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Todd J. Burke Direct 613-786-0226 Direct Fax 613-788-3513 todd.burke@gowlings.com

September 16, 2014

VIA E-MAIL

Ms. Alessandra Nosko Borden Ladner Gervais Scotia Plaza, 40 King Street W Toronto, ON M5H 3Y4

Dear Counsel:

Re: Referendum on the Decertification of the University of Toronto Graduate Students' Union ("UTGSU") from the Canadian Federation of Students ("CFS") and the Canadian Federation of Students – Ontario ("CFS-O")

Please find enclosed the answers to undertakings of Mr. Hatherall given at the Examination for Discovery conducted on September 5, 2014.

You'rs tru odd J. Burke

TJB/tls

Encl.

cc: Tudor Carsten

03395966\OTT_LAW\ 4616414\1

List of Undertakings/Under Advisements/ Refusals Given at the Continued Cross Examination of Terrence Hatherell on his Affidavit Re-Sworn the 4th day of September, 2014 Held at the Offices of Victory Verbatim Reporting Services on the 5th day of September, 2014

Tab	Ρ.	Q.	Undertaking	Answer
Ĭ.	138	444	With respect to Exhibit B of Mr. Hatherell's Affidavit (copy of the final excel spreadsheet which the final CFSO report was based on) and Exhibit A of the Affidavit of Joelle Kabouchi, to compare both Exhibits and advise why the order of the names changed between the two.	Exhibit A of the Affidavit of Joelle Kabouchi included the draft consolidated CFSO and CFS (National) petitions validation results. During our quality review, and while assessing whether the CFSO and CFS (National) petitions were consistent, certain changes to the order of the names were made in order to more easily compare the names between the CFSO and CFS (National) petitions. We did not make ordering changes throughout the entire petition (only for the first few pages), as the ordering of the names on the hard copy CFS (National) petition was very different than the ordering of the names on the hard copy CFSO petition. As such, once the CFSO validation spreadsheet was no longer consistent with the initial draft CFSO validation spreadsheet and the hard copy CFSO petition. The ordering of the names on the spreadsheets did not impact our reported results.
2.	142	467	To advise why the draft spreadsheet had 30 through 75 rows and the final spreadsheet has 30 through 25 rows.	Exhibit A of the Affidavit of Joelle Kabouchi included the draft consolidated CFSO and CFS (National) petitions validation results. That spreadsheet included approximately 50 petitioners that participated in the CFS (National) petition but who did not appear to have participated in the CFSO petition. Therefore, once the CFSO and CFS (National) petitions were separated for

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Tab	Ρ.	Q.	Undertaking	Answer
				reporting purposes, there were 50 less names on the final CFSO spreadsheet as compared to the draft CFSO consolidated spreadsheet.
3.	143	471	To advise if there was a separate spreadsheet for the CFS (National) petition and, if so, to produce it.	Yes – refer to the attached Exhibit A for the CFS (National) petition results spreadsheet which excludes information provided to Deloitte by the University of Toronto under a confidentiality agreement. This exclusion applies to all future references to this spreadsheet within this document.
4.	144	476	Best efforts to advise of the date on which the final spreadsheet for CFSO was completed.	The final CFSO report was delivered on March 11, 2014. The results of the CFSO spreadsheet utilized were finalized on March 11, 2014, after which minor clean-up was performed for our working paper file purposes that did not impact the reported results.
5.	153	503	Best efforts to determine if there was any other document used in the preparation of the final CFSO report other than the final spreadsheet and, if so, to produce same.	Documents utilized in the preparation of the final CFSO report included the relevant CFSO Bylaws and the CFSO petition validation spreadsheet. CFSO Bylaws and the CFSO petition validation spreadsheet were previously provided.
6.	153	504	Best efforts to determine if there was any other document used in the preparation of the CFS (National) final report other than the final spreadsheet and, if so, to produce same.	Documents utilized in the preparation of the final CFS (National) report included the relevant CFS (National) Bylaws and the CFS (National) petition validation spreadsheet. The CFS (National) Bylaws were previously provided. Please refer to Exhibit A for the CFS (National) petition validation spreadsheet.
7.	154	510	With respect to lines 299, 435 and 2516, which are demarked in blue but there is no equivalent entry, to advise	We utilized an Excel formula to identify whether valid records (petitioners) were duplicates. All duplicates were also manually reviewed to arrive at our conclusion that the

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Tab	Ρ.	Q.	Undertaking	Answer
4r			whether these three individuals were	records were, in fact, duplicates.
			determined to be valid or invalid petitioners.	The blue highlighting was a manual process executed by Deloitte and was designed to assist with the review process. Our reported results, however, were based on the Excel formula to ensure count accuracy.
	-			With respect to the specific records in question, we have provided the following additional information:
				 Line 299 – Control corresponds to line 435 – Only one of those records was considered valid as the student numbers were identical (actual name is per the University of Toronto student records) Line 435 – See above
				 Line 2516 – — — — This petitioner was considered valid in our final reported results. This record does not appear to be a duplicate, even though it was highlighted in blue, as there is no corresponding duplicate record. The fact that this record was highlighted in blue did not impact our final reported results as our reported results were based on the Excel formula outlined above.
8.	156	516	Best efforts to confer with Mr. Youssef to determine whether any discussions with members of CFS or CFSO occurred as to the decision to discount 91 names as outlined at paragraph 21 of Mr. Hatherell's Affidavit.	With respect to petitioners who used an English variation of their foreign name, it was determined, based on discussions with CFS (National) and CFSO representatives, that those petitioners should not be considered valid as they did not use their "proper full name" as stipulated in the CFS (National) and CFSO Bylaws.

Tab	Ρ.	Q.	Undertaking	Answer
+31 -194		X		Information provided to us by the University of Toronto did not enable us to confirm that the English version of their name represented their "proper full name".
9.	158	529	To advise why second second was deemed to be an invalid petitioner.	was not considered a valid petitioner as she () did not use her "proper full name" on the petition as required by the CFS (National) and CFSO Bylaws.
10.	159	531	To advise why deemed was deemed to be a valid petitioner.	 Should not have been considered valid. We noted that, of the 15 petitioners within the CFSO petition who utilized a first initial to represent their first name (list provided below), our conclusions were as follows: 2 petitioners were considered invalid, as petitioner records did not agree to the University of Toronto Student records (highlighted in red below);
				 10 petitioners were considered invalid as the petitioners did not use their "proper full name" as required by the CFSO Bylaws (highlighted in yellow below); and,
				- 3 petitioners were considered valid (not highlighted below).
				The 3 petitioners that were considered valid should not have been considered valid as they did not use their "proper full name" as required by the CFSO Bylaws. If these 3 petitioners were considered invalid in our reported results, the percentage of valid petitioners would have bee 19.51% as compared to the reported percentage of

Tab	Ρ.	Q.	Undertaking	Answer
				19.53%.
		-		It is important to note that additional scrutiny occurred, during our quality review procedures, for petitioners where we concluded that the petitioners were invalid. This additional scrutiny occurred because the 20% threshold required for a valid petition had not been met and we wanted to ensure that the invalid conclusions were appropriate.
				Ref # (per CFSO First Name Last Name spreadsheet)

Tab	Ρ.	Q.	Undertaking	Answer
11.	165	547	Best efforts to determine and advise whether the final spreadsheets were provided to CFS and CFSO.	The final spreadsheets were not provided to CFS and CFSO representatives.
12.	165	550	To produce any other documentation that was provided to CFS and CFSO other than the spreadsheets and the final reports in association with the final report.	There were no other documents provided to CFS and CFSO.
13.	167	554	To advise if the evidence that a separate spreadsheet of the CFS petition was created is incorrect.	Yes, a separate spreadsheet was created for the CFS (National) petition.

Tab	Ρ.	. Q. Under Advisement		Answer
1.	167	556	To produce the correspondence between Deloitte and the CFS between April 2 nd and April 7 th .	Please see the attached Exhibit B for email correspondence with CFS (National) that occurred between April 2 and 7, 2014.

No.	Ρ.	Q.	Refusals	Basis for Refusal

OTT_LAW\ 4626906\1

Canadian Federation of Students Petition Validation

CFS - National Petition: We the undersigned, petition the National Executive of the Candian Federation of Students to conduct a referendum on the issue of continued membership in the Canadian Federation of Students.

Ref#	First Name	Last Name	Student Number	CFS-National (Yes/No)	Unique signature (Yes/No)	Reasonably legible (Yes/No)	Proper full name (Yes/No)	Valid Student Number	Agreed to University records (name or student #) (Yes/No)

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Legend

Not members of Graduate Students' Union, based on information provided	336
Did not include a "valid student identification number"	10
Did not include "proper full name" or is not "reasonably legible"	80
Did not include a "unique signature"	6
Duplicate records	37
	469

Youssef, T. Yasser (CA - Toronto)

From: Sent: To: Subject:

Follow Up Flag: Flag Status: Vanessa Hunt <v.hunt@cfs-fcee.ca> Wednesday, April 2, 2014 2:02 PM Youssef, T. Yasser (CA - Toronto) CFS National Petition

Follow up Completed

Hello Yasser,

It has been brought to our attention that there is a discrepancy between the number of signatures that your office verified on the national petition and the number of signatures that was reviewed by the registrar's office, possibly due to human error during the photocopying process.

Fyhihit R

Could your office go through the original petition and compare it to the copy we sent you to see if pages were missing and if so verify the names in same manner that was conducted with the initial copy? I can send it off immediately and have it delivered to your office by tomorrow.

We want to be as thorough as possible and ensure that the results provided to the membership are completely accurate.

Thank you for your assistance in this process and please feel free to contact me should you have any questions.

Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale Canadian Federation of Students | Fédération canadienne des étudiantes et étudiants <u>www.cfs-fcee.ca</u> w. 613.232.7394 x 224 e. <u>v.hunt@cfs-fcee.ca</u>

Youssef, T. Yasser (CA - Toronto)

From: Sent: To: Cc: Subject: Youssef, T. Yasser (CA - Toronto) Wednesday, April 2, 2014 2:06 PM 'Vanessa Hunt' Hathereil, Terry (CA - Toronto) RE: CFS National Petition

Hi Vanessa,

When I spoke to Jeremy I had my concerns that the photocopy wasn't complete for the national petition. Please send it through and we work to verify the list right away. In our engagement letter we had assumed that the two petitions were consistent and our focus would be on the Ontario petition...so we did keep our focus on that one. However, please send it through and we'll review it right away.

Thanks,

Yasser

From: Vanessa Hunt [mailto:v.hunt@cfs-fcee.ca] Sent: Wednesday, April 02, 2014 2:02 PM To: Youssef, T. Yasser (CA - Toronto) Subject: CFS National Petition

Hello Yasser,

It has been brought to our attention that there is a discrepancy between the number of signatures that your office verified on the national petition and the number of signatures that was reviewed by the registrar's office, possibly due to human error during the photocopying process.

Could your office go through the original petition and compare it to the copy we sent you to see if pages were missing and if so verify the names in same manner that was conducted with the initial copy? I can send it off immediately and have it delivered to your office by tomorrow.

We want to be as thorough as possible and ensure that the results provided to the membership are completely accurate.

Thank you for your assistance in this process and please feel free to contact me should you have any questions.

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Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale Canadian Federation of Students | Fédération canadienne des étudiantes et étudiants www.cfs-fcee.ca w. 613.232.7394 x 224 e. <u>v.hunt@cfs-fcee.ca</u>

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Asser (CA - Toronto)

oject:

Youssef, T. Yasser (CA - Toronto) Thursday, April 3, 2014 11:06 AM 'Vanessa Hunt' RE: CFS National Petition

Hi Vanessa,

We have received the petition and we will go through it right away.

Thanks,

Yasser

From: Vanessa Hunt [mailto:v.hunt@cfs-fcee.ca] Sent: Wednesday, April 02, 2014 2:02 PM To: Youssef, T. Yasser (CA - Toronto) Subject: CFS National Retition

Hello Yasser,

It has been brought to our attention that there is a discrepancy between the number of signatures that your office verified on the national petition and the number of signatures that was reviewed by the registrar's office, possibly due to human error during the photocopying process.

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Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale Canadian Federation of Students | Fédération canadienne des étudiantes et étudiants <u>www.cfs-fcee.ca</u> w. 613.232.7394 x 224 e. <u>v.hunt@cfs-fcee.ca</u>

Youssef, T. Yasser (CA - Toronto)

From: Sent: To: Cc: Subject:

Youssef, T. Yasser (CA - Toronto) Monday, April 7, 2014 11:31 AM 'Vanessa Hunt' Hatherell, Terry (CA - Toronto) RE: CFS National Petition

Hi Vanessa,

I hope all is well. We have completed the validation procedures over the CFS (National) petition. We have added the missing pages, as discussed, and performed a separate validation exercise over the CFS (National) petition (we did not use the CFS-ON petition as the bases for our validation procedures as outlined in our original engagement letter). As discussed, this will results in an additional \$2,000 in fees.

Overall, valid petitions were 19.53% of the University of Toronto Student Union records. We have highlighted the results of our validation procedures below for your reference.

Thank you Vanessa and please don't hesitate to contact me if you have any questions. I will also return the original CFS (Nationa) petition to you for your records as well as a revised final report.

Regards,

Yasser

	Attributes	Observations
Sub Uni	mitted by member of the University of Toronto Graduate Students' on:	Yes - Submitted by Ms. Ashleigh Ingle – a member of the University of Toronto Graduate Student Union
Tot	al number of names submitted	3,384
Ex	ceptions, based on petitioner requirements	
•	Not members of Graduate Students' Union, based on information provided	336
•	Duplicate records	37
	Not "reasonably legible"	NA
•	Did not include "proper full name"	80
•	Did not include a "valid student identification number"	10
•	Did not include a "unique signature"	6
Tw	enty percent threshold	
0	Total population of Graduate Students' Union members*	14,927
•	Valid petitioners (based on above)	2,915
	% of Graduate Students' Union members	19.53%

*Based on Graduate Student's Union records provided by the University of Toronto

From: Vanessa Hunt [mailto:v.hunt@cfs-fcee.ca] Sent: Wednesday, April 02, 2014 2:02 PM To: Youssef, T. Yasser (CA - Toronto) Subject: CFS National Petition

Hello Yasser,

It has been brought to our attention that there is a discrepancy between the number of signatures that your office verified on the national petition and the number of signatures that was reviewed by the registrar's office, possibly due to human error during the photocopying process.

Could your office go through the original petition and compare it to the copy we sent you to see if pages were missing and if so verify the names in same manner that was conducted with the initial copy? I can send it off immediately and have it delivered to your office by tomorrow.

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Thank you for your assistance in this process and please feel free to contact me should you have any questions.

Regards,

Vanessa Hunt

National Deputy Chairperson | Vice-présidente Nationale Canadian Federation of Students | Fédération canadienne des étudiantes et étudiants <u>www.cfs-fcee.ca</u> w. 613.232.7394 x 224 e. v.hunt@cfs-fcee.ca

Youssef, T. Yasser (CA - Toronto)

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Youssef, T. Yasser (CA - Toronto) Monday, April 7, 2014 11:40 AM 'Vanessa Hunt' Hatherell, Terry (CA - Toronto) RE: CES National Petition

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Thanks Vanessa, and please feel free to call me at any time.

Attributes

Regards,

Yasser

T. Yasser Youssef Deloitte Tel/Direct 647-938-2026 www.deloitte.ca

From: Youssef, T. Yasser (CA - Toronto) Sent: Monday, Aptil 07, 2014 11:31 AM To: 'Vanessa Hunt' Cc: Hatherell, Terry (CA - Toronto) Subject: RE: CFS National Petition

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Observations

Regards,

Yasser

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w. 613.232.7394 x 224 e. <u>v.hunt@cfs-fcee.ca</u>

Youssef, T. Yasser (CA - Toronto)

From:	Youssef, T. Yasser (CA - Toronto)
Sent:	Monday, April 7, 2014 8:38 PM
То:	'Vanessa Hunt'
Cc:	Hatherell, Terry (CA - Toronto)
Subject:	RE: CFS National Petition
Attachments:	CFS National_Petition Validation Results Report_04-07-2014_Updated.pdf

Hi Vanessa,

As promised, attached please find the updated CFS (National) petition validation report for your review and comment. We did not provide a range of results in this instance as the results were very close to the 20% threshold and we wanted to provide more clarify.

Thank you once again Vanessa and please don't hesitate to contact me at any time if you have any questions or would like to discuss the results further.

Regards,

Yasser

From: Youssef, T. Yasser (CA - Toronto) Sent: Monday, April 07, 2014 11:40 AM To: 'Vanessa Hunt' Cc: Hatherell, Terry (CA - Toronto) Subject: RE: CFS National Petition

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T. Yasser Youssef Deloitte Tel/Direct 647-938-2026 www.deloitte.ca

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	omitted by member of the University of Toronto Graduate Students'	Yes - Submitted by Ms. Ashleigh Ingle ~ a member of the University of Toronto Graduate Student Union
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	ceptions, based on petitioner requirements:	
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Deloitte.

Canadian Federation of Students (National) Petition validation procedures

Results of validation procedures over the University of Toronto Graduate Students' Union petition to the Canadian Federation of Students (National) seeking a vote on the question of continued membership



April 2014

Background

The Canadian Federation of Students (National) (CFS) requested assistance with certain validation procedures over a petition submitted by the University of Toronto Graduate Students' Union members, seeking a vote on the question of continued membership. The validation procedures requested were designed to assess the validity and integrity of the petition submitted in accordance with the following CFS Bylaws:

- General
 - CFS Bylaw I dealing with membership issues, including the process for certifying and decertifying. Specifically CFS Bylaw I, Section 6 which outlines the requirements to initiate a vote on decertification.
- Petitioner requirements
 - CFS Bylaw I, Section 6.a stipulates that in order to be valid, a name on a petition must be reasonably legible, include the proper full name, be accompanied by a valid and corresponding student identification number and a unique signature.
- Twenty percent threshold
 - CFS Bylaw I, Section 3.a.iii establishes that a petition calling for a vote on decertification must be signed by no less than twenty percent (20%) of the individual members of the member local association.

Scope and objectives

The primary objective of the validation procedures requested and performed was to determine whether the petition submitted met the requirements stipulated in the above CFS Bylaws. As discussed and agreed to with CFS, Deloitte performed the following key activities:

- Validated that the petition was submitted by a member of the University of Toronto Graduate Students' Union;
- Converted a copy of the petition provided by CFS into an analytics-readable format (i.e. Excel) and assessed whether the names on the petitions were reasonably legible;
- Reviewed the signatures contained within the petition provided by CFS for reasonableness to assess whether each signature appeared to be unique;
- Utilized data analytics techniques to verify/cross-reference the names on the petition submitted with University of Toronto student records (i.e. student names and student numbers) provided to us by the University of Toronto;
- Utilized data analytics techniques to review the petitions for duplicate student names and student numbers; and,
- Provided the total number of valid petitioners, based on the procedures performed, to CFS for their consideration.

Summary results

The table below outlines the results of our procedures performed for CFS's consideration:

	Attributes	Observations
Submitted by member of the University of Toronto Graduate Students' Union:		Yes - Submitted by Ms. Ashleigh Ingle a member of the University of Toronto Graduate Student Union
To	al number of names submitted	3,384
Ex	ceptions, based on petitioner requirements:	
•	Did not agree to Graduate Students' Union records*, based on information provided	336
0	Duplicate records	37
0	Did not include "proper full name"	80
0	Did not include a "valid student identification number"	10
0	Did not include a "unique signature"	6
IM	enty percent threshold	
0	Total population of Graduate Students' Union members*	14,927
0	Valid petitioners (based on above)	2915
0	% of Graduate Students' Union members	19.53%

*Based on Graduate Students' Union records provided by the University of Toronto

Our performance of the above-noted procedures did not constitute an audit and, accordingly, did not result in the expression of an opinion or any other form of assurance on the validity and integrity of the petition submitted by the University of Toronto Graduate Students' Union members.



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