Commissioner, etc.,

From: Vanessa Hunt <v.hunt@cfs-fcee.ca>
Date: February 6, 2014 9:04:20 AM EST
To: Meredith Strong <meredith.strong@utoronto.ca>, Rafael Eskenazi
<rafael.eskenazi@utoronto.ca>, Mike LeSage <mike.lesage@utoronto.ca>, Sarah Burley
<sarah.burley@utoronto.ca>, Brent Farrington <b.farrington@cfs-fcee.ca>
Cc: Brad Evoy <brad@utgsu.ca>, Alastair Woods <chair@cfsontario.ca>, internal@cfsontario.ca
Subject: Re: CFS/CFS-O Petition Verification Update

Hello everyone,

Following our meeting on January 15, the National Executive of the Canadian Federation of Students has approved the use of an auditing firm to perform the verification of names appearing on the petition requesting a vote on the question of continued membership.

In order to expedite the process and avoid unnecessary duplication of work, we have been working with the Canadian Federation of Students-Ontario to select an auditing firm. As mentioned in Ashkon Hashemi's previous e-mail, we are in the final stages of selecting an auditing firm to undertake this work.

During our meeting, Rafael, on behalf of the University of Toronto, offered to reimburse the Federations for the cost associated with having an external auditing firm conduct the verification process. We are seeking confirmation of this commitment as soon as possible so we can finalise the arrangements and move this process forward with no further delay.

Thanks very much for your prompt response.

Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale

Canadian Federation of Students |

Fédération canadienne des étudiantes et étudiants

www.cfs-fcee.ca

w. 613.232.7394 x 224

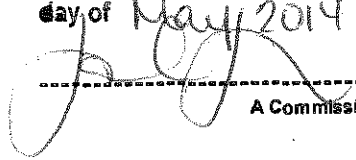
e. v.hunt@cfs-fcee.ca

This is Exhibit L to the

Affidavit of L. Wation

Sworn before me this 17th

day of May 2014 A.D.


A Commissioner, etc.,

On 2013-12-20, at 3:56 PM, Brad Evoy wrote:

Dear Ms. Hunt,

In our view, it is obvious and apparent that the National Federation and its provincial component are indeed legally distinct entities. This state of affairs is inherent in the process followed by the petitioners and noted explicitly in each organization's own bylaws.

However, the act of petition verification noted in each organization's bylaws is indeed similar enough -- and are so by design -- that it is reasonable to inform you of other conversations with regards to whether or not a full student list will be given by the University to move forward on issues of verification of petitions. We do not see this point as contentious or confusing, or even as a point of unreasonable 'co-mingling' -- as again, these requests are functionally identical. With this in mind, no matter the differences in particulars between CFS National and CFS Ontario, and as what is being asked of the University for the purpose of these particular negotiations is essentially the same, the University's response to your request is again the same as provided to your Ontario counterparts.

With the similarity of the requests being made of ourselves and the University, we had hoped such negotiations could occur with some simultaneity, however as you have indicated CFS National's availability as otherwise, this is more than acceptable.

For the sake of negotiations moving forward, I would ask that you keep in mind what we have previously communicated to you with regards to the University's position in these

other negotiations and with regard to your own request. We cannot pretend as if our upcoming negotiations exist in a vacuum and it is clear, given the response from the University that they do not believe so. As such, we feel you should be aware of other negotiations and where the starting points for our discussions will be set.

That said, as previously stated, we acknowledge the differences between CFS National and CFS Ontario as separately incorporated entities and we apologize if you have been in some way confused by our attempt to keep you informed of information relevant to our discussions.

All the best,

Brad Evoy
UTGSU External Commissioner
MA - History of Education.

Email:
brad@utgsu.ca

Twitter:
[@Brad_Evoy / @UTGSU](https://twitter.com/Brad_Evoy)

Website:
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Graduate Students' Union, University of Toronto - Fighting For Our Members Since 1919.

"Revolution." She answered decisively. "We can't have education without revolution. We have tried peace education for 1,900 years and it has failed. Let us try revolution and see what it will do now."

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From: "Vanessa Hunt" <v.hunt@cfs-fcee.ca>
To: brad@utgsu.ca
Sent: Friday, 20 December, 2013 4:36:08 PM
Subject: CFS Petition

Dear Mr. Evoy,

As you are aware, the Canadian Federation of Students and the Canadian Federation of Students-Ontario are separate organisations with Bylaws governing the relationship between the member local unions that comprise those organisations. The processes to both request a vote on the question of decertification and to determine the will of the individual members of the

Canadian Federation of Students and the Canadian Federation of Students-Ontario are set out in the Bylaws of the respective organisations.

In recent correspondence from the University of Toronto Graduate Students' Union, the question of how best to proceed with the verification of the names on the petitions to the National Executive of the Canadian Federation of Students and the Executive Committee of the Canadian Federation of Students-Ontario have been co-mingled and there has been no apparent recognition of the unique nature of each organisation and their respective Bylaws. I ask that you please keep this in mind as the process unfolds.

Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale

Canadian Federation of Students |

Fédération canadienne des étudiantes et étudiants

www.cfs-fcee.ca

w. [613.232.7394](tel:6132327394) x 224

e. v.hunt@cfs-fcee.ca

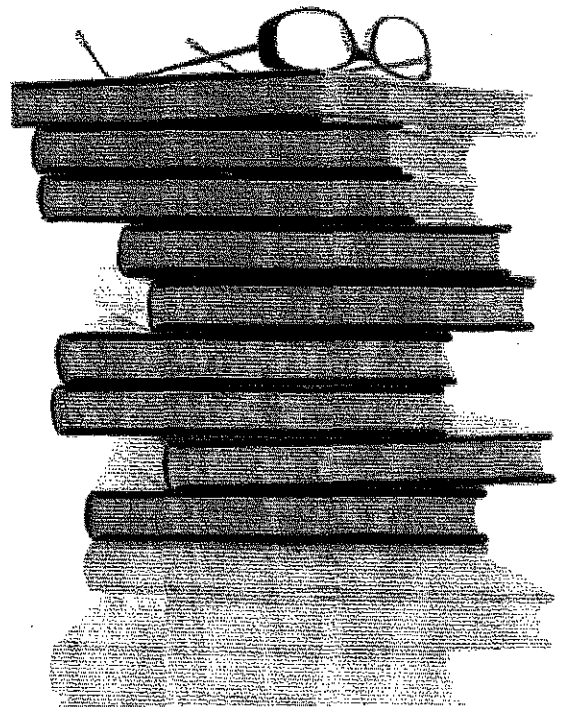
Deloitte.

This is Exhibit M to the
Affidavit of L. Watson
Sworn before me this 17
day of May 2014 A.D.

[Signature]
A Commissioner, etc.,

Proposal to serve the
Canadian Federation of
Students
Petition validation
procedures

January, 2014



Our understanding of your needs

- Deloitte LLP (Deloitte) is pleased to submit this proposal to assist the National and Ontario chapters of the Canadian Federation of Students (collectively the Canadian Federation of Students or CFS) with certain specified petition validation procedures.
- The Canadian Federation of Students is a bilingual national union of over one-half million students from more than 80 university and college students' unions across Canada. Its principal objective is to provide students with an effective and united voice, provincially and nationally.
- We understand that the University of Toronto Graduate Students' Union has submitted petitions to decertify from both the Ontario and National chapters of the Canadian Federation of Students, and that you require a third party service provider to perform certain specified procedures to validate the integrity and validity of the petitions submitted.
- We also understand that the procedures, designed to assess the validity and integrity of the petitions, should include the following:
 - Verification/cross-referencing of the submitted petitions with University of Toronto student records (student names, numbers and signatures)
 - Review of petitions for duplication of student records (student names and numbers)
 - Verification of participation of a random sample of students (approximately 100 students) in the petition, which includes contacting the students to verify their participation in the petition
 - Validation that greater than 20% of the University of Toronto Graduate Students' Union participated in the petition
 - Reporting on our specified procedures performed and related results
- Our performance of the procedures outlined above will not result in the expression of an opinion or any other form of assurance.

Proposed activities and timelines

- We are proposing to complete the specified procedures outlined below within a three to four week timeframe.

Ref #	Description of key activities	Week 1	Week 2	Week 3	Week 4
1	Planning, coordination and project management				
2	Converting petitions into an analytics-readable format (i.e. Excel)*				
3	Assessing the validity and integrity of the petition as follows:				
	• Utilizing data analytics techniques to verify/cross-reference the petitions submitted with University of Toronto student records (student names, numbers and signatures)				
	• Utilizing data analytics techniques to review the petitions for duplicate student records (student names and numbers)				
	• Contacting a random sample of students (approximately 100) to verify their participation in the petition				
	• Validating participation of greater than 20% of the University of Toronto Graduate Students' Union in the petition (i.e. calculating percentage of valid petition participants against total Graduate Students' Union membership)				
4	Developing draft and final reports (one report for CFS-Canada and one report for CFS-Ontario) outlining our procedures performed and related results				

*Assumes manual input of the petitions into an analytics-readable format (i.e. Excel) only once (i.e. petitions submitted to both the National and Ontario chapters of the CFS are assumed to be consistent).

Proposed fees

- Our professional fees to provide the assistance contained within this proposal are estimated at between \$16,000 – \$18,500 for option 1 and \$11,500 – \$14,000 for option 2, plus applicable taxes and out-of-pocket expenses.
 - Option 1: Utilizing Canadian-based resources to execute all project activities
 - Option 2: Utilizing a combination of Canadian management and offshore resources to execute project activities

Ref #	Description of key activities	Option 1 (proposed fees)	Option 2 (proposed fees)
1	Planning, coordination and project management	\$1,000 – \$1,500	\$2,500 – \$3,000
2	Converting petitions into a data analytics-readable format (i.e. Excel)*	\$2,500 – \$3,000	\$1,500 – \$2,000
3	Assessing the validity and integrity of the petition	\$9,000 – \$10,000	\$4,000 – \$5,000
4	Developing draft and final reports (one report for CFS-Canada and one report for CFS-Ontario) outlined our procedures performed and related results	\$3,500 – \$4,000	\$3,500 – \$4,000
	Total estimated professional fees	\$16,000 – \$18,500	\$11,500 – \$14,000

**Assumes manual input of the petitions into an analytics-readable format (i.e. Excel) only once (i.e. petitions submitted to both the National and Ontario chapters of the CFS are assumed to be consistent).*

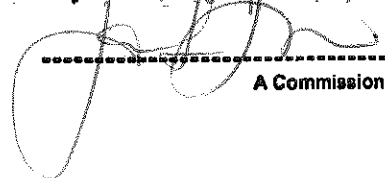
Our proposed team

- The following table highlights our proposed team to serve CFS, including a brief overview of each of the team members. Other senior and staff resources, including Deloitte offshore resources, will be utilized, as appropriate, to ensure efficient and cost effective execution of this project.

Team members	Background and role and responsibilities on assignment
Terry Hatherell, CPA, CA, CRMA Partner	- Terry is the Canadian Leader of Deloitte's Governance and Risk practice and also leads Deloitte's Internal Audit practice within the Americas. - Terry has more than 23 years of experience with the firm including extensive experience assisting organizations with risk and governance services. - Terry will serve as the overall lead engagement partner responsible for the assignment and will participate in all aspects of engagement delivery.
	
Yasser Youssef, CPA, CA, CIA Senior Manager	- Yasser is a senior manager with Deloitte's Enterprise Risk Services practice focused on governance and risk management solutions. - Yasser has more than 13 year of experience, including extensive experience assisting organizations with risk and governance services. - Yasser will support Terry and will be responsible for the day-to-day planning and execution of this engagement.
	

Deloitte.

This is Exhibit N to the
Affidavit of L. Nahan
Sworn before me this 12th
day of May, 2014 A.D.


.....
A Commissioner, etc.,

From: Ashkon Hashemi <internal@cfsontario.ca>
Date: February 4, 2014 11:19:53 AM EST
To: Meredith Strong <meredith.strong@utoronto.ca>, Rafael Eskenazi
<rafael.eskenazi@utoronto.ca>, Mike LeSage <mike.lesage@utoronto.ca>, Sarah Burley
<sarah.burley@utoronto.ca>
Cc: Brad Evoy <brad@utgsu.ca>, v hunt <v.hunt@cfs-fcee.ca>, Alastair Woods
<chair@cfsontario.ca>
Subject: Re: CFS/CFS-O Petition Verification Update

Hi all,

Pursuant to our meeting on December 20, this email is to inform you that the Executive Committee of the Canadian Federation of Students-Ontario has approved the use of an auditing firm to perform the petition verification process. This approval is contingent on the costs being reimbursed by the University of Toronto (as was on offer at our meeting).

The Federation is in the last stages of selecting an auditing firm to perform the verification, with the goal of having the selection finalized by the end of the week. Presumably, the auditing firm will require a membership list to perform the verification. In order to expedite the process, please provide me with the contact information of who should be contacted by the auditing firm to procure such a list.

Additionally, please let me know who the costs for the verification process should be sent to for reimbursement.

Thanks in advance,

Ashkon Hashemi
Internal Coordinator,
Canadian Federation of Students-Ontario
416-925-3825
416-925-6774 (fax)
internal@cfsontario.ca

On 2013-12-13, at 5:34 PM, Alastair Woods <chair@cfsontario.ca> wrote:

Hi Brad,

Thank you for this update. Representatives from the our office are available to meet anytime next Wednesday, December 18 - Friday, December 20. Please let me know if any of those dates work you and representatives from the OVPS and FIPPA Office.

Regards, Alastair

Alastair Woods
Chairperson | président

Canadian Federation of Students-Ontario
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On 2013-12-12, at 2:18 PM, Brad Evoy wrote:

Hello Alastair and Vanessa,

In speaking to folks from the Office of the Vice-Provost, Students, we would like to invite representatives from the Federation to meet with ourselves and representatives from the OVPS and the FIPPA Office to discuss further matters regarding petition verification – working towards an amicable solution.

To pass along a clarification in addition to my previous updates to you both, I have also received from the following statement from this Office to ensure none of us have misconceptions going into the meeting:

"[A] one-way searchable list doesn't currently exist with the functionality that CFS is requesting.

Functionality issues notwithstanding, students must also provide consent to have their information displayed to a third party."

I hope that we can continue to negotiate these matters in good faith and with expedience.

All the best,

Brad Evoy

UTGSU External Commissioner

MA - History of Education.

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Website:

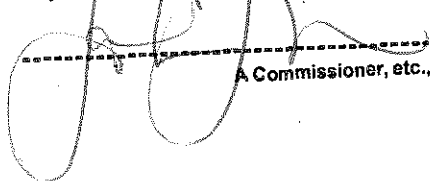
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"Revolution." She answered decisively. "We can't have education without revolution. We have tried peace education for 1,900 years and it has failed. Let us try revolution and see what it will do now."

- Helen Keller, *Why I Became an IWW*.

This is Exhibit 0 to the
Affidavit of L. Hutton
Sworn before me this 19th
day of May 2014 A.D.


A Commissioner, etc.,

From: Meredith Strong <meredith.strong@utoronto.ca>
Date: February 10, 2014 12:31:49 PM EST
To: Vanessa Hunt <v.hunt@cfs-fcee.ca>, Ashkon Hashemi <internal@cfsontario.ca>
Cc: Brad Evoy <brad@utgsu.ca>, Alastair Woods <chair@cfsontario.ca>, "Mike LeSage" <mike.lesage@utoronto.ca>, Sarah Burley <sarah.burley@utoronto.ca>, Brent Farrington <b.farrington@cfs-fcee.ca>
Subject: RE: CFS/CFS-O Petition Verification Update

Dear Vanessa and Ashkon,

Thank you for your prompt response. So that I may seek approval from the appropriate University administrator, please forward the proposal(s), or quote(s), from Deloitte indicating the estimated cost for the petition verification process.

Best regards,
Meredith

From: Vanessa Hunt [mailto:v.hunt@cfs-fcee.ca]
Sent: Friday, February 07, 2014 4:58 PM
To: Ashkon Hashemi
Cc: Meredith Strong; Brad Evoy; Alastair Woods; Rafael Eskenazi; Mike LeSage; Sarah Burley; Brent Farrington
Subject: Re: CFS/CFS-O Petition Verification Update

Hello Meredith,

Further to the email you will have now received from Ashkon Hashemi on behalf of the Canadian Federation of Students-Ontario, please be advised that the Canadian Federation of Students has also retained the auditing firm of Deloitte Touche Tohmatsu Limited, to serve on behalf of the National Executive in the petition verification process.

In order to expedite the process, we will inform representatives from Deloitte to contact Mike LeSage and Sarah Burley. Mike and Sarah should expect to be contacted perhaps as early as Monday, February 10.

Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

On 2014-02-07, at 11:05 AM, Ashkon Hashemi <internal@cfsontario.ca> wrote:

Dear Meredith,

Thanks for the response. Please be advised that the Federation has retained the auditing firm of Deloitte Touche Tohmatsu Limited, commonly referred to as Deloitte, to serve on behalf of the Executive Committee in the petition verification process.

Deloitte is among the "big four" professional services firms and has a national and international reputation as a leader in providing audit, tax, consulting, and financial advisory services. We are confident that Deloitte has the expertise and resources to perform the requisite verification process. We trust that the University shares this confidence.

In anticipation of the University's agreement and to expedite the process, I will pass along Mike LeSage's and Sarah Burley's contact information to representatives from Deloitte. Mike and Sarah should expect to be contacted perhaps as soon as Monday, February 10.

Sincerely,

Ashkon Hashemi
Internal Coordinator,
Canadian Federation of Students-Ontario
416-925-3825
416-925-6774 (fax)
internal@cfsontario.ca

On 2014-02-06, at 5:30 PM, Meredith Strong <meredith.strong@utoronto.ca> wrote:

Dear Vanessa and Ashkon,

Thank you both for your updates. As per our discussion in the respective meetings, we had agreed that the auditing firm would be mutually agreeable to both parties. Please provide the name of the auditing firm when available for the University's approval.

Once the firm has been agreed to, the firm should contact Mike LeSage, Coordinator, Student Policy Initiatives (mike.lesage@utoronto.ca) who will provide the list. The firm should also copy Sarah Burley, Acting Manager Student Policy Initiatives (sarah.burley@utoronto.ca) on the request.

I confirm that the University of Toronto will reimburse for the costs incurred to have a mutually-agreeable auditing firm perform the petition verification process. Please send the documentation for reimbursement to my attention.

With best regards,
Meredith

Meredith Strong

Director, Office of the Vice-Provost, Students and Student Policy Advisor | University of Toronto
Simcoe Hall, Room 221 | 27 King's College Circle | Toronto, ON M5S 1A1
p. 416.978.4027 | meredith.strong@utoronto.ca

From: Vanessa Hunt [<mailto:v.hunt@cfs-fcee.ca>]
Sent: Thursday, February 06, 2014 9:04 AM
To: Meredith Strong; Rafael Eskenazi; Mike LeSage; Sarah Burley; Brent Farrington
Cc: Brad Evoy; Alastair Woods; internal@cfsonario.ca
Subject: Re: CFS/CFS-O Petition Verification Update

Hello everyone,

Following our meeting on January 15, the National Executive of the Canadian Federation of Students has approved the use of an auditing firm to perform the verification of names appearing on the petition requesting a vote on the question of continued membership.

In order to expedite the process and avoid unnecessary duplication of work, we have been working with the Canadian Federation of Students-Ontario to select an auditing firm. As mentioned in Ashkon Hashemi's previous e-mail, we are in the final stages of selecting an auditing firm to undertake this work.

During our meeting, Rafael, on behalf of the University of Toronto, offered to reimburse the Federations for the cost associated with having an external auditing firm conduct the verification process. We are seeking confirmation of this commitment as soon as possible so we can finalise the arrangements and move this process forward with no further delay.

Thanks very much for your prompt response.

Best,
Vanessa Hunt
National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca

w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

This is Exhibit P to the
Affidavit of L. Wabon
Sworn before me this 17
day of May 2014 A.D.


A Commissioner, etc.,

From: Ashkon Hashemi <internal@cfsontario.ca>
Date: February 19, 2014 10:06:00 AM EST
To: "Youssef, T. Yasser (CA - Toronto)" <tyyoussef@deloitte.ca>
Cc: "v.hunt@cfs-fcee.ca" <v.hunt@cfs-fcee.ca>, "Hatherell, Terry (CA - Toronto)" <thatherell@deloitte.ca>, "Maduri, Ted" <tmaduri@davis.ca>, Jeremy Salter <organizer@cfsontario.ca>
Subject: Re: CFS - Petition Validation Engagement letters (for execution)

Hi Yasser,

Attached is the CFS-O countersigned engagement letter. I have prepared the CFS-O and CFS bylaws and petitions and will be couriering them to you this morning. Should I send them to the address in your email signature or is there a different address you would like me to use?

I am also happy to report that we have (finally) received approval from the University to release the membership list to Deloitte. The University's contact person for this purpose is Mike LeSage, Coordinator, Student Policy Initiatives (mike.lesage@utoronto.ca). The University would like you to copy Sarah Burley, Acting Manager Student Policy Initiatives (sarah.burley@utoronto.ca) on the request. Please also copy me on your correspondence with the University (obviously with the exception of the receipt of the membership list).

As discussed, I will be preparing a brief summary of the applicable Bylaws that I will send your way later this afternoon. Otherwise hope all is well and let me know if you have any questions.

Talk soon,

Ashkon Hashemi

Internal Coordinator • Canadian Federation of Students-Ontario
t: 416-925-3825 • f: 416-925-6774 • e: internal@cfsontario.ca

On 2014-02-18, at 6:43 PM, "Youssef, T. Yasser (CA - Toronto)" <tyyoussef@deloitte.ca> wrote:

Hi Ashkon, Vanessa,

I hope all is well. As discussed, attached please find the CFS-National and CFS-ON petition validation engagement letters for execution. You will note that we have attached a separate engagement letter for CFS-ON, to be signed by Ashkon, and a separate engagement letter for CFS-National, to be signed by Vanessa. If you are in agreement with the attached engagement letters, which are consistent to the drafts previously sent, please sign and return a copy to Terry and myself for our records.

Thank you once again for the opportunity to serve you and please don't hesitate to contact me if you have any questions or concerns.

Regards,

Yasser

T. Yasser Youssef
Senior Manager | Enterprise Risk Services
Deloitte
30 Wellington Street West, Toronto, ON, M5L 1B1, Canada
Tel/Direct 416-867-8156 | Fax 416-601-6400 | Mobile 647-938-2026
tyyoussef@deloitte.ca | www.deloitte.ca
[Twitter](#) | [Facebook](#) | [LinkedIn](#) | [YouTube](#)

Please consider the environment before printing.

<CFC-National_Petition Validation_Eng letter_FINAL_02-18-2014.pdf><CFC-ON_Petition Validation_Eng letter_FINAL_02-18-2014.pdf>

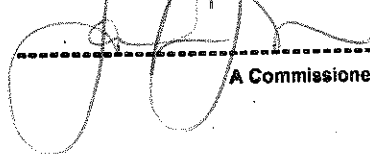
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Information confidentielle: Le présent message, ainsi que tout fichier qui y est joint, est envoyé à l'intention exclusive de son ou de ses destinataires; il est de nature confidentielle et peut constituer une information privilégiée. Nous avertissons toute personne autre que le destinataire prévu que tout examen, réacheminement, impression, copie, distribution ou autre utilisation de ce message et de tout fichier qui y est joint est strictement interdit. Si vous n'êtes pas le destinataire prévu, veuillez en aviser immédiatement l'expéditeur par retour de courriel et supprimer ce message et tout document joint de votre système. Merci.

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca

w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

This is Exhibit Q to the
Affidavit of L. Wathon
Sworn before me this 17
day of May 2014 A.D.


A Commissioner, etc.,

Please consider the environment before printing.

From: Youssef, T. Yasser (CA - Toronto)
Sent: Thursday, February 20, 2014 3:55 PM
To: 'mike.lesage@utoronto.ca'
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Jeremy Salter; 'Ashkon Hashemi'; 'sarah.burley@utoronto.ca'
Subject: CFS - Graduate Students' Union Petition Validation (Request for information)

Hi Mike,

As I believe you are aware, Deloitte has been engaged by the Canadian Federation of Students to assist with certain validation procedures on a petition submitted by the University of Toronto Graduate Students' Union, seeking a vote on the question of continued membership. In order to perform our procedures, can you please provide us with the University of Toronto Graduate Students' Union membership list (in electronic format), including contact information, so we can validate/cross reference that list against the petitions submitted. We understand that you are already aware of this request directly from the Canadian Federation of Students.

Thank you Mike and please don't hesitate to contact me if you have any questions, concerns or would like to discuss our request further.

Regards,

Yasser

T. Yasser Youssef
Senior Manager | Enterprise Risk Services
Deloitte

30 Wellington Street West, Toronto, ON, M5L 1B1, Canada
Tel/Direct 416-867-8156 | Fax 416-601-6400 | Mobile 647-938-2026
tyyoussef@deloitte.ca | www.deloitte.ca
Twitter | Facebook | LinkedIn | YouTube

Please consider the environment before printing.

From: Ashkon Hashemi [<mailto:internal@cfsontario.ca>]
Sent: Wednesday, February 19, 2014 10:06 AM
To: Youssef, T. Yasser (CA - Toronto)
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Maduri, Ted; Jeremy Salter
Subject: Re: CFS - Petition Validation Engagement letters (for execution)

Hi Yasser,

Attached is the CFS-O countersigned engagement letter. I have prepared the CFS-O and CFS bylaws and petitions and will be couriering them to you this morning. Should I send them to the address in your email signature or is there a different address you would like me to use?

I am also happy to report that we have (finally) received approval from the University to release the membership list to Deloitte. The University's contact person for this purpose is Mike LeSage, Coordinator, Student Policy Initiatives (mike.lesage@utoronto.ca). The University would like you to copy Sarah Burley, Acting Manager Student Policy Initiatives (sarah.burley@utoronto.ca) on the request. Please also copy me on your correspondence with the University (obviously with the exception of the receipt of the membership list).

As discussed, I will be preparing a brief summary of the applicable Bylaws that I will send your way later this afternoon. Otherwise hope all is well and let me know if you have any questions.

Talk soon,

Ashkon Hashemi
Internal Coordinator • Canadian Federation of Students-Ontario
t: 416-925-3825 • f: 416-925-6774 • e: internal@cfsontario.ca

Smolarkiewicz, Tasha

From: Youssef, T. Yasser (CA - Toronto) [tyyoussef@deloitte.ca]
Sent: February-25-14 11:36 AM
To: mike.lesage@utoronto.ca
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Jeremy Salter; Ashkon Hashemi; sarah.burley@utoronto.ca
Subject: RE: CFS - Graduate Students' Union Petition Validation (Request for information)
Attachments: ATT00015.txt; ATT00017.htm

Hi Mike,

I hope all is well. I'm just following-up on our below noted email, requesting the University of Toronto Graduate Students' Union membership list and contact information, to validate their petition to the Canadian Federation of Students. It is our understanding that there were no concerns with sharing the list with us, however, please don't hesitate to contact me at any time if you have any questions or concerns. If you require more time to pull the list together, please let us know when you expect to be able to provide it, so we can revise our procedures or activities accordingly.

Thank you Mike and please don't hesitate to contact me at any time if you would like to discuss our request further.

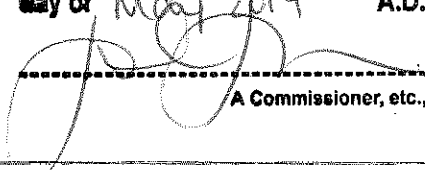
Regards,

Yasser

T. Yasser Youssef
Senior Manager | Enterprise Risk Services
Deloitte
30 Wellington Street West, Toronto, ON, M5L 1B1, Canada
Tel/Direct 416-867-8156 | Fax 416-601-6400 | Mobile 647-938-2026
tyyoussef@deloitte.ca | www.deloitte.ca
Twitter | Facebook | LinkedIn | YouTube

Please consider the environment before printing.

This is Exhibit R to the
Affidavit of L. Wagon
Sworn before me this 17
day of May 2014 A.D.


A Commissioner, etc.,

From: Youssef, T. Yasser (CA - Toronto)
Sent: Thursday, February 20, 2014 3:55 PM
To: 'mike.lesage@utoronto.ca'
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Jeremy Salter; 'Ashkon Hashemi'; 'sarah.burley@utoronto.ca'
Subject: CFS - Graduate Students' Union Petition Validation (Request for information)

Hi Mike,

As I believe you are aware, Deloitte has been engaged by the Canadian Federation of Students to assist with certain validation procedures on a petition submitted by the University of Toronto Graduate Students' Union, seeking a vote on the question of continued membership. In order to perform our procedures, can you please provide us with the University of Toronto Graduate Students' Union membership list (in electronic format), including contact information, so we can validate/cross reference that list against the petitions submitted. We understand that you are already aware of this request directly from the Canadian Federation of Students.

Thank you Mike and please don't hesitate to contact me if you have any questions, concerns or would like to discuss our request further.

Regards,

Yasser

T. Yasser Youssef
Senior Manager | Enterprise Risk Services
Deloitte

30 Wellington Street West, Toronto, ON, M5L 1B1, Canada
Tel/Direct 416-867-8156 | Fax 416-601-6400 | Mobile 647-938-2026
tyyoussef@deloitte.ca | www.deloitte.ca
Twitter | Facebook | LinkedIn | YouTube

Please consider the environment before printing.

From: Ashkon Hashemi [<mailto:internal@cfsontario.ca>]
Sent: Wednesday, February 19, 2014 10:06 AM
To: Youssef, T. Yasser (CA - Toronto)
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Maduri, Ted; Jeremy Salter
Subject: Re: CFS - Petition Validation Engagement letters (for execution)

Hi Yasser,

Attached is the CFS-O countersigned engagement letter. I have prepared the CFS-O and CFS bylaws and petitions and will be couriering them to you this morning. Should I send them to the address in your email signature or is there a different address you would like me to use?

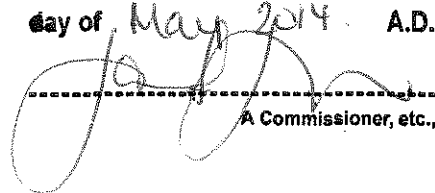
I am also happy to report that we have (finally) received approval from the University to release the membership list to Deloitte. The University's contact person for this purpose is Mike LeSage, Coordinator, Student Policy Initiatives (mike.lesage@utoronto.ca). The University would like you to copy Sarah Burley, Acting Manager Student Policy Initiatives (sarah.burley@utoronto.ca) on the request. Please also copy me on your correspondence with the University (obviously with the exception of the receipt of the membership list).

As discussed, I will be preparing a brief summary of the applicable Bylaws that I will send your way later this afternoon. Otherwise hope all is well and let me know if you have any questions.

Talk soon,

Ashkon Hashemi
Internal Coordinator • Canadian Federation of Students-Ontario
t: 416-925-3825 • f: 416-925-6774 • e: internal@cfsontario.ca

This is Exhibit5..... to the
Affidavit of L. Nahon
Sworn before me this 17
day of May 2014. A.D.


A Commissioner, etc.,

From: "Youssef, T. Yasser (CA - Toronto)" <tyyoussef@deloitte.ca>
Date: February 26, 2014 4:43:10 PM EST
To: Jeremy Salter <organiser@cfsontario.ca>
Cc: Ashkon Hashemi <internal@cfsontario.ca>, "v.hunt@cfs-fcee.ca" <v.hunt@cfs-fcee.ca>, "Hatherell, Terry (CA - Toronto)" <thatherell@deloitte.ca>
Subject: RE: CFS - Graduate Students' Union Petition Validation (Request for information)

Hi Jeremy,

I just wanted to confirm that I have received the information from the University of Toronto, including student names, student numbers and contact information. We will continue our validation procedures and keep you posted. I would also like to schedule some time with you and the team on Friday or early next week to discuss the status of the work and what we're currently seeing. Please let me know what works best for you and I will schedule something accordingly.

Regards,

Yasser

From: Jeremy Salter [<mailto:organiser@cfsontario.ca>]
Sent: Wednesday, February 26, 2014 10:52 AM
To: Youssef, T. Yasser (CA - Toronto)
Cc: Ashkon Hashemi
Subject: Re: CFS - Graduate Students' Union Petition Validation (Request for information)

Hi Yasser

Just wanted to check in about if you have received a list from the U of T administration. I also noticed that you requested contact information. This will more than likely be a sticking point for them. I don't see any way that they would provide it and we don't really need it. This could be the reason for delays. Ashkon will be following up with the later today if you have not revived anything. Keep us posted.

Jeremy

Jeremy Salter
Organizer
Canadian Federation of Students-Ontario

Sent from my iPhone

On Feb 25, 2014, at 11:36 AM, "Youssef, T. Yasser (CA - Toronto)" <tyyoussef@deloitte.ca> wrote:

H Mike,

I hope all is well. I'm just following-up on our below noted email, requesting the University of Toronto Graduate Students' Union membership list and contact information, to validate their petition to the Canadian Federation of Students. It is our understanding that there were no concerns with sharing the list with us, however, please don't hesitate to contact me at any time if you have any questions or concerns. If you require more time to pull the list together, please let us know when you expect to be able to provide it, so we can revise our procedures or activities accordingly.

Thank you Mike and please don't hesitate to contact me at any time if you would like to discuss our request further.

Regards,

Yasser

T. Yasser Youssef
Senior Manager | Enterprise Risk Services
Deloitte
30 Wellington Street West, Toronto, ON, M5L 1B1, Canada
Tel/Direct 416-867-8156 | Fax 416-601-6400 | Mobile 647-938-2026
tyyoussef@deloitte.ca | www.deloitte.ca
Twitter | Facebook | LinkedIn | YouTube

Please consider the environment before printing.

From: Youssef, T. Yasser (CA - Toronto)
Sent: Thursday, February 20, 2014 3:55 PM
To: 'mike.lesage@utoronto.ca'
Cc: 'v.hunt@cfs-fcee.ca'; Hatherell, Terry (CA - Toronto); Jeremy Salter; 'Ashkon Hashemi'; 'sarah.burley@utoronto.ca'
Subject: CFS - Graduate Students' Union Petition Validation (Request for information)

Hi Mike,

As I believe you are aware, Deloitte has been engaged by the Canadian Federation of Students to assist with certain validation procedures on a petition submitted by the University of Toronto Graduate Students' Union, seeking a vote on the question of continued membership. In order to perform our procedures, can you please provide us with the University of Toronto Graduate Students' Union membership list (in electronic format), including contact information, so we can validate/cross reference that list against the petitions submitted. We understand that you are already aware of this request directly from the Canadian Federation of Students.

Thank you Mike and please don't hesitate to contact me if you have any questions, concerns or would like to discuss our request further.

Regards,

Yasser

T. Yasser Youssef
Senior Manager | Enterprise Risk Services
Deloitte
30 Wellington Street West, Toronto, ON, M5L 1B1, Canada
Tel/Direct 416-867-8156 | Fax 416-601-6400 | Mobile 647-938-2026
tyyoussef@deloitte.ca | www.deloitte.ca
Twitter | Facebook | LinkedIn | YouTube

From: Ashkon Hashemi [<mailto:internal@cfsontario.ca>]
Sent: Wednesday, February 19, 2014 10:06 AM
To: Youssef, T. Yasser (CA - Toronto)
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Maduri, Ted; Jeremy Salter
Subject: Re: CFS - Petition Validation Engagement letters (for execution)

Hi Yasser,

Attached is the CFS-O countersigned engagement letter. I have prepared the CFS-O and CFS bylaws and petitions and will be couriering them to you this morning. Should I send them to the address in your email signature or is there a different address you would like me to use?

I am also happy to report that we have (finally) received approval from the University to release the membership list to Deloitte. The University's contact person for this purpose is Mike LeSage, Coordinator, Student Policy Initiatives (mike.lesage@utoronto.ca). The University would like you to copy Sarah Burley, Acting Manager Student Policy Initiatives (sarah.burley@utoronto.ca) on the request. Please also copy me on your correspondence with the University (obviously with the exception of the receipt of the membership list).

As discussed, I will be preparing a brief summary of the applicable Bylaws that I will send your way later this afternoon. Otherwise hope all is well and let me know if you have any questions.

Talk soon,

Ashkon Hashemi

Internal Coordinator • Canadian Federation of Students-Ontario
t: 416-925-3825 • f: 416-925-6774 • e: internal@cfsontario.ca

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exclusive de son ou de ses destinataires; il est de nature confidentielle et peut constituer une information privilégiée. Nous avertissons toute personne autre que le destinataire prévu que tout examen, réacheminement, impression, copie, distribution ou autre utilisation de ce message et de tout fichier qui y est joint est strictement interdit. Si vous n'êtes pas le destinataire prévu, veuillez en aviser immédiatement l'expéditeur par retour de courriel et supprimer ce message et tout document joint de votre système. Merci.

This is Exhibit T to the
Affidavit of L. Wahan
Sworn before me this 17
day of May 2014 A.D.


A Commissioner, etc.,

From: "Brad Evoy" <brad@utgsu.ca>
To: "j mccormick" <j.mccormick@cfs-fcee.ca>, "v hunt" <v.hunt@cfs-fcee.ca>, "g. hoogers" <g.hoogers@cfs-fcee.ca>
Cc: "national" <national@cfsontario.ca>
Sent: Thursday, 28 November, 2013 10:34:34 PM
Subject: Regarding the Appointment of Katherine Giroux-Bougard as Chief Returning Officer of the CFS-FCEE

Dear Members of the National Executive Committee,

Please review and forward to the other members of the National Executive Committee, the attached letter and call from the Executive Committee of the Union as requested by our membership at our Union's most recent Annual General Meeting and endorsed by our General Council. This letter will also be posted publicly, so that our members are aware in full of our actions to address an issue which they have implored us to raise.

We would also hope that, in good faith, the National Executive might contact us regarding beginning the petition verification process and determining the steps required for action at this time. We look forward to that communication.

All the best,

Brad Evoy
UTGSU External Commissioner
MA - History of Education.
Email:
brad@utgsu.ca
Twitter:
[@Brad_Evoy](https://twitter.com/Brad_Evoy) / [@UTGSU](https://twitter.com/UTGSU)
Website:
www.utgsu.ca

Graduate Students' Union, University of Toronto - Fighting For Our Members Since 1919.

"Revolution." She answered decisively. "We can't have education without revolution. We have tried peace education for 1,900 years and it has failed. Let us try revolution and see what it will do now."

- Helen Keller, *Why I Became an IWW*.

<Letter re - Appointment of Katherine Giroux-Bougard.pdf>



GRADUATE STUDENTS' UNION
University of Toronto

info@utgsu.ca
15 Spadina Avenue,
University of Toronto
Toronto, Ontario M5S 1C1
www.utgsu.ca

RE: Appointment of Katherine Giroux-Bougard as Chief Returning Officer

28 November 2013

Dear Members of the National Executive Committee,

The University of Toronto Graduate Students' Union would respectfully request that you reconsider the appointment of Katherine Giroux-Bougard as the Chief Returning Officer of the Federation for the potentially upcoming CFS disaffiliation referenda, including that one to be held at our local.

It is our understanding that Giroux-Bougard has served as the National Chairperson of the Federation from May 2009 – May 2010. During this time, Giroux-Bougard engaged in campaigns against disaffiliation for other locals, as is notably part of the public record. As Giroux-Bougard has served in this capacity, we believe there is an inevitable conflict in terms of her perception of these issues leading to bias.

Moreover, Giroux-Bougard has a particularly strong point of view regarding issues of disaffiliation and reform of the Federation. In a strongly-worded letter sent to member locals on 15 October 2009, Giroux-Bougard stated that a series of proposed reforms were "a thinly veiled attempt, by a member, to undermine the progressive work that the Federation undertakes, through a campaign aimed at discrediting the elected national leadership, humiliating the unionized staff, and undermining the organisation and its work".

During her time in office as Chairperson, Giroux-Bougard was at the front-line of conflicts with the Kwantlen Student Association, the McGill Post-Graduate Student Society, the Concordia Students' Union, and the University of Victoria Student Society. Clearly, in our view, someone with this great of a personal investment in the Federation's status quo cannot be trusted to conduct such referendum impartially.

We would therefore request, as our members have instructed us at our Annual General Meeting on 25 November 2013, that the National Executive of the Federation reconsider the appointment of Katherine Giroux-Bougard as the Chief Returning Officer of the Federation and appoint a third-party Chief Returning Officer at a Special General Meeting in the month of January, to ensure timely processes continue.

If the National Executive does not respond and comply with our respectful request by 11:59 PM on Sunday, December 8th 2013, we will be forced to seek other avenues to reconcile these matters promptly and properly.

In Solidarity,

Brad Evoy – External Commissioner of the Union,
on behalf of the University of Toronto Graduate Students' Union Executive Committee.

test

From: "Vanessa Hunt" <v.hunt@cfs-fcee.ca>
Date: January-20-14 5:57 PM
To: "undisclosed-recipients:"
Subject: Appointment of Chief Returning Officer
La version française de ce courriel vous sera envoyé bientôt.

This is Exhibit to the

Affidavit of L. Nahon

Sworn before me this 17
day of May 2014 A.D.

A Commissioner, etc.,

Dear members,

At the November 2013 national general meeting, members ratified Katherine Giroux-Bougard as the Chief Returning Officer for referenda taking place in Spring 2014. Since the national general meeting, Ms. Giroux-Bougard has notified the Federation that, due to work obligations, she will not be available to undertake the duties associated with the position of Chief Returning Officer.

In order to ensure the position of Chief Returning Officer is filled in advance of referenda that may be held in Spring 2014, the National Executive undertook a search to find a new candidate. The National Executive has appointed Mr. Stephen Littley (LLB) as the Chief Returning Officer.

As per Bylaw 1 Section 6.b., the Chief Returning Officer's appointment is subject to ratification by a general meeting of the Federation. As the next general meeting will not be held until June 2014, the National Executive is proposing that the Chief Returning Officer be appointed to oversee the referenda taking place in Spring 2014 in advance of a ratification at the June 2014 national general meeting.

Mr. Stephen Littley is a member of the BC Bar and has been practicing law since 2005. He is a partner in the Bastion Law Group, a firm he founded with his fellow partner in 2007. Mr. Littley completed his law degree at the University of British Columbia in 2004, following completion of his undergraduate degree with double majors in Anthropology and Psychology. While an undergraduate student, Mr. Littley was active in international development work. He co-founded a grassroots NGO that raised money in Canada to enable children in the developing world to attend school, rather than being forced into labour. He also led several international field schools to India and Thailand, and completed graduate work in Anthropology at Simon Fraser University.

Mr. Littley served as President of the Malaspina (now Vancouver Island University) Students' Union from 2000 to 2002, and served two terms on the Vancouver Island University Board of Governors as a student representative. During his students' union involvement Mr. Littley oversaw both elections and referenda, serving as an electoral officer and chair of the elections oversight committee.

His previous experience includes involvement in the Federation, having served as the Local 61 Members' Representative to the BC Executive Committee between 2000 and 2002 and BC

15/05/2014

Treasurer for the 2002-03 term. Littlely maintains an active role in advocating for students, currently serving his second three-year term as the Alumni Representative on the Vancouver Island University Senate. Mr. Littlely is currently a member of the Trial Lawyer's Association of British Columbia, and has served as counsel for the Ministry of Children and Family Development since 2008.

Should you have any questions regarding the appointment of the Chief Returning Officer, please do not hesitate to contact me.

Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants
www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

Smolarkiewicz, Tasha

From: Ashkon Hashemi [internal@cfsontario.ca]
Sent: February-19-14 2:46 PM
To: Youssef, T. Yasser (CA - Toronto)
Cc: v.hunt@cfs-fcee.ca; Hatherell, Terry (CA - Toronto); Maduri, Ted; Jeremy Salter
Subject: Re: CFS - Petition Validation Engagement letters (for execution)
Attachments: L19-Ltr-2013-09-18-Ingle.pdf; ATT00120.htm

Hi Yasser,

The petition and bylaw package has been couriered.

For your information, the applicable sections of the Bylaws are as follows:

General

CFS Bylaw I and CFS-O Bylaw II deal with membership issues, including the process for certifying and decertifying. Specifically CFS Bylaw I, Section 6 and CFS-O Bylaw II, Section 5 outline the requirements to initiate a vote on decertification.

Twenty Percent Threshold

CFS Bylaw I, Section 3.a.iii and CFS-O Bylaw II, Section 1.f establish that a petition calling for a vote on decertification must be signed by no less than twenty percent of the individual members of the member local association.

Submitted By Member

CFS-O Bylaw II, Section 5.a.i establishes that a petition calling for a vote on decertification shall, among other things, be submitted by individuals belonging to the member local association in question. In this case, the petition was submitted by Ashleigh Ingle. A copy of Ms. Ingle's cover letter is attached to this email.

Petitioner Requirements

CFS Bylaw I, Section 6.a. and CFS-O Bylaw II, Section 5.a.vi stipulate that in order to be valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number and a unique signature.

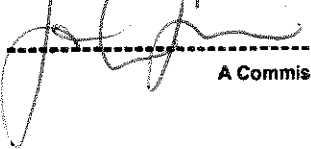
Thanks and please do not hesitate to contact me if you have questions about this or anything else.

Talk soon,

Ashkon Hashemi

Internal Coordinator • Canadian Federation of Students-Ontario
t: 416-925-3825 • f: 416-925-6774 • e: internal@cfsontario.ca

This is Exhibit V to the
Affidavit of L. Wabon
Sworn before me this 17
day of May 2014 A.D.


A Commissioner, etc.,

Ashleigh Ingle
96 Jameson ave. - apt 203, Toronto, Ontario, M6K 2X7
Email: ashleigh.ingle@gmail.com

VIA REGISTERED MAIL

September 18, 2013

Head Office
Canadian Federation of Students-Ontario
180 Bloor Street West, Suite 900
Toronto, Ontario
M5S 2V6

**Re: Petition to Conduct Vote on Decertification at University of Toronto
Graduate Students' Union ("GSU")**

Per bylaw 2.5.a.i of the Canadian Federation of Students-Ontario ("CFS-O"), please find enclosed an original, unaltered, and notarized petition bearing the signatures of over 20% of the members of the GSU requiring a decertification vote on March 24 to 28, 2014 with polls open from 9:00 a.m. to 5:00 p.m. on each day.

Yours Truly,



Ashleigh Ingle,
Individual member of the CFS

Smolarkiewicz, Tasha

From: Vanessa Hunt [v.hunt@cfs-fcee.ca]
Sent: February-26-14 12:35 PM
To: Youssef, T. Yasser (CA - Toronto)
Subject: Re: CFS - Petition Validation Engagement letters (for execution)
Attachments: DOC021.PDF; ATT00029.htm

Hi Yasser,

I apologize for the delay.

Attached is the signed copy of the engagement letter.

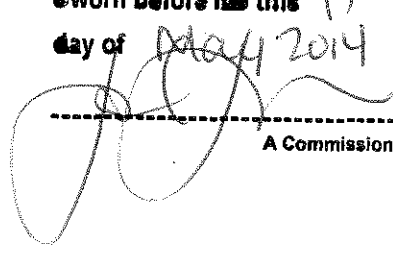
Best,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale
Canadian Federation of Students |
Fédération canadienne des étudiantes et étudiants

www.cfs-fcee.ca
w. 613.232.7394 x 224
e. v.hunt@cfs-fcee.ca

This is Exhibit W to the
Affidavit of L. Warton
Sworn before me this 17
day of May 2014 A.D.


A Commissioner, etc.,



Deloitte LLP
30 Wellington Street West
P.O. Box 400
Stn Commerce Court
Toronto ON M5L 1B1
Canada

Tel: 416-601-6150
Fax: 416-601-6400
www.deloitte.ca

February 21, 2014

Private and confidential

Ms. Vanessa Hunt
National Deputy Chairperson
Canadian Federation of Students (national)
338 Somerset St.
Ottawa, ON K2P 0J9
Canada

Dear Ms. Hunt:

Subject: Petition validation procedures

Deloitte LLP (Deloitte) is pleased to confirm its arrangements to assist the Canadian Federation of Students (national) (CFS (national) or the Company) by providing the services outlined in this letter agreement and its attached Appendix (collectively, this Agreement). We appreciate the confidence you have shown in us and are excited about this opportunity to serve you.

Nature and scope of services

We understand that the University of Toronto Graduate Students' Union has submitted a petition to CFS (national) seeking a vote on the question of continued membership and that you require a third party service provider to perform certain procedures to assess the integrity and validity of the names on the petition submitted.

Deloitte will assist CFS (national) with certain procedures, designed to assess the validity and integrity of the names on the petition submitted, as follows:

- Validation that the petition was submitted by a member of the University of Toronto Graduate Students' Union, in accordance with CFS (national) By-Laws
- Verification/cross-referencing of the names on the submitted petition with University of Toronto student records (i.e. student names and student numbers)
- General review of the signatures contained on the petition for reasonableness (i.e. that each signature appears to be unique)
- Review of petitions for duplicate student names and student numbers
- Verification, on a sample of basis, of participation in the petition by members of the University of Toronto Graduate Students' Union
- Provide the total number of valid and invalid names on the petition and the total number of members of the Graduate Students' Union, as provided by the University of Toronto
- Reporting on our procedures performed and the related results

More specifically, we will work with you to undertake the following procedures:

1. Planning, coordination and project management

Specific procedures: We will work with you to further clarify expectations, timing and deliverables for this engagement. We will conduct planning interviews with you and other individuals, as appropriate, to further discuss and plan the petition validation procedures' objectives, approach and required elements.

Deliverables: Draft project plan outlining key activities, timelines and required elements to assess the validity of the petition submitted.

2. Assessing validity and integrity of petition

Specific procedures: We will perform the following key activities, specifically designed to assess the validity and integrity of the petition submitted:

- Validate that the petition was submitted by a member of the University of Toronto Graduate Students' Union, in accordance with CFS (national) By-Laws
- Convert the petition into an analytics-readable format (i.e. Excel)
- Utilize data analytics techniques to verify/cross-reference the names on the petition submitted with University of Toronto student records (i.e. student names and student numbers) provided to us by the University of Toronto
- Review the signatures contained on the petition for reasonableness to assess whether each signature appears to be unique
- Utilize data analytics techniques to review the petitions for duplicate student names and student numbers
- Verify participation in signing the petition by contacting a random sample of students (approximately 100 students) to verify that they had participated in the petition process by signing the petition
- Provide the total number of valid and invalid names on the petition and the total number of members of the Graduate Students' Union, as provided by the University of Toronto

3. Developing draft and final reports

Specific procedures, deliverables & timing: We will prepare a draft report for discussion and a final report, outlining the key procedures undertaken and the related results. Our report will comprise:

- An outline of the procedures performed
- Results of the procedures performed and their impact on the validity and integrity of the petition
- Overall conclusions, based on the procedures performed, as to whether the petition appears to be valid and in accordance with the CFS (national) By-Laws

Our performance of the procedures contained within this Agreement will not result in the expression of an opinion or provide any form of assurance in any area, including the legitimacy of the University of Toronto Graduate Students' Union petition to decertify from the CFS (national).

Ms. Vanessa Hunt
Canadian Federation of Students (national)
February 21, 2014
Page 3

You may desire that we perform additional services that are different from, or in addition to, the services described above (Additional Services), including for example, an expression of opinion on the work performed. We will provide you such Additional Services, as you may reasonably request, upon such terms and conditions (including compensation terms) as are mutually agreed upon. Such terms must be documented in writing and signed by both parties. In no event shall we be obligated to perform any Services or Additional Services that would cause us to be in conflict with any law, rule or regulation, or any internal Deloitte policy.

CFS (national) responsibilities

CFS (national) will be responsible for contacting the University of Toronto and arranging for the University of Toronto to provide Deloitte with the necessary student records to enable us to perform the procedures contained within this Agreement. We will not be responsible for obtaining any required student or University of Toronto approvals regarding the provision of the student records to Deloitte.

Engagement team

Terry Hatherell will serve as the overall Engagement Partner for the services described in this Agreement. Terry is a Partner within Deloitte Canada who has extensive risk, internal audit and corporate governance experience. Yasser Youssef, Senior Manager, will serve as overall Engagement Manager and will support Terry on this engagement. Other senior and staff resources, including Deloitte offshore resources, will be utilized, as appropriate, to execute this project.

Professional fees and timing

Our total estimated professional fees to complete this assignment are between CND\$11,500 - \$14,000. We understand that our fees will be shared equally between CFS (national) and CFS (Ontario). Fees attributable to CFS (national) are therefore between CDN \$5,750 - \$7,000 plus applicable taxes and out-of-pocket expenses. Expenses for items such as technology, photocopies, printing, courier, postage, communications and most other administrative costs will be billed as a flat percentage (7%) of our professional service fees.

We have assumed that the petitions submitted to CFS (national) and CFS (Ontario) are consistent (to be confirmed through validation procedures) and, therefore, data entry of petition information into an analytics-readable format (i.e. Excel) and petition validation procedures outlined in this agreement are assumed to occur only once for both CFS (national) and CFS (Ontario).

To the extent that the above assumption is inaccurate and additional fees are expected, or if additional fees are expected based on requested scope changes, we will discuss this with you prior to incurring the related time and fees.

We are prepared to commence this assignment immediately and when required by CFS (national), and anticipate completion of all key activities within 3-4 weeks of commencement of this project and delivery of relevant records (petition and University of Toronto student records).

Ms. Vanessa Hunt
Canadian Federation of Students (national)
February 21, 2014
Page 4

In closing

If you are in agreement with the terms and conditions contained within this agreement and the general business terms outlined in the attached Appendix, please sign both copies of this agreement and return one copy to Terry Hatherell for our files.

We appreciate the opportunity to be of service to you and look forward to working with you. Please do not hesitate to contact Terry Hatherell at 416-643-8434 (thatherell@deloitte.ca) if you have any questions or if you wish further clarification.

Yours very truly,

Deloitte LLP

The services and terms set forth in this contract are agreed to by:

Canadian Federation of Students (national)

Vanessa Hunt
Signature

National Deputy Chairperson
Title of Signing Officer

February 26, 2014
Date

This is Exhibit X to the
Affidavit of L. Wabon
Sworn before me this 17
day of May 2014 A.D.

A Commissioner, etc.,

From: "Stephen Littley" <littley@blgn.ca>

To: "Brad Evoy" <brad@utgsu.ca>, "Vanessa Hunt" <v.hunt@cfs-fcee.ca>, "Ashkon Hashemi" <internal@cfsontario.ca>

Sent: Sunday, 9 March, 2014 11:14:13 PM

Subject: Referendum - University of Toronto

Mr. Brad Evoy,
Mr. Ashkon Hashemi,
Ms. Vanessa Hunt,

I am in receipt of correspondence from Canadian Federation of Students and Canadian Federation of Students-Ontario regarding the review conducted by Deloitte of the names on the petition. I am informed that Deloitte has concluded the petition does not meet the threshold set out in the bylaws. I am also informed that a final, full report will be issued by Deloitte on Tuesday, March 12, 2014.

Given this information and the bylaws governing the process, no referendum will take place at the University of Toronto.

If the full report from Deloitte differs in some material respect from the information already provided by Deloitte representatives, and as per the bylaws a referendum may continue, I remain prepared to continue with the process. In that case the referendum timeline would necessarily need to be reset.

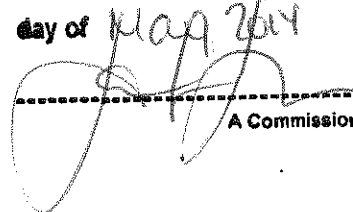
I remain available for that rescheduling, and can continue very little delay.

I will provide a follow-up email on the evening of Tuesday, March 11.

Yours truly,

Stephen Littley
Chief Returning Officer

Deloitte.

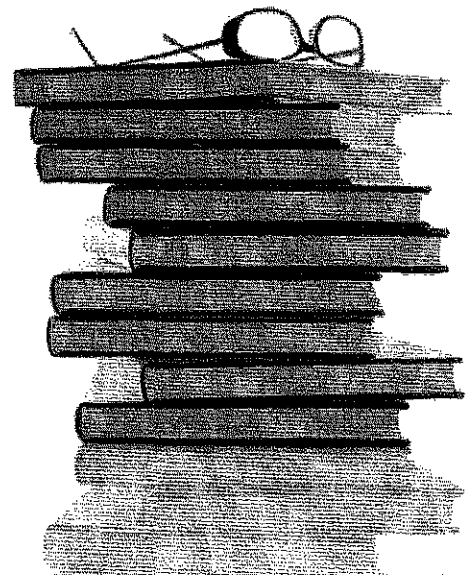
This is Exhibit Y to the
Affidavit of L. Wahan
Sworn before me this 17
day of May 2014 A.D.

A Commissioner, etc.,

Canadian Federation of Students (National)

Petition validation procedures

Results of validation procedures over the University of Toronto Graduate
Students' Union petition to the Canadian Federation of Students (National)
seeking a vote on the question of continued membership

March 2014



Background

The Canadian Federation of Students (National) (CFS) requested assistance with certain validation procedures over a petition submitted by the University of Toronto Graduate Students' Union members, seeking a vote on the question of continued membership. The validation procedures requested were designed to assess the validity and integrity of the petition submitted in accordance with the following CFS Bylaws:

- **General**
 - CFS Bylaw I dealing with membership issues, including the process for certifying and decertifying. Specifically CFS Bylaw I, Section 6 which outlines the requirements to initiate a vote on decertification.
- **Petitioner requirements**
 - CFS Bylaw I, Section 6.a stipulates that in order to be valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number and a unique signature.
- **Twenty percent threshold**
 - CFS Bylaw I, Section 3.a.iii establishes that a petition calling for a vote on decertification must be signed by no less than twenty percent (20%) of the individual members of the member local association.

Scope and objectives

The primary objective of the validation procedures requested and performed was to determine whether the petition submitted met the requirements stipulated in the above CFS Bylaws. As discussed and agreed to with CFS, Deloitte performed the following key activities:

- Validated that the petition was submitted by a member of the University of Toronto Graduate Students' Union;
- Converted a copy of the petition provided by CFS into an analytics-readable format (i.e. Excel) and assessed whether the names on the petitions were reasonably legible;
- Reviewed the signatures contained within the petition provided by CFS for reasonableness to assess whether each signature appeared to be unique;
- Utilized data analytics techniques to verify/cross-reference the names on the petition submitted with University of Toronto student records (i.e. student names and student numbers) provided to us by the University of Toronto;
- Utilized data analytics techniques to review the petitions for duplicate student names and student numbers; and,
- Provided the total number of valid petitioners, based on the procedures performed, to CFS for their consideration.

Summary results

The table below outlines the results of our procedures performed for CFS's consideration. We have provided a range for our results, as certain attributes tested (i.e. names on the petition must be reasonably legible) may be open to interpretation. Our range of results provides for both a strict and liberal interpretation of the Bylaws with respect to the petition submitted:

Attributes	Observations
Submitted by member of the University of Toronto Graduate Students' Union:	Yes - Submitted by Ms. Ashleigh Ingle – a member of the University of Toronto Graduate Student Union
Total number of names submitted	3,165
Exceptions, based on petitioner requirements:	
• Not members of Graduate Students' Union, based on information provided	320 – 340
• Duplicate records	15 – 20
• Not "reasonably legible"	0 – 40
• Did not include "proper full name"	65 – 75
• Did not include a "valid student identification number"	25 – 55
• Did not include a "unique signature"	5 – 10
Twenty percent threshold	
• Total population of Graduate Students' Union members*	14,927
• Valid petitioners (based on above)	2,625 – 2,735
• % of Graduate Students' Union members	17.6% – 18.3%

*Based on Graduate Student's Union records provided by the University of Toronto

Our performance of the above-noted procedures did not constitute an audit and, accordingly, did not result in the expression of an opinion or any other form of assurance on the validity and integrity of the petition submitted by the University of Toronto Graduate Students' Union members.



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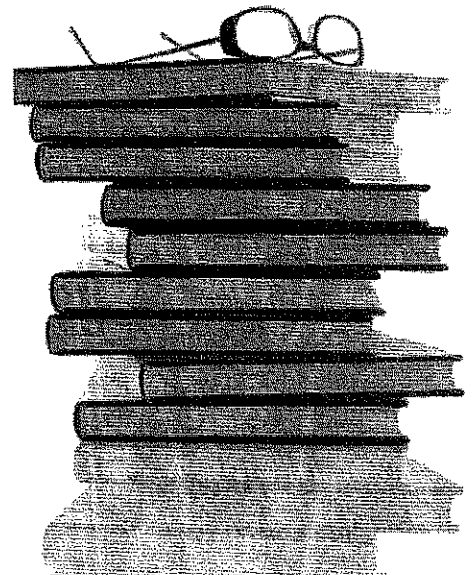


Canadian Federation of Students – Ontario

Petition validation procedures

Results of validation procedures over the University of Toronto Graduate Students' Union petition to the Canadian Federation of Students - Ontario seeking a vote on the question of continued membership

March 2014



Background

The Canadian Federation of Students – Ontario (CFS-ON) requested assistance with certain validation procedures over a petition submitted by the University of Toronto Graduate Students' Union members, seeking a vote on the question of continued membership. The validation procedures requested were designed to assess the validity and integrity of the petition submitted in accordance with the following CFS-ON Bylaws:

- **Submitted by member**
 - CFS-ON Bylaw II, Section 5.a.i establishes that a petition calling for a vote on decertification shall, among other things, be submitted by individuals belonging to the member local association in question.
- **Petitioner requirements**
 - CFS-ON Bylaw II, Section 5.a.ii stipulates that in order to be valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number and a unique signature.
- **Twenty percent threshold**
 - CFS-ON Bylaw II, Section 1.f establishes that a petition calling for a vote on decertification must be signed by no less than twenty percent (20%) of the individual members of the member local association.

Scope and objectives

The primary objective of the validation procedures requested and performed was to determine whether the petition submitted met the requirements stipulated in the above CFS-ON Bylaws. As discussed and agreed to with CFS-ON, Deloitte performed the following key activities:

- Validated that the petition was submitted by a member of the University of Toronto Graduate Students' Union;
- Converted a copy of the petition provided by CFS-ON into an analytics-readable format (i.e. Excel) and assessed whether the names on the petitions were reasonably legible;
- Reviewed the signatures contained within the petition provided by CFS-ON for reasonableness to assess whether each signature appeared to be unique;
- Utilized data analytics techniques to verify/cross-reference the names on the petition submitted with University of Toronto student records (i.e. student names and student numbers) provided to us by the University of Toronto;
- Utilized data analytics techniques to review the petitions for duplicate student names and student numbers; and,
- Provided the total number of valid petitioners, based on the procedures performed, to CFS-ON for their consideration.

Summary results

The table below outlines the results of our procedures performed for CFS-ON's consideration. We have provided a range for our results, as certain attributes tested (i.e. names on the petition must be reasonably legible) may be open to interpretation. Our range of results provides for both a strict and liberal interpretation of the Bylaws with respect to the petition submitted:

Attributes	Observations
Submitted by member of the University of Toronto Graduate Students' Union:	Yes - Submitted by Ms. Ashleigh Ingle – a member of the University of Toronto Graduate Student Union
Total number of names submitted	3,325
Exceptions, based on petition requirements:	
• Not members of Graduate Students' Union, based on information provided	320 – 340
• Duplicate records	15 – 20
• Not "reasonably legible"	0 – 40
• Did not include "proper full name"	80 – 90
• Did not include a "valid student identification number"	30 – 60
• Did not include a "unique signature"	5 – 15
Twenty-percent threshold	
• Total population of Graduate Students' Union members*	14,927
• Valid petitioners (based on above)	2,760 – 2,875
• % of Graduate Students' Union members	18.5% – 19.3%

*Based on Graduate Student's Union records provided by the University of Toronto

Our performance of the above-noted procedures did not constitute an audit and, accordingly, did not result in the expression of an opinion or any other form of assurance on the validity and integrity of the petition submitted by the University of Toronto Graduate Students' Union members.



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CANADIAN FEDERATION OF STUDENTS
FÉDÉRATION CANADIENNE DES ÉTUDIANTES

This is Exhibit 7 to the
Affidavit of L. Wahan
Sworn before me this 17
day of May 2017 A.D.
[Signature]
A Commissioner, etc.,

Dear Ms. Ingle,

I am writing as a courtesy in regard to the status of the petition you submitted to the National Executive as an individual member of the Canadian Federation of Students requesting a vote on the question of continued membership amongst the graduate student members at the University of Toronto.

As you are aware, Bylaw 1 sets out that, "There are two types of membership in the Federation, individual members and voting members. Students, or individual members, are represented through the local students association to which they belong."

The individual members of the Federation collectively belonging to a member local association have the sole authority to initiate a vote on decertification, by petition signed by not less than twenty (20%) of the individual members, calling for the vote (Bylaw 1, Section 3.a.iii.).

A vote on the question of continuing membership is subject to the following rules and procedures set out in Bylaw 1.6.a:

As per Bylaw 1, Section 3.a.iii a petition calling for a vote on decertification shall be signed by no less than twenty percent (20%) of the individual members of the member local association and delivered to the National Executive of the Federation.

The petition shall be worded as follows: "We, the undersigned, petition the National Executive of the Canadian Federation of Students to conduct a referendum on the issue of continued membership in the Canadian Federation of Students."

The original, unaltered petition must be delivered in its entirety to the National Chairperson, National Deputy Chairperson or National Treasurer, by registered mail. Petitions received that are not original copies, have been altered in any manner, or have been received by any means other than registered mail are not valid.

The petition may not contain any words or images, with the exception of those required by Bylaw 1.a and those required to indicate which fields a signatory must complete.

In order to be considered valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number, and a unique signature.

An individual member may request that her name be removed from a petition. If the National Executive receives such a request in writing, before the conclusion of the verification process of the petition, the name must be struck from the petition. The

name shall not be included in the total number of names on the petition.

On October 7, 2013 the National Executive received a petition from you. Bylaw 1.6.b.i, sets out that, "The National Executive will have the sole authority to determine whether the petition described in Bylaw 1, Section 6.a is in order. Within 90 days of receipt of the petition, the National Executive will review the petition to determine if it is in order and, if it is, in consultation with the member local, will schedule a vote. The National Executive will endeavour to schedule the referendum between 60 days and 90 days following its determination that the petition is in order." The National Executive assigned responsibility for the review of the petition at the first opportunity, a National Executive meeting held on October 25-27. Following its meeting in October, the National Executive and the Federation's legal counsel was in regular contact with a representative of the Graduate Students' Union and the Graduate Students' Union's legal counsel about a potential vote.

In anticipation of a vote amongst the graduate students members at the University of Toronto, the National Executive, pursuant to Bylaw 1, Section 6 recommended a Chief Returning Officer to the voting member locals at the November 2013 national general meeting. As you are aware, the Chief Returning Officer ratified at that meeting notified the National Executive in December that she was, for personal reasons, unable to assume the role. The National Executive subsequently appointed Stephen Littlely to serve as Chief Returning Officer. This decision was communicated to the voting member local unions on January 20, 2014 and will be ratified by the voting member local unions at the upcoming general meeting in June 2014.

On December 3, the University of Toronto Graduate Students' Union was contacted by the Federation to inquire as to whether the Graduate Students' Union was in possession of or could secure an up to date membership list for the purposes of verifying the names on the petition. You responded that the Students' Union did not have such a list and proposed a meeting with the University administration to discuss the matter.

On January 15, representatives of the Canadian Federation of Students met with representatives of the University of Toronto and a representative of the Graduate Students' Union. After discussing various options that would enable the National Executive to fulfill its responsibility to determine whether the petition was in order, the group agreed that contracting the work to a third party, such as an accounting firm, would satisfy the various concerns (the National Executive's responsibility, the University concerns regarding privacy legislation etc.). As part of this agreement, the University committed to providing the firm, once selected by the Canadian Federation of Students, with the relevant, current membership lists and information and to compensate the Federation for the costs associated with such a third party review.

After considering two firms, the Federation selected Deloitte to undertake the review and communicated this information to the University and the Students' Union on February 7. Following a series of exchanges with the University about related matters, on February 20 Deloitte contacted the University to secure the membership list. It received the list on February 26 and commenced its review. This work included verification/cross-referencing of the names on the petition with University of Toronto student records (student names, numbers and signatures), review of the names on the petition for duplication of student records (student names and numbers), validation that greater than 20% of the members of the University of Toronto Graduate Students' Union signed the petition, and reporting on the specified procedures performed and related results.

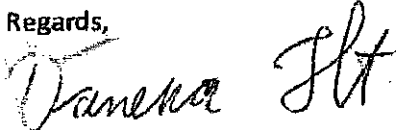
On March 6, Deloitte advised the Federation that it had determined, based on a triple review of the petition, that it would not meet the threshold.

A subsequent update was received on March 7 from Deloitte in which they reported that, even applying a less strict interpretation of the Bylaws, the petition would not meet the threshold and confirmed their preliminary conclusion. Deloitte is in the process of finalizing their report and anticipate it will be completed today or Wednesday.

The National Executive has concluded that the petition you submitted is not in order as a requisite number of individual members did not request such a vote and therefore a referendum cannot be proceed.

Given the delays in obtaining the necessary information to verify the petition the Federation appointed a CRO so that if the petition was found to be in order the referendum process would not be compromised. That has proved not to be the case and it is unfortunate that those obtaining the signatures for the petition did not exercise greater care in determining whether the signatories were indeed eligible to sign the petition.

Regards,



Vanessa Hunt

National Deputy Chairperson



CANADIAN FEDERATION OF STUDENTS
FÉDÉRATION CANADIENNE DES ÉTUDIANTES ET ÉTUDIANTS

This is Exhibit AA to the

Affidavit of L. Wagon

Sworn before me this 17
May 2014 A.D.

[Signature]
A Commissioner, etc.,

Dear Mr. Littley,

I am writing in regard to the status of the petition submitted to the National Executive by an individual member of the Canadian Federation of Students requesting a vote on the question of continued membership amongst the graduate student members at the University of Toronto.

The individual members of the Federation belonging to a member local association may vote on the question of continuing their membership, subject to the following rules and procedures set out in Bylaw 1.6.a:

As per Bylaw 1, Section 3.a.iii a petition calling for a vote on decertification shall be signed by no less than twenty percent (20%) of the individual members of the member local association and delivered to the National Executive of the Federation.

The petition shall be worded as follows: "We, the undersigned, petition the National Executive of the Canadian Federation of Students to conduct a referendum on the issue of continued membership in the Canadian Federation of Students."

The original, unaltered petition must be delivered in its entirety to the National Chairperson, National Deputy Chairperson or National Treasurer, by registered mail. Petitions received that are not original copies, have been altered in any manner, or have been received by any means other than registered mail are not valid.

The petition may not contain any words or images, with the exception of those required by Bylaw 1.a and those required to indicate which fields a signatory must complete.

In order to be considered valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number, and a unique signature.

An individual member may request that her name be removed from a petition. If the National Executive receives such a request in writing, before the conclusion of the verification process of the petition, the name must be struck from the petition. The name shall not be included in the total number of names on the petition.

On October 7, 2013 the National Executive received a petition from Ashley Ingle, an individual graduate student member of the Canadian Federation of Students. Bylaw 1.6.b.i, sets out that, "The National Executive will have the sole authority to determine whether the petition described in Bylaw 1, Section 6.a is in order. Within 90 days of receipt of the petition, the National Executive will review the petition to determine if it is in order and, if it is, in consultation with the member local, will schedule a vote. The National Executive will

endeavour to schedule the referendum between 60 days and 90 days following its determination that the petition is in order." The National Executive assigned responsibility for the review of the petition at the first opportunity, a National Executive meeting held on October 25-27. Following its meeting in October, the National Executive was in regular contact with the Graduate Students' Union about a potential vote.

In anticipation of a vote amongst the graduate students members at the University of Toronto, the National Executive, pursuant to Bylaw 1, Section 6 recommended a Chief Returning Officer to the voting member locals at the November 2013 national general meeting. As you are aware, the Chief Returning Officer ratified at that meeting notified the National Executive in December that she was, for personal reasons, unable to assume the role. The National Executive subsequently appointed you to serve as Chief Returning Officer. This decision was communicated to the voting member local unions on January 20, 2014 and will be ratified by the voting member local unions at the upcoming general meeting in June 2014.

On December 3, the University of Toronto Graduate Students' Union was contacted by the Federation to inquire as to whether the Graduate Students' Union was in possession of or could secure an up to date membership list for the purposes of verifying the names on the petition. Mr. Brad Evoy, External Commissioner for the University of Toronto Graduate Students' Union, responded that the Students' Union did not have such a list and proposed a meeting with the University administration to discuss the matter.

On January 15, representatives of the Canadian Federation of Students met with Meredith Strong, Mike LeSage, and Rafael Ashkenazi of the University of Toronto and a representative of the Graduate Students' Union. After discussing various options that would enable the National Executive to fulfill its responsibility to determine whether the petition was in order, the group agreed that contracting the work to a third party, such as an accounting firm, would satisfy the various concerns (the National Executive's responsibility, the University concerns regarding privacy legislation etc.). As part of this agreement, the University committed to providing the firm, once selected by the Canadian Federation of Students, with the relevant, current membership lists and information and to compensate the Federation for the costs associated with such a third party review.

After considering two firms, the Federation selected Deloitte to undertake the review and communicated this information to the University and the Students' Union on February 7. Following a series of exchanges with the University about related matters, on February 20 Deloitte contacted the University to secure the membership list. It received the list on February 26 and commenced its review. This work included verification/cross-referencing of the names on the petition with University of Toronto student records (student names, numbers and signatures), review of the names on the petition for

duplication of student records (student names and numbers), validation that greater than 20% of the members of the University of Toronto Graduate Students' Union signed the petition, and reporting on the specified procedures performed and related results.

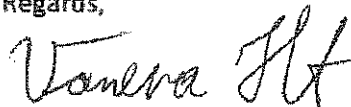
On March 6, Deloitte advised the Federation that it had determined, based on a triple review of the petition, that it would not meet the threshold.

A subsequent update was received on March 7 from Deloitte in which they reported that, even applying a less strict interpretation of the Bylaws, the petition would not meet the threshold and confirmed their preliminary conclusion. Deloitte is in the process of finalizing their report and anticipate it will be complete Tuesday or Wednesday. I would be happy to provide a copy to your for your information.

The National Executive has concluded that the petition submitted by Ashley Ingle, a graduate student member at the University of Toronto, is not in order and therefore a referendum cannot be proceed.

If you have any questions, please do not hesitate to contact me.

Regards,

A handwritten signature in black ink, appearing to read 'Vanessa H', with a stylized flourish at the end.

Vanessa Hunt

National Deputy Chairperson

UNIVERSITY OF TORONTO GRADUATE STUDENTS' UNION - and - CANADIAN FEDERATION OF STUDENTS et al.
Plaintiff Defendants

ONTARIO
SUPERIOR COURT OF JUSTICE
PROCEEDING COMMENCED AT
TORONTO

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Canadian Federation of Students